



CITY OF VESTAVIA HILLS
PARKS AND RECREATION BOARD MEETING
 March 21, 2017

ASHLEY CURRY
 MAYOR

JASON BURNETT
 SUPERINTENDENT

1. Call to order
2. Invocation & Pledge of Allegiance
3. Approval of January 17, 2017 minutes.
4. Approval of February 10, 2017 work session minutes.
5. Parks & Recreation Superintendent's Report – Jason Burnett
6. Mayor's Report – Ashley Curry
7. Public Services Director's Report – Brian Davis
8. Old Business – None
9. New Business – VHPR Fees
 BSL contract
10. VHPR Foundation Report – Leigh Belcher
11. Pool Report – Phillip Wood (BSL)
12. Concession Report – Trent Turner

13. League Reports

Baseball – Bill Morrison	Seniors – Julie Harper
Basketball – Jackson Bryant (boys), Patrick Osborne (girls)	Soccer – Rocky Harmon Let's Play Vestavia – Rocky Harmon
Cheerleading – Mindy Tarrant	Softball – Lyles Box
Football – Mitch Bevill (Flag), Mark Sasser (OTM), Dan McMurray (JSYFL)	Swimming – Derrell Winter
Lacrosse – Rachel Harwell	Wrestling – Scott Nailen

14. Upcoming meetings –

a. Next work session will be on _____ @ 11:30 a.m. at _____.

b. Next regular meeting will be Tuesday, May 16, 2017 at 7:00 a.m

15. Adjournment

**City of Vestavia Hills Parks & Recreation
1973 Merryvale Road
Vestavia Hills, AL 35216
205.978.0166**

Memorandum

March 9, 2017

TO: Park Board Members

FROM: Jason Burnett
P & R Superintendent

RE: March Board Meeting

Please find the packet for the Park Board Meeting scheduled for Tuesday, March 21, 2017, at 7:00 a.m. at the Vestavia Hills City Hall executive conference room (1032 Montgomery Hwy).

The packet includes the following:

- Minutes from regular meeting on 1/17/2017
- Minutes from work session on 2/10/2017
- Agenda for regular meeting on 3/21/2017
- Miscellaneous Reports

Please let BJ know if you won't be in attendance.

CC: Parks and Recreation Staff Members



CITY OF VESTAVIA HILLS
PARKS AND RECREATION DEPARTMENT

ASHLEY C. CURRY
MAYOR

BRIAN C. DAVIS
DIRECTOR

CHRISTOPHER BRADY
ASSISTANT DIRECTOR

PARKS AND RECREATION BOARD
MINUTES

January 17, 2017

CALL TO ORDER

On Tuesday, January 17th, President Anne Smyth called the Vestavia Park Board meeting to order at 7:00 a.m.

Park Board Members present were:	David Myers, President Earl Lawson, Vice-President Tommy Coggin Kirk McCulley
Park Board Members absent were:	None
Mayor Ashley Curry	Present
Council Representative Paul Head	Present
Parks and Recreation Staff Members:	Brian C. Davis, Director of Public Services B.J. Dubose, Business Office Manager Julie Harper, Senior Programs Coordinator
Invocation & Pledge of Allegiance	Paul Head

David Myers made a motion of housekeeping to rearrange the agenda to NEW BUSINESS to the top and add Kirk McCulley as voting him into the park board. Anne approved the motion. The vote was unanimous.

NEW BUSINESS

Election of 2017 Park Board President and Vice-president-

President Anne Smyth opened the floor for park board nominations. Tommy Coggin made a motion to make David Myers, president and Earl Lawson, vice-president of the 2017 Park Board. Ann Smyth seconded the motion. The vote was unanimous. Anne handed the meeting off to David. President Myers thanked Anne for her service as president.

President Myers asked for a motion to accept Kirk McCulley as a new member of the park board. Anne made a motion to accept Kirk McCulley as a new park board member. Tommy Coggin seconded the motion. The vote was unanimous.

Per David, Kirk will be the new baseball and softball liaison.

APPROVAL OF NOVEMBER 15TH REGULAR MEETING MINUTES

President Myers asked for a motion to approve the November 15th regular meeting minutes. Anne Smyth made a motion to approve the November 15th regular meeting minutes. Tommy Coggin seconded the motion. The vote was unanimous.

APPROVAL OF DECEMBER 14TH WORK SESSION MINUTES

President Myers asked for a motion to approve the December 14th work session minutes. Tommy Coggin made a motion to approve the November 2nd work session minutes. Anne Smyth seconded the motion. The vote was unanimous.

SUPERINTENDENTS REPORT

Absent.

MAYORS REPORT

Mayor Curry stated that he appreciates all the board and league volunteers have done, especially parks and recreation. The parks and recreation presentation for community spaces was great. He and the city council are excited about the prospect that was proposed. President Myers said Tommy Dazzio and Tommy Coggin did a lot of the work and thanked them for their leadership.

PUBLIC SERVICES REPORT

From Brian Davis,

- The Wing Ding will be May 20th at city hall.
- March 11th is “Keep Vestavia Beautiful” clean-up day.
- Holiday in the Hills had the largest attendance ever.
- SHAC Phase II is moving forward.
- The Cahaba Heights parking lot is ready to go. We are waiting on the Board of Education for access approval. Will take 2 -3 weeks.
- The Meadow Lawn project is still ongoing. We are hoping to get sidewalks started this week.
- The public services department purchased 2 new Ford Fusions last Friday. One for the senior program and one for Jason Burnett.

OLD BUSINESS

None.

PARK FOUNDATION REPORT

Absent.

POOL REPORT

Per Phillip, the bubbles not up. All seems to be running well. Brian said that we as a city appreciate him being there at the pool.

CONCESSIONS REPORT

None.

LEAGUE REPORTS

Wrestling-

Per Dave Johnston, around 70 kids have registered. Practices are 3 days a week. Last Saturday, 356 kids signed up for the tournament at Liberty Park. The state tournament will be in March.

Baseball-

Bill Morrison reported that baseball registration is open till January 28th. They have added a free form team for 11 and 12 year olds this year. They will be doing travel ball within VHYB in essence. What was METRO is now GBBA. The season was shortened by one week to have room for tournaments till the end of June. He met with Mike Hill and Brian Davis over lunch yesterday about field prep for Saturdays. He is excited about it. He said appreciates them and their work for the city. And thanked them for how good the fields look. He also expressed his appreciation for David and Tommy's hard work and passion. President Myers stated that after March 22nd last year he would like the league to continue use of the original policy for opening and closing the fields to remain consistent. He thanked them for their hard work.

Girls Basketball-

Patrick Osborne reported they are about half way through their season. They have approximately 200 in the league. They are bartering with the high school, middle school and Sanford University for girls' basketball rights. February 11th is the finals.

Cheerleading-

None.

Flag Football-

None.

OTM-

None.

JSYFL-

None.

Lacrosse-

Per Rachel Harwell, they will host the 3rd Annual Rebel Yell on January 28th, 2017.

Seniors-

Per Julie, February 14th Albert Brewer's granddaughter is to talk to the seniors in the council chambers.

Soccer-

Per Rocky Harmon, soccer is in their off season. 15 seniors will sign letters of intent February 1st. January 3rd is spring training.

Softball-

Lyles Box reported that spring registration is going on till the end of January. Practices start February 11th. Games start March 18th. They are working with over the mountain teams. They will have one day tournaments for girls who want a little more but not ready for tournaments.

Swimming-

None.

COMMENTS

President Myers said for the leagues to contact their park board liaison with any question regarding the 501c3 email he sent out.

ANNOUNCEMENTS

The next regular meeting will be Tuesday, March 21st at 7:00 a.m. in the city hall conference room.

The next work session will be 11:30 a.m., Friday, February 10th at the city hall, executive conference room.

ADJOURNMENT

The meeting adjourned at 7:28 a.m.

GUESTS IN ATTENDANCE

Phillip Wood/BSL

Lyles Box/VHGSA

Dave Johnston/Vestavia Hills Wrestling Club

Mike Hill/Special Turf Supply

Rocky Harmon/Soccer

Vestavia Hills Parks and Recreation Board
Work Session
2-10-17, 11:30am, City Hall (1032 Montgomery Hwy)

Attendance: Anne Smyth, David Myers, Jason Burnett, Brian Davis, Earl Lawson, Tommy Coggin, Paul Head, Kirk McCulley

Official Agenda:

1. Project updates
2. Sports board updates

Work Session items for discussion:

Project updates:

1. David
 - o Update from BMSS on 501c-3
 - o Draft documents coming in the next few days – please look for these documents via email.
 - o Discuss/Update Unite Appeal Fund
2. David
 - o Fee Schedule pricing for 2018
 - o We need to discuss and agree on pricing increase for residence and non-residence effect Nov 1st 2018.
3. Tommy/Brian
 - o CH parking lot project
4. Brian
 - o 2016 capital improvements project update
 - o Bike Trail project
5. Jason
 - o Exchange concession update
 - o Scheduling Software

Sports Boards updates

1. Anne - Update on Boys basketball board
2. Earl – VSA update and pool hours discussion
3. Kirk - Baseball

LIBERTY PARK CONCESSIONS, LLC

An Affiliate of Turner Food Systems
Post Office Box 660842
Vestavia Hills, Alabama 35266-0842
205.428.8700



March 8, 2017

Mr. Jason Burnett, Director of Parks and Recreation
City of Vestavia Hills Parks and Recreation Department
1032 Montgomery Highway
Vestavia Hills, Alabama 35216

SUBJECT: Concession Agreement Rebate / Revenue Share – February 2017

Mr. Burnett,

In accordance with the Concession Agreement for Recreational Facilities for the City of Vestavia Hills between Turner Food Systems, and the City of Vestavia Hills, the rebate fee / revenue share for February 2017 is enclosed.

Gross revenue receipts for concession operations at the City of Vestavia Hills Park and Recreation Facilities for the month of February 2017 were \$8,977.73. Based on these revenue receipts, the rebate fee / revenue share to the City of Vestavia Hills Parks and Recreation Department is \$897.77.

Gross revenue receipts for operations at the City of Vestavia Hills Park and Recreation Facilities year-to-date are \$11,955.94. The rebate fee / revenue share to the City of Vestavia Hills Parks and Recreation Department year-to-date is \$1,195.59.

Spreadsheets reflecting the daily revenue, sales tax collection and rebate fee / revenue share by facility and a cumulative summary are enclosed.

All sales taxes collected on the gross revenue receipts from the City of Vestavia Hills Parks and Recreation Facilities will be reported to the appropriate government agencies as follows:

SALES TAX	February Tax Receipts	YTD Tax Receipts
City of Vestavia Hills	\$ 269.32	\$ 358.67
Jefferson County	\$ 179.58	\$ 239.14
State of Alabama	\$ 359.12	\$ 478.25
TOTALS	\$ 808.02	\$ 1,076.06

SUBJECT: Concession Agreement Rebate / Revenue Share – February 2017
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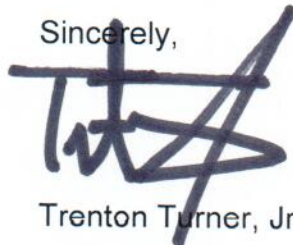
The gross revenue receipts, which are the basis for the rebate fee / revenue share for February 2017, with a comparison against the same period for the previous calendar year, were derived from the following facilities:

FACILITY	February 2017 Receipts	February 2016 Receipts	YTD 2017 Receipts	YTD 2016 Receipts	February Rebate Fee	YTD Rebate Fee
Adult Softball	\$ 127.98	\$ 0.00	\$ 127.98	\$ 0.00	\$ 12.80	\$ 12.80
Youth Softball	\$ 0.00	\$ 1,658.50	\$ 0.00	\$1,658.50	\$ 0.00	\$ 0.00
Soccer	\$ 3,473.61	\$ 0.00	\$ 3,473.61	\$ 0.00	\$ 347.36	\$ 347.36
Sicard Hollow	\$5,376.14	\$4,166.74	\$ 8,354.35	\$5,960.08	\$ 537.61	\$ 835.43
Cahaba Heights	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Wald Park	\$ 0.00	\$ 105.05	\$ 0.00	\$ 105.05	\$ 0.00	\$ 0.00
Other*	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
TOTALS	<u>\$8,977.73</u>	<u>\$5,930.29</u>	<u>\$11,955.94</u>	<u>\$7,723.63</u>	<u>\$ 897.77</u>	<u>\$1,195.59</u>

*Includes external Points of Sale (POS) sites and third party vendors

If there are any questions or comments, please contact the undersigned at 205.490.6883 (office), 205.515.4828 (cell) or Trenton@TurnerFoodSystems.com (e-mail).

Sincerely,



Trenton Turner, Jr.

Encls
as

LIBERTY PARK CONCESSIONS, LLC

An Affiliate of Turner Food Systems
Post Office Box 660842
Vestavia Hills, Alabama 35266-0842
205.428.8700



March 8, 2017

Mr. Jason Burnett, Director of Parks and Recreation
City of Vestavia Hills Parks and Recreation Department
1032 Montgomery Highway
Vestavia Hills, Alabama 35216

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Gross revenue receipts for concession operations at the City of Vestavia Hills Park and Recreation Facilities for the month of January 2017 were \$2,978.21. Based on these revenue receipts, the rebate fee / revenue share to the City of Vestavia Hills Parks and Recreation Department is \$297.82.

Gross revenue receipts for operations at the City of Vestavia Hills Park and Recreation Facilities year-to-date are \$2,978.21. The rebate fee / revenue share to the City of Vestavia Hills Parks and Recreation Department year-to-date is \$297.82.

Spreadsheets reflecting the daily revenue, sales tax collection and rebate fee / revenue share by facility and a cumulative summary are enclosed.

All sales taxes collected on the gross revenue receipts from the City of Vestavia Hills Parks and Recreation Facilities will be reported to the appropriate government agencies as follows:

SALES TAX	January Tax Receipts	YTD Tax Receipts
City of Vestavia Hills	\$ 89.35	\$ 89.35
Jefferson County	\$ 59.56	\$ 59.56
State of Alabama	\$ 119.13	\$ 119.13
TOTALS	\$ 268.04	\$ 268.04

SUBJECT: Concession Agreement Rebate / Revenue Share – January 2017
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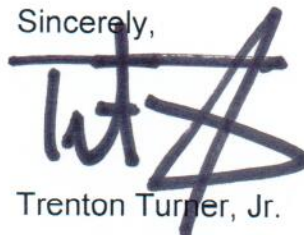
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Youth Softball	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Soccer	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Sicard Hollow	\$2,978.21	\$1,793.34	\$2,978.21	\$1,793.34	\$297.82	\$297.82
Cahaba Heights	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Wald Park	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Other*	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
TOTALS	<u>\$2,978.21</u>	<u>\$1,793.34</u>	<u>\$2,978.21</u>	<u>\$1,793.34</u>	<u>\$297.82</u>	<u>\$297.82</u>

*Includes external Points of Sale (POS) sites and third party vendors

If there are any questions or comments, please contact the undersigned at 205.428.8700 (office), 205.515.4828 (cell) or Trenton@TurnerFoodSystems.com (e-mail).

Sincerely,



Trenton Turner, Jr.

Encls
as



March 2017 Activity Report

Current Activity:

Birmingham Swim League (BSL) took over maintenance of the Wald Park pool on September 6th once the summer season ended. BSL coaching staff has worked each day to keep pool chemicals in balance and clean all three pools. Chemicals are well balanced and equipment is all running appropriately.

While BSL is not currently swimming out of Wald Park, heater has been turned off to help preserve chemicals and energy. BSL has acquired an automatic vacuum to help clean the pool during the winter.

Recent & Upcoming Activity:

In February BSL swimmers recently competed at the 2017 Short Course Southeastern Championship, including all of Alabama, Tennessee, and the Florida Panhandle.

BSL swimmers including Lauren Crabtree, Birch Ely, Jakob Icimsoy, and Nicole Smith will travel to Orlando, FL to compete in the NCSA Junior National Championship against the best 18 & Under swimmers in the nation.

BSL plans to return to practicing in the evenings at the Wald Park Pool as the weather stabilizes towards warmer temperatures, hopefully by early April 2017.

BSL is working to develop a Summer League Tune-Up program to promote swimmers participating and successfully developing stroke before the summer season, with a focus on promoting Vestavia Hills swimming.

Long Range Activity:

BSL will host a local USA Swimming competition for all local and traveling teams in April at the Crossplex.

The Wald Park Pool maintenance will be turned over to city in May 2017.

We are currently accepting new swimmers on a regular basis and will continue to do so throughout the spring and summer. Registration is available by contacting Swim4BSL@gmail.com or by visiting BirminghamSwimLeague.org

VESTAVIA HILLS YOUTH GIRLS BASKETBALL

Youth Girls Basketball Report for Parks and Recreation Board January 2017

Our Season wrapped up on the weekend of February 11th with our “Championship Weekend”. We had semifinals and finals in 8U (East) and 10U (West). Our 12U girls had a unique opportunity to play at VHHS and have a celebration with lineup introductions, music, and concessions. We hope to continue this tradition in the future as Coach Laura Casey really did a fantastic job organizing this.

We did an outstanding job at districts this year for All-Stars. We won district championships in every division we played (8U, 9U, 10U, and 11U). We look forward to another great showing at the state tournament in Gadsden March 10-12th.

Looking forward to continually advancing girls basketball in Vestavia. We have grown substantially over the last 5 years and look to continue growing.

Best,

**Patrick Osborne
Vestavia Hills Youth Girls Basketball**



VESTAVIA HILLS SOCCER CLUB

*HOME OF THE ATTACK
HOME OF THE STEAMERS*

1973 Merryvale Road
Vestavia Hills, AL 35216
www.vestaviasoccer.com

Tel: 205-978-0182
Fax: 205-824-5018
E-mail: yhsoccer@bellsouth.net

Soccer Club Report for Parks and Recreation Board March 2017

We are just getting into our spring season. Recreational registration is holding at 693 registered players (our target is 700), to go along with another 34 competitive teams for this spring. Everything is running smoothly, and the fields are at an all time best.

We have a golf tourney on April 21st, anyone who would like to participate- I would love to have you as a VIP.

Our annual Mayor's Cup in April 22rd, with our new mayor all set for his first dunk tank!



Let me know if you have any questions or concerns.

**Respectfully submitted by:
Rocky Harmon
Executive Director**

Let's Play Vestavia Report for the Parks and Recreation Board March 2017

Things are slowly picking up for Let's Play Vestavia. We have hosted 12 matches of Regional League soccer, as well as some Alabama Soccer Olympic Development sessions.

The Birmingham Hammers will be back for the summer of 2017, starting with tryouts on March 26th. Their season starts May 3rd; they will play eight home matches at the SHAC this summer.

Let me know if you have any questions or comments.

Respectfully submitted,
Rocky Harmon
VestaviaEvents LLC

VHGSA Report for Vestavia Hills Parks & Recreation Board – March 2017

Spring registration ended February 1st, and yielded a 135 girls registered across (4) age divisions. Our numbers remained flat year over year with a slight increase seen in the younger age groups (6U & 8U). Currently, we are practicing for the upcoming season that will begin on March 18th. Most of our activities occur at Liberty Park; however, the Exchange Field has been available this Spring on designated days that several of our teams are taking advantage of for practices. The opportunity to host more events closer to the core population of Vestavia would ultimately help with recruitment and retention of new players.

Our games schedules are completed for the season and we will be playing a 12 regular season games. Our 8U, 10U, and 12U divisions have worked with other area parks to schedule games. We currently have scheduled games with; Mountain Brook, Homewood, Chelsea, Southside, Oak Mountain, & Trussville.

We also have two Vortex teams this spring, with one team in 12U and one in 8U. These teams will begin playing in (4) Player Development League (PDL) tournaments throughout the Spring with Liberty Park hosting two; March 12th & March 25th; Trussville hosting the other two, April 8th and April 29th.

Our Board wants to thank Parks & Rec for the excellent work keeping the outfields in great condition through the fall and into the spring season. Recently, painting has occurred of the dugouts and concession building which is appreciated and helps to maintain the quality of our facilities. Finally, we thank the P&R Board the funds allocated for batting cage improvements at Liberty Park Fields 1-4. We are currently looking at options and costs to both improve and replace the nets, cage surfaces, and in the case of cages located between fields 3 & 4, replacing the entire structure. We anticipate getting started on these improvements as soon as our rec season ends in early May.

We continue to receive many positive comments regarding the quality of our facilities from both coached and parents. The VHGSA looks forward to partnering with the Park & Rec Board on future improvement to ensure our park continues to be a quality location for recreational and tournament play.

Respectfully,

Lyles Box
VHGSA President