

**City of Vestavia Hills Parks & Recreation  
1973 Merryvale Road  
Vestavia Hills, AL 35216  
205.978.0166**

## **Memorandum**

November 7, 2014

TO: Park Board Members

FROM: Jason Burnett  
P & R Superintendent

RE: November Board Meeting

Please find the packet for the May Board Meeting scheduled for Tuesday, November 18, 2014, at 7:00 a.m. at the Vestavia Hills Civic Center in Rooms 1 and 2.

The packet includes the following:

- Minutes from regular meeting on 9/16/2014
- Agenda for regular meeting on 11/18/2014
- Miscellaneous Reports

Please let BJ know if you won't be in attendance.

CC: Parks and Recreation Staff Members



**CITY OF VESTAVIA HILLS  
PARKS AND RECREATION DEPARTMENT**

ALBERTO "BUTCH"  
ZARAGOZA

BRIAN C. DAVIS  
DIRECTOR

CHRISTOPHER BRADY  
ASSISTANT DIRECTOR

**PARKS AND RECREATION BOARD  
MINUTES**

**09/16/2014**

***CALL TO ORDER***

On Tuesday, September 16th, Tommy Dazzio called the Vestavia Park Board meeting to order at 7:00 a.m.

Park Board Members present were:

Tommy Dazzio, President  
Blaine House  
Lilla Hood  
Tommy Coggin  
Anne Smyth

Park Board Members absent were:

None

Mayor Alberto C. Zaragoza

Present

Council Representative Steve Ammons

Present

Parks and Recreation Staff Members:

Brian C. Davis, Director of Public Services  
Jason Burnett, Parks and Rec Superintendent  
Julie Harper, Programs Coordinator  
B. J. Dubose

Invocation & Pledge of Allegiance

Tommy Coggin

***APPROVAL OF JULY 15<sup>TH</sup>, 2014 MEETING MINUTES***

Blaine House made a motion to approve the January minutes. Lilla Hood seconded the motion. The vote was unanimous.

***SUPERINTENDENT'S REPORT***

- Park and Rec TVs have been updated with the new Charter equipment.
- Rec membership policy has gone really well with about 150 members signed up.
- Field trip with seniors to Farmer's Market on Finley.
- Renewed agreement with American Red Cross to use the Civic Center as a shelter.

- Met with branding production crew for site visits.
- BSL volunteers took down wooden deck at pool.
- BSL bubble up Oct 2-5.
- New HVAC replacement for downstairs classrooms complete.
- Social media strategic meeting at city hall for city wide departments.
- Foundation meeting Sept 17 at 7:30am.
- Annual E-Recycle Day Sept 20 at Wald Park.
- We will switch from NCSS concussion training to CDC, Oct 1.
- New Merkle open house was well attended and we hope to continue to gain new seniors there.
- National Senior Citizen's Day at the Lodge was also well attended and we had Sarah Wuska speak on the history of Vestavia Hills.

### **MAYOR'S REPORT**

The city budget passed with a 1% COLA. Also, the public service department will receive some new equipment.

The new city hall project is about two weeks ahead of schedule with an opening due date of September 2015.

The Cahaba Heights town hall meeting last night had good attendance.

Sales tax revenue is increasing.

### **PUBLIC SERVICES REPORT**

Brian said the department is looking forward to the new equipment October 1<sup>st</sup>.

### **OLD BUSINESS**

None.

### **NEW BUSINESS**

Background Check Policy-

Bullet Screening is doing the screening this fall for free. The programs will not have to use the company the board chooses after the bid process. The policy itself applies to all organizations. It's general for adult programs and specific for those programs involving minors. All the youth programs will have to perform a formal background check and there are minimum standards in the policy for the background check. If you do your own or hire your own contractor, you will have to make sure they meet the minimum standards, certify with Jason they are in compliance and have completed it. It states that there are certain negative findings that will disqualify a volunteer absent special circumstances and those are felony arrest, sex offender violations, or any other arrest involving violence whether felony or misdemeanor. If it's a certain type of offense that you feel shouldn't disqualify them then you can come to the board and request they be approved even though they are in one of those categories listed. Any other finding that does not intone of those categories it will be up to the individual sport board whether to accept that volunteer. Steve said whether it's his company or someone else that the city hires after the bid process he would encourage the sports use the city's

contractor. Anyone using their own will have to certify Jason Burnett they have been checked out. The background check is good for a year.

Tommy asked for a motion to approve the background check policy. Council President Ammons made a motion to approve. Mayor Zaragoza seconded the motion. The vote was unanimous.

#### VHPR Rates Revised-

Field rental rates were discussed at last month's work session with a rec fee increase of the per season sports programs from \$20 to \$25 for residents and from \$40 to \$50 for non-residents. Tommy asked if there was any discussion of this proposal. Tommy asked for a motion to approve the new field rental rates. Blaine House made a motion to approve. Lilla Hood seconded. The vote was unanimous. Jason added that basically the sports will need to increase their registrations accordingly. The changes are effective immediately.

Athletic fields for softball and baseball. Right now the hourly rate is \$35 per hour and the proposal is to make it a two hour minimum with a cap of \$300 a day. The field use policy that describes when travel ball teams are registered, so if you're a registered travel team as defined by the field use policy you can use the fields at no cost for practice games or other games as long as you're playing another registered travel team. But for the travel teams bringing in another team from outside the city, the fee will be \$50.00 per game not to exceed \$300 a day. Same issue if they are running a tournament, they get charged \$50 a game not to exceed \$500 a day. If its tournament of Vestavia registered travel teams its free.

Tommy asked for a motion to approve the new athletic fee rates. Mayor Zaragoza made a motion to approve. Tommy Coggin seconded the motion. The vote was unanimous.

#### **POOL REPORT**

None.

#### **CONCESSION REPORT**

Per Council President Ammons, Trent while he was out of town but will turn in turn his report in to Jason today.

#### **BOARD LIAISON REPORTS**

Per Brian, we are looking to raise the signs on the fences October 20<sup>th</sup>.

Steve Ammons stated lacrosse numbers have increased. Last weekend was their first weekend and they are still registering girls.

Lilla Hood said that BSL has 220 doing dry land in each of the groups.

#### **LEAGUE REPORTS**

Cheerleading-

Per Carol with LRC the OTM and Jefferson/Shelby cheering is working out fine. They have purchase new pomp oms and signs in OTM colors.

Flag Football-

Chad Long stated football started this Saturday with 276 kids. They are playing 3 week nights.

JSYFL-

Stewart Garner stood in for John Schick. They are using Guardian helmets and are looking good. The helmets are voluntary.

Lacrosse-

VLo president, Art DeCarlo said their games are from 1 to 6 on Sundays and they are recruiting coaches.

Seniors-

Per Julie Harper, the seniors are being offered continuing education classes through UAB. The program is called OLLI. She handed out booklets which included information on the 2<sup>nd</sup> Senior Citizens Day celebration and fall courses being offered. She invited the board to participate in the courses. Also, on November 6<sup>th</sup> the seniors will visit the Paul Bryant Museum. Registration is \$20. Tommy asked Jason to send out an email a week before.

Soccer-

Rocky Harmon stated that soccer had its largest fall in the history of the club. He presented the board with a check for \$30,000 for registrations. The teams looks good and so does the report on Let's play Vestavia. Also, the Howard University Women's teams will have a game at Liberty Park that will be streamed October 3<sup>rd</sup>.

Wrestling-

Wrestling is off season. Tommy Dazzio reported they have started Sunday afternoon practices at 5 p.m.

## **ANNOUNCEMENTS**

Council President Ammons noted National Night Out will kick off 5:30 at Shades Mountain Baptist Church, October 7<sup>th</sup>. This is the fourth year and the theme this year is "All for One", taking control of drug issues. There will be drug boxes at each station for disposal of old medications.

The next regular meeting will be Tuesday, November 18th at 7:00 a.m. in Room 2 at the Recreation Center.

The next planning meeting will be Wednesday, October 22nd, 11:30 a.m. at the Egg & I. This is a tentative location.

November 4<sup>th</sup> is Election Day.

## **COMMENTS**

None.

## **ADJOURNMENT**

The meeting adjourned at 8:03 a.m.

**GUESTS IN ATTENDANCE**

Karol Leggett/Cheerleading

Rocky Harmon/Soccer

Chad Long/VHFF(Flag)

Art DeCarlo/Lacrosse

Stuart Garner/VHYFL



CITY OF VESTAVIA HILLS  
PARKS AND RECREATION BOARD MEETING  
November 18, 2014

ALBERTO "BUTCH" ZARAGOZA  
MAYOR

JASON BURNETT  
SUPERINTENDENT

1. Call to order
2. Invocation & Pledge of Allegiance
3. Special Recognition of Blaine House
4. Approval of September 16, 2014 minutes.
5. Parks & Recreation Superintendent's Report
6. Mayor's Report
7. Public Services' Report
8. Old Business – None
9. New Business – Civic Center Holiday Calendar 2015  
Tournament Rates Revision

10.Pool Report

11.Concession Report

12.Park Board Member Liaison Reports

13.League Reports

Baseball – Mitch Bevill	Seniors – Julie Harper
Basketball – Jackson Bryant (boys), Scott Wesson (girls)	Soccer – Rocky Harmon
Cheerleading – Karol Leggett	Softball – Alicia Neely
Football – Chad Long (Flag), Hopson Nance (OTM), John Schick (JSYFL)	Swimming – Christine Velezis
Lacrosse – Art DeCarlo	Wrestling – Scott Nailen

14.Upcoming meetings –

a. Next planning meeting will be on \_\_\_\_\_ @ 11:30 a.m. at \_\_\_\_\_.

b. Next regular meeting will be Tuesday, January 20, 2015 at 7:00 a.m.

15.Adjournment

Superintendent's report  
November 2014

- Continuing offering background checks through Bullet Screening Services for free to winter sports.
- Fall sports ending, transitioning to basketball season.
- Met with Trane and professional photographer to showcase our new lights through their publications.
- Gym supervisors have been hired for basketball season.
- Transitioning Facebook profile to a Facebook page for Vestavia Hills Parks and Recreation. Transition completion on January 1.
- SHAC ceremony held in recognition of the Belcher family and McCallum family.
- New Merkle yard sale was October 24-25 and the Halloween luncheon was October 31.
- VHHS baseball using Wald 1 in mid-November for evaluations.
- McCallum Park bridge possibly in place by the time Park Board meets (Nov 14).
- Soccer was able to utilize Old Columbiana Field for their fall season.
- Holiday in the Hills will be at the City Center on December 9.
- Gym floor will be buffed and waxed Dec 22-27.



## Little Rebel Cheerleading

1. We voted to use the background check company that VHPR chooses (through the bid process) and pay for the squad mom & assistant squad mom with LRC funds.
2. Voted to change By-laws for the following:
  - change the date that a parent can request a refund for moving outside of Vestavia to July 15<sup>th</sup> from August 1<sup>st</sup>.
  - mandatory practices start anytime after July 15<sup>th</sup>
3. New format of cheering for OTM and JSYFL has gone well, and there is no proposal to change the way we will format cheerleading for the 2015-16 school year. (as of board meeting on 10/5/14).

Little Rebel Cheerleading is coming to an end, with the close of the JSYFL season. The board will have a proposed new slate of officers published (per the by-laws) by the end of December. Team parties will be taking place during November- trophies will be distributed at this time as well. LRC supplies (megaphones/banners/pom poms) will be stored in the gym closet at the rec center until next year.

We are looking/discussing some new ways of keeping girls active in cheerleading during the 6<sup>th</sup> grade year. We are going to separate their registration time and focus on calling them 6<sup>th</sup> grade cheerleaders vs Little Rebel Cheerleaders. We are going to have the squad (if we have enough) go to a stunt camp vs the standard LRC camp. And we will try to confirm 3-4 practices with cheerleading trainers to help the girls if they are interested in trying out for cheerleading at Pizitz or Liberty Park. The cost of these things will be covered in their registration. They will cheer exclusively for the 6<sup>th</sup> grade team of JSYFL. We will also have the 5<sup>th</sup> grade girls go to the stunt camp vs the standard cheerleading camp.

## Flag Football

By the time the meeting gets here, our season will have concluded and we will only have our state tournament on the 21<sup>st</sup>-23<sup>rd</sup> of November at Spain Park. We are sending 7 teams (2 each for 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup> and 1 for 5<sup>th</sup>/6<sup>th</sup>) to compete. This will be about 60 players.

This season we had 275 players in 172 total games.

Thanks,  
Chad



# VESTAVIA HILLS SOCCER CLUB

*HOME OF THE ATTACK  
HOME OF THE STEAMERS*

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## **Soccer Club Report for Parks and Recreation Board November 3rd, 2014**

Fall soccer is almost over for most age groups. Our older players will play through December, attending College Showcases over the holiday period. Our State Cup starts the weekend of Nov 8<sup>th</sup>, with semis and finals the 15-16<sup>th</sup>, so I hope I have some good news to report at the meeting on the 18<sup>th</sup>.

Recreational soccer registration had its best season ever, with record numbers and few complaints.

Our community based initiatives got some good publicity recently, as an article was published in the Southern Soccer Scene, a monthly newspaper that goes out across the Southeast. I will bring some copies to the meeting.

Registration for spring soccer is open as we speak!

Let me know if you have any questions or concerns.

Respectfully submitted by  
Rocky Harmon  
Executive Director

## Let's Play Vestavia Report for the Parks and Recreation Board November, 2014

Let's Play Vestavia and VestaviaEvents LLC hosted the Howard University Women's Soccer team for four matches in October, everything went great. The first game was streamed nationally, and the production company was impressed with the facilities. I happened to serve as color commentary.



Here are the other events I have been working on and their respective status:

**Fall Youth Lacrosse Tournament**- The date for our first LAX tournament is now January 17-18, and will be called the High School Lacrosse Rebel Yell IceBreaker.

**Summer Lax Event**- dates look to be June 5-6-7, more details to follow.

Let me know if you have any questions or comments.

Respectfully submitted,  
Rocky Harmon  
VestaviaEvents LLC

