

City of Vestavia Hills Parks & Recreation
1973 Merryvale Road
Vestavia Hills, AL 35216
205.978.0166

Memorandum

July 7, 2016

TO: Park Board Members

FROM: Jason Burnett
P & R Superintendent

RE: July Board Meeting

Please find the packet for the Park Board Meeting scheduled for Tuesday, July 19, 2016, at 7:00 a.m. at the Vestavia Hills City Hall executive conference room (1032 Montgomery Hwy).

The packet includes the following:

- Minutes from regular meeting on 5/17/2016
- Minutes from work session on 6/7/2016
- Minutes from special called meeting on 7/7/2016
- Agenda for regular meeting on 7/19/2016
- Miscellaneous Reports

Please let BJ know if you won't be in attendance.

CC: Parks and Recreation Staff Members



CITY OF VESTAVIA HILLS
PARKS AND RECREATION BOARD MEETING
July 19, 2016

ALBERTO "BUTCH" ZARAGOZA
MAYOR

JASON BURNETT
SUPERINTENDENT

1. Call to order
2. Invocation & Pledge of Allegiance
3. Approval of May 17, 2016 minutes.
4. Approval of June 7, 2016 work session minutes.
5. Approval of July 7, 2016 special called meeting minutes.
6. Parks & Recreation Superintendent's Report – Jason Burnett
7. Mayor's Report – Butch Zaragoza
8. Public Services Director's Report – Brian Davis
9. Old Business – None
10. New Business – Park Board By-Law Update
Wald Park Pool Mid-Season Membership Discount
VHYB By-Law Changes
11. VHPR Foundation Report – Leigh Belcher
12. Pool Report – Candi Cole
13. Concession Report – Trent Turner

14. League Reports

Baseball – Bill Morrison	Seniors – Julie Harper
Basketball – Jackson Bryant (boys), Patrick Osborne (girls)	Soccer – Rocky Harmon Let's Play Vestavia – Rocky Harmon
Cheerleading – Mindy Tarrant	Softball – Greg Hulsey
Football – Mitch Bevill (Flag), Kirk McCulley (OTM), Dan McMurray (JSYFL)	Swimming – Derrell Winter
Lacrosse – Rachel Harwell	Wrestling – Scott Nailen

15. Upcoming meetings –

- a. Next work session will be on _____ @ 11:30 a.m. at _____.
- b. Next regular meeting will be Tuesday, September 20, 2016 at 7:00 a.m.

16. Adjournment



CITY OF VESTAVIA HILLS
PARKS AND RECREATION DEPARTMENT

ALBERTO "BUTCH"
ZARAGOZA

BRIAN C. DAVIS
DIRECTOR

CHRISTOPHER BRADY
ASSISTANT DIRECTOR

PARKS AND RECREATION BOARD
MINUTES

May 17th, 2016

CALL TO ORDER

On Tuesday, March 15th, President Anne Smyth called the Vestavia Park Board meeting to order at 7:00 a.m.

Park Board Members present were: Anne Smyth, President
David Myers, Vice President
Tommy Coggin
Tommy Dazzio
Earl Lawson

Park Board Members absent were: None

Mayor Alberto C. Zaragoza Absent

Mayor Pro Tem Steve Ammons Present

Parks and Recreation Staff Members: Brian C. Davis, Director of Public Services
Jason Burnett, Parks and Rec Superintendent
B.J. Dubose, Administrative Supervisor
Juliet Harper, Activities Coordinator
Candi Cole, Pool Supervisor

Invocation & Pledge of Allegiance Jason Burnett

APPROVAL OF MARCH 15TH REGULAR MEETING MINUTES

David Myers made a motion to approve the January 19th minutes. Tommy Dazzio seconded the motion. The vote was unanimous.

APPROVAL OF APRIL 13TH WORK SESSION MINUTES

David Myers made a motion to approve the April 13th minutes. Tommy Dazzio seconded the motion. The vote was unanimous.

APPROVAL OF APRIL 18TH WORK SESSION MINUTES

David Myers made a motion to approve the April 18th minutes. Tommy Coggin seconded the motion. The vote was unanimous.

SUPERINTENDENTS REPORT

- Jason met with the project team for the new Cahaba Heights gym construction. It should be done before baseball season.
- Keep Vestavia Beautiful will have its first community cleanup is this Saturday at the southern entrance of Highway 31 and also at Cahaba Heights road.

MAYORS REPORT

From Mayor Pro Tem Steve Ammons

- The Parks and Recreations by-laws need to be looked at in order to comply with the state ethics law. Elected officials getting 50% discount for facility rentals needs to be removed.
- Per Tommy Dazzio, the Wald Park Master Planning Committee meeting kick off was last month. We're coming up with ideas, preliminary plans and looking at what we would need in a multi-use facility. Waiting to hear back from the consultants with their thoughts and ideas. Steve Ammons said Tommy Dazzio did a fantastic job on the video for the project.

PUBLIC SERVICES REPORT

From Brian Davis,

- June 4th is the Wing Ding event.
- June 25th is the Slide the City event.
- June 30th is "I Love America" Day at Wald Park.
- Pre bid qualification meeting has been scheduled for SHAC construction. Next Wednesday will be open bid at 10:00, for all amenities.
- Hoover voted to de-annex old Barry Middle School. Brian is working on a long range plan for parks and recreation usage of the facility.

OLD BUSINESS

None.

NEW BUSINESS

VHYB By-Law changes

Anne verified with Bill that they have the addition of a director of marketing, a third vice president and are shuffling age ranges amongst all three vice presidents. Anne asked for a motion to approve the proposed VHYB By-Law changes. David made a motion to approve the change. Tommy Dazzio seconded. The vote was unanimous.

PARK FOUNDATION REPORT

From Leigh Belcher-

The bid opening is May 25th. They are hoping to start in June at SHAC. There will be a campaign kickoff in June as well. The website is being updated. Leadership Vestavia launched Swim Safety in the Hills last week. The event was funded by the foundation this year. They had over 120 kids showed up for free swim lessons that week. The board is looking for 3 to 5 new members.

POOL REPORT

Candi reported that the pool opens on May 30th. We have sold approximately 50 badges to date, per Jason.

CONCESSIONS REPORT

Per Trent, concessions numbers are down a little this year. Tournaments are down as well. Anne asked if the same levels of products are being offered to all facilities. Trent said, yes but with limitations.

LEAGUE REPORTS

Baseball-

Bill Morrison reported banner sales paid for the new carpet and nets installed at Cahaba Heights, Wald Park and Exchange. They've finished the regular season. They had 19 post season teams, ages 6-10. They will host 10 year-old age group kick off last night at Wald Park. They will have a tournament 1st weekend of June and a post season tournament the later part of June. We hosted, in conjunction with Playmakers, a tournament at Liberty Park last weekend. They will make a donation back to VHYB for field usage fees of about \$2,500 for both days. And will do it again this weekend. Fall games start August 21st. They have nearly 1,100 boys playing

Basketball-

There was no report but Anne remarked that the numbers were incredible this year.

Cheerleading-

None.

Flag Football-

Per Mitch Bevill, May 1st to May 30th is registration.

OTM-

Kirk McCulley said registration is looking good.

JSYFL-

Dan McMurray reported they are in the midst of registration and they are about 1/3 of the way there with numbers.

Lacrosse-

Per Rachel Harwell, lacrosse had a great season. All Teams made the playoffs. The high school boys made the finals.

Seniors-

The seniors raised a flower bed and planted onions and tomatoes. Steve Shaw will speak June 21st in Dogwood Room. She invited the board and leagues to attend. Annual National Senior Citizens Day is August 21st.

Soccer-

Per Rocky Harmon, the Mayor's Cup will be May

They have 9 girls and 14 boys to sign letters of intent.

Let's Play Vestavia-

Per Rocky, the Birmingham Hammers event was last Saturday. About 1,800 people attended. Frank and Elna did an awesome job.

Softball-

Greg Hulsey praised the work of Elna and Frank. May 7th concluded the season. He thanked Trent as well. All-Stars will be June 16th – 18th. They are asking for maintenance support that Saturday.

Swimming-

Per Jason, practices begin May 23rd. Nick Lambert is the head coach. The first meet will be June 26th at Wald Park.

Wrestling-

Tommy Dazzio reported they are having practices at the high school.

COMMENTS

Jason introduced Phillip Wood, new head coach with BSL. Jason said that there has been a drastic improvement in the relationship, with Phillips help. Phillip said he is happy to be here and he has turned the pool over to Candi. Candi is pleased as well.

ANNOUNCEMENTS

The next regular meeting will be Tuesday, July 19th at 7:00 a.m. in the conference room.

The next work session will be 11:30 a.m., June 7th at the city hall conference room.

ADJOURNMENT

The meeting adjourned at 7:50 a.m.

GUESTS IN ATTENDANCE

Phillip Wood/BSL
Kirk McCulley/VHOTM
Chad Long
Mitch Bevill/Flag Football
Trenton Turner/Concessions
Rachel Harwell/VLO
Leigh Belcher/VHPRF

Vestavia Hills Parks and Recreation Board
Work Session
6-7-16, 11:30am, City Hall (1032 Montgomery Hwy)

Attendance: Anne Smyth, Tommy Coggin, David Myers, Jason Burnett, Earl Lawson, Steve Ammons

- Wald Park Master Plan update
- AVCC update
- Facility Improvement suggestions from VHYB
- VSA update
- Alabama Prep School at SHAC
- Mountain Bike trail update
- Park Board by-laws
- VHPR Facility Prices revisions needed
- Master 501c3 Status/Update
- Park Board budget review process

Vestavia Hills Parks and Recreation Board
Special Called Meeting
7-7-16, 7:00am, City Hall (1032 Montgomery Hwy)

Attendance: Anne Smyth, Tommy Coggin, David Myers, Jason Burnett, Earl Lawson, Steve Ammons, Butch Zaragoza, Tommy Dazzio

- 2016 Capital Projects Request (Attached)
Motion to approve as presented: Tommy Dazzio
2nd: Tommy Coggin
All in favor, none opposed, motion passes.

Facility	Discription	Total Cost Estimate	STS	City Staff	Contractor	Vendor
Wald 1	800 linear feet of drain lines in the right field area and down in that bad swell by the bull pen Verti-Cut, aerate, and topdress	\$ 12,500.00	\$ 12,500.00			
Wald 2	400 feet of drain lines	\$ 4,500.00	\$ 4,500.00			
Wald 3	400 feet of drain lines	\$ 4,500.00	\$ 4,500.00			
Kelly Field	drainage	\$ 15,000.00	\$ 7,500.00	\$ 7,500.00		
LP 1-4	Cage and pitching upgrades	\$ 15,000.00				\$ 15,000.00
LP 5-9	Shade Structures	\$ 20,000.00			\$ 20,000.00	
CH 4 fields	Shade Structures	\$ 16,000.00		\$ 16,000.00		
Wald 1-4	Shade Structures	\$ 16,000.00			\$ 16,000.00	
SHAC	Crumb Rubber	\$ 10,000.00	\$ 10,000.00			
All Fields	Cage signage	\$ 3,000.00				\$ 3,000.00
All Fields	Quick Coupler's/watering stations for various fields	\$ 5,000.00			\$ 5,000.00	
CH 4 fields	Overhead netting in certain areas	\$ 10,000.00			\$ 10,000.00	
Various Parks	Painting of structures (predominately CH)	\$ 7,500.00			\$ 7,500.00	
SHAC	Goal Posts for Royal Field	\$ 3,500.00				\$ 3,500.00
SHAC Entrance	Landscaping	\$ 5,000.00			\$ 5,000.00	
New Merkel	New Sign for New Merkel House	\$ 5,000.00				\$ 5,000.00
Playgrounds	Mulch	\$ 14,000.00				\$ 14,000.00
General	Miscellaneous Parks upgrades	\$ 3,500.00		\$ 3,500.00		
		\$ 170,000.00	\$ 39,000.00	\$ 27,000.00	\$ 63,500.00	\$ 40,500.00

BY LAWS AND POLICIES
OF THE
VESTAVIA HILLS PARKS AND RECREATION BOARD

CITY OF VESTAVIA HILLS ADMINISTRATIVE OFFICE
513 Montgomery Highway Vestavia Hills, Alabama 35216

VESTAVIA HILLS PARK BOARD OFFICE
1973 Merryvale Road
Vestavia Hills, Alabama 35216

Telephone 205-978-0166

| AS REVISED ~~AND ADOPTED~~ ON June 24, 2016 AND ADOPTED ON

| *****anuary 21, 2014

ESTABLISHMENT

Article I.

- Section 1 The Vestavia Hills Parks and Recreation Board (Hereafter referred to as the Board), was established by City Ordinance 597, Pursuant to the provisions of Chapter 22, Title 12, of the Code of Alabama, Recompiled 1958. It is not necessary to go into all the provisions of Ordinance 319, except where it serves to clarify and define policy actions of the Board. Copies of the Ordinance may be obtained from the office. (Ordinance 597 is hereafter referred to as the Ordinance).
- Section 2 The Board is an agency of the City of Vestavia Hills, Alabama, (Hereafter referred to as the City) and official acts of the Board are acts of the City by and through its Park and Recreation Board.
- Section 3 The board owns no property, buildings or Equipment. All property" buildings and equipment are vested in the City. However, in accordance with the Ordinance, the Board retains administrative responsibility and authority over all park property, park buildings, park equipment and park personnel. The Board may delegate certain authority to its employees but appointive authority is vested in the Board.
- Section 4 The Ordinance grants certain powers and authority to the Board. The Board shall take no action expressly forbidden by the Ordinance. Where the Ordinance does not authorize Board action, the Board shall seek the opinion of the City attorney, and, if deemed necessary, a State of Alabama Attorney General's opinion and /or a court case to determine the validity of such proposed action.
- Section 5 The Board is subject to all Federal and State of Alabama laws which may supersede or render null and void the Ordinance or any portion thereof.
- Section 6 The Board is subject to all city ordinances.
- Section 7 The Board shall be governed by general City policy and instructions issued by the Mayor, except where said policy and said instructions may be in conflict with established policies of the Board.
- Section 8 The Board calls attention to that certain injunction issued under date of November 8, 1961, by United States District Judge H. H.

Grooms, in Civil Action No. 9505, F. L. Shuttlesworth, et al., Plaintiff, vs Dan Galleried, et al., Defendants, in the United States District Court for the Northern District of Alabama, Southern Division, and instructs its employees to conform to same. The injunction prohibits discrimination against any person on the basis of race, color, creed or national origin.

Section 9 All Board members are subject to the provisions of the State Ethics Act. All employees who are paid over \$50,000.00 annually are subject to the provisions of the State Ethics Act. Copies of the State Ethics Act may be obtained from the Parks and Recreation office.

BYLAWS

Article II

Section 1 In accordance with the ordinance, the Board shall consist of seven members. Five members shall not be members of the City's governing body and two members shall be a member of the City's governing body. These two Board members of the City's governing body shall be the Mayor and a councilmember.

Section 2 Board members are nominated by the City's governing body to the Board. The Board may elect or reject the nomination.

Section 3 Board members terms are for five years with one member's term expiring annually, December 31st. A Board member may continue to serve past the expiration date and until the successor is selected. The Board member who is a member of the City's governing body shall serve at the pleasure of the Mayor.

Section 4 The five Board members who are not members of the City's governing body are nominated and elected purely on the basis of their character and fitness for the position.

Section 5 All Board members shall be a resident of the City and shall serve without compensation.

Section 6 Impeachment or removal of Board members is the same as for members of the City's governing body.

Section 7 The Board adopts Roberts Rules of Order for parliamentary procedures for Board meetings.

Section 8 Annually in ~~January~~December, the Board shall elect, by majority vote, its officers as follows:

- A. President
- B. Vice President

The President and Vice-President shall be elected from the five Board members.

Section 9 The duties of the office of the Board are as follows:

- A. The President shall preside at Board meetings and is authorized to sign official documents of the Board. The President may call special (unscheduled) meetings of the Board provided proper notification is given pursuant to the Alabama Open Meeting Law. For emergency circumstances requiring immediate Board action to avoid physical injury to persons or damage to property, Board meeting notification will be provided as soon as practicable, but at least one hour before the start of an emergency Board meeting as set forth in the Alabama Open Meeting Law. All Board votes will be in open. ~~The President may give emergency instructions to the Director, provided such instructions are ratified by a telephone or electronic mail poll of the Board members with a three-fourths majority vote (five of the seven Board members concurring) and approved by the majority vote at the next board meeting. The President may authorize the Director to conduct a poll by telephone or electronic mail of the Board members to expedite a contemplated action provided a three-fourths majority of the Board members concur (three dissenting votes cancel the results of a telephone or electronic mail poll), and the action is ratified by a majority vote at the next Board meeting.~~ The Vice President shall assume the duties of the President in the absence of the President.
- B. The Superintendent~~Director~~ shall be present at all Board meetings, unless excused by the President or by the Board for valid reasons. The Superintendent~~Director~~ is the Board's executive officer and shall present to the Board proposals for Board consideration. The Board shall call for the Superintendent's~~Director's~~ recommendation on all proposals and take same under consideration.
- C. The Secretary of Board shall be an employee of Parks and Recreation, named by the Superintendent~~Director~~, and shall be present at all Board meetings to keep minutes and records of all proceedings. The Secretary is responsible for communicating with the web master of the City's web site and keeping all records current online.

The Board shall issue instructions and policy¹ actions only through the ~~Superintendent~~Director. The other duties and responsibilities of the ~~Superintendent~~Director are outlined in the Civil Service job specifications of the position. In the event the ~~Superintendent~~Director must be absent ~~from any Board meeting for a~~ valid reason~~s~~, ~~from Board meeting,~~ the Superintendent he may request the meeting be postponed until the Superintendent he can be present. The Board shall take this request under consideration. In the event the ~~Superintendent~~Director has an excused absence from Board meeting, the Superintendent he ~~may~~ designate another Board employee to represent the Superintendent him and present the Superintendent's his proposals.

Section 10 The Board shall schedule meetings on the third Tuesday of every other month at 7:00 a.m. The regular meeting place shall be in the ~~Vestavia Hills City Hall, Civic Center,~~ but may be moved to other venues at the request of the Board. If the time or venue is changed it should be announced at the regular meeting the month prior to the change.

Section 11 The next scheduled Board meeting will be announced at each Board meeting.

Section 12 The Board may, by a majority vote, cancel or postpone a scheduled meeting.

Section 13 The Board may, as conditions warrant, call special or emergency Board meetings at any time, provided Board members receive proper notification. The business to be conducted at special called meetings of the Board shall be stated in advance and no other business shall be conducted, except by three of five appointed members concurring, the Board may consider any business at hand at special Board meeting. Public notification of any special or emergency Board meeting will be provided pursuant to Alabama's Open Meeting Law.

Section 14 All meetings of the Board shall be open to the public, except the Board reserves the right, when the character or personality of an individual is to be discussed, to hold its meetings closed to the public.

Section 15 The procedure for proper notification to Board members of Board meetings shall be as follows:

A. An agenda for each regular meeting of the Board shall be prepared by the ~~Superintendent~~Director after consulting with the President of the Board. The agenda shall be sent to the board via email not less than five (5) days prior to the scheduled meeting. The agenda shall be posted on the Civic Center bulletin board five (5) days prior to the regular monthly meeting. The posted agenda shall be the order of business at the meeting, unless amended by a majority vote, as first order of business of the meeting. The agenda shall at a minimum consist of the following:

- a. Roll Call
- b. ~~Superintendent's~~ Director's Report
- c. Mayor's Report
- d. New Business
- e. Old Business
- f. Board Liaison's Reports
- g. League Representative Report
- h. Announcement of next scheduled meeting

B. For special called meetings, Board members shall be contacted, personally by telephone, email, fax, registered mail or telegram, at least twenty-four hours prior to the proposed meeting, except with a three-fourths majority concurring, this time limit may be waived. The Board shall not hold a special called meeting if any two members of the Board cast dissenting votes against holding the called meeting. The failure to contact any Board member for a special called meeting shall be tantamount to that member's dissenting vote, except Board members who know in advance they will be unable to attend meetings over a certain period may inform the Secretary or ~~Superintendent~~Director—_ accordingly and waive their rights dissent.

Section 16 Board members shall keep the ~~Superintendent~~director, or some other designated responsible person, up to date with their proper contact information (cell phone number, email, etc.).

Section 17 A quorum at Board meetings shall exist as follows:

A. Three of the five appointed members shall constitute a quorum at any Board meeting.

B. Except to take under consideration any other business than that for which the meeting was specifically called, four of the five appointed Board members shall be present and concurring.

Section 18 The Board shall take no action or pass any resolution without a quorum present. Proposals may be heard, but no action shall be taken. When Board members leave a Board meeting in progress, out of hearing of the proceedings, the Secretary shall duly note their absence in the minutes. If such absences cause a lack of a quorum to exist, the Secretary shall inform the President accordingly and the Board meeting shall adjourn. If the President and Vice-President absent themselves, the Secretary shall inform the Board that the Board must elect a President Pro-Tem before proceeding with the meeting.

Section 19 A simple majority, four of seven Board members present and concurring or two of three Board members present and concurring, shall be sufficient to pass any resolution of the Board, except where duly noted. There shall be no proxy voting by Board members.

Section 20 Amendments, additions or deletions to the bylaws and policies of the Board including programs, shall be submitted in writing at a regular meeting of the Board. The question will be considered at the following regular meeting. A majority vote of the Board concurring shall be necessary to amend, add or delete the bylaws and policies of the Board.

Section 21 The President of the Board or any other two members of the Board may notify the ~~Superintendent~~Director that they desire a special called meeting of the Board. In that event the Board members shall be polled according to the procedure in Article II, Section 15-B.

Section 22 The Board may appoint certain standing committees from time to time dealing with the Board's property, program, personnel, facilities and equipment, or any other phase of the Board's operation. Standing committees shall consist of the Board member or members appointed, the ~~Superintendent~~Director, and any other Board employee the Board may deem helpful to serve on the standing committee. Standing committees shall have no authority to act: they are for investigative purposes only, and shall report their findings and recommendations to the Board when Board action is desired. The ~~Superintendent~~Director shall be authorized to

consult and convene standing committees.

Section 23 Under the same procedure and membership as above the Board may appoint certain special committees from time to time. Once special committees have reported their findings and recommendations to the Board, the committees are dissolved.

Section 24 By majority vote concurring the Board may alter the order of business at any time during a Board meeting. The Board shall retain the right to adjourn at any time during a Board meeting by majority vote concurring.

Section 25 The Board recognizes that it is not a Board, merely a group of individuals, until such time as the Board has been properly notified, called into session, and sitting with its Superintendent~~Director~~ and Secretary present (unless excused for valid reasons). Outside of Board meetings, Board members shall refrain from commitments, individually or collectively, which may influence precipitant actions from employees of the Board or the general public.

PERSONNEL POLICIES

Article III

Section 1 All personnel policy is determined by either the Jefferson County Personnel Board as established by State law or general city policy. Copies of these policies can be viewed at City Hall.

Section 2 The Board shall not enter into a concession lease with an employee of the Board or allow an employee to promote events involving a personal profit motive on park property. The purpose of this policy is to avoid conflict of interest situations with employees.

AWARDS, DONATIONS FEES AND CHARGES

Article IV

Section 1 From time to time the Board is offered awards or donations which may consist of money, property, animals or equipment and other materials. All awards and donations to which conditions, restrictions or stipulations are attached shall be referred to the Board for consideration. The Board reserves the right to accept or reject any such awards or donations, taking into consideration the best interest of the Board and the City. The Board authorizes the Superintendent~~Director~~ to accept donations of unrestricted amounts

of money. The Board authorizes the ~~Superintendent~~Director to accept or reject any other unrestricted offers based on his judgment of its value to the Board. When in doubt of the value, the ~~Superintendent~~ Director shall present the offer to the Board for consideration. All unrestricted awards or donations accepted by the Board shall become the property of the City and shall not be disposed of without Board approval, unless expended through usage.

Section 2 The Board may institute reasonable fees and charges at its various park facilities. The Board's philosophy, or the conditions, under which fees and charges may be instituted are as follows:

- A. When a clearly defined "User" of a particular facility or service can be identified (as opposed to a casual observer).
- B. When the expense of operating a particular facility or service is comparably high and a portion or all of the operating expense may be defrayed by fees or charges paid by the "User".
- C. The likelihood that the fees and charges will produce a reasonable, amount of revenue over the cost of collecting same (cashier's salaries, etc).
- D. When the facility or service proposed for fees and charges can be controlled, either by an enclosure and/or by personnel, to provide for efficient collection.
- E. To hold a reservation for a group or an individual
- F. The need for fees and charges to serve as something of a regulatory agent at a particular park facility
- G. The need for additional funds to bolster the Board's revenue

The Board reserves the right to institute, increase, decrease or abolish fees and charges at any or all of its facilities. The Board recognizes that fees and charges may vary from time to time, depending on economic conditions and other relevant factors. Copies of current fees and charges at various facilities may be obtained from the Parks and Recreation office

CONFERENCES, SEMINARS, CONVENTIONS AND OTHER MEETINGS AND INSPECTION TOURS

Article V

Section 1 The Board recognizes the value, from the standpoint of information, public relations and in-service training, attendance and participation at various meetings, conferences, seminars, conventions and tours of inspections, both local and out-of-town, for Board members and

employees, provided funds are available and such personnel can be conveniently excused from their regular duties.

- Section 2 Out-of town attendance for employees shall be recommended by the Superintendent~~Director~~ and referred to the Board for consideration, except the President may authorize an emergency trip as detailed in Article II-9-A.
- Section 3 Out-of-town trips by Board members shall be authorized, only, by the Board by majority vote.
- Section 4 Out-of-town trips authorized by the Board shall be at the expense of the department of parks and recreation, except when previously agreed by the Board that the Board member of employee shall bear a certain portion or all the expense.
- Section 5 Expenses for Board members and employees for out-of -town trips shall be kept reasonable and accounted for according to City policy.
- Section 6 Board members and employees using air travel shall use tourist accommodations when available.
- Section 7 Board members and employees using automobile travel for out-of-town trips shall, when practical, travel in the same vehicle.
- Section 8 Board members and employees shall not be furnished expenses for travel, meals, and lodging for in-town meetings. Registration fees for authorized in-town meetings shall be considered legitimate expenses.
- Section 9 Board members and employees vacationing immediately before, during or after an authorized trip shall keep careful records of the exact time and place they go on or off Board expense and on their own time and expense.

RELATIONSHIPS WITH OTHER CITY DEPARTMENTS COUNTY, STATE AND FEDERAL AGENCIES

Article VI

- Section 1 The board instructs the Superintendent~~Director~~ to establish and maintain friendly and cooperative relationships with all City, County, State and Federal departments and agencies with which the Board has dealings.

- Section 2 The Board is subject to the authority of those City and County departments and agencies with regulatory power over the operations and properties of the Board, not in conflict with the provisions of the Ordinance, and of those State and Federal departments and agencies with regulatory power over the operations and properties of the Board.
- Section 3 The Board instructs the ~~Superintendent~~Director to admit, free of charge, parking fees, etc., to all Board facilities and functions, personnel from the above regulatory departments and agencies in the performance of their duties. Such personnel shall be required to identify themselves and state their business. Unauthorized companions shall be required to pay fees and charges. Where there is doubt concerning the authority of authenticity of such persons a report shall be made to the ~~Superintendent~~Director, who shall forward the report to the appropriate department or agency head requesting an investigation.
- Section 4 City Police, Fire Department, Jefferson County Sheriff's Department officers and Alabama State Highway Patrolmen, in uniform, shall be admitted free of charge and without question. Such action does not include unauthorized companions. Plainclothesmen, or detectives out of uniform, shall be required to identify themselves and state their business. When there is doubt of their authority or authenticity the procedure shall be as detailed in Article VI-3. When personnel from regulatory and public safety agencies insist on free admission for unauthorized companions, they shall be admitted, and a report made to the ~~Superintendent~~Director as detailed in Article VI-3.
- Section 5 The Board may, by a three-fourths majority vote, overrule an adverse decision of the City's Planning and Zoning Commission concerning any Board property or facility.
- Section 6 ~~Members of the Park Board may be allowed a reduction of \$25.00 Elected Officials, Board Members, and Employees of the City of Vestavia Hills shall be given a 50% discount on rental fees for all rental facilities operated by the Department of Parks and Recreation.~~ The full deposit shall be required at the time of the rental and will be refunded after the event is complete if all policies are met satisfactorily. The fee concerning the alcohol policy at an event shall not be discounted. (Resolution 3063 passed by the Vestavia Hills City Council on June 18, 2001)

POLICIES PECULIAR TO RECREATION CENTERS

Article VII

Section 1 A Recreation Center (sometimes referred to as, "Community Center") is operated and maintained by the Board. The Board shall make all policy for the Recreation Center.

Section 2 The Board declares that the purpose of the Recreation Center is to promote athletic, social, cultural and artistic activities in as wholesome an atmosphere and as attractive surrounding as may be afforded.

Section 3 The Board delegates to the ~~Superintendent~~Director the authority, consistent with the policies of the Board, to staff the Recreation Center, schedule programs and events and carry out maintenance projects at the Recreation Center.

Section 4 The Board shall establish opening hours for the Recreation Center, and within the limitations of available personnel, said opening hours shall be strictly observed. Copies of current Recreation Center opening hours may be obtained from the Parks and Recreation office.

Section 5 The Board may lease concessions, food and drink, at the Recreation Center. In that event the lease agreement shall set forth terms and conditions. Copies of such leases may be obtained from the Parks and Recreation office.

Section 6 The use of the Recreation Center by the public during opening hours shall be members and members' guests. Guest fees shall be determined by the Park Board. However, private groups or organizations desiring to reserve certain space in the Recreation Center shall pay a reservation fee. The Board shall establish such fees based on the particular space used and the particular category into which the group desiring the reservation falls. Copies of current fees according to the space used and the group categories may be obtained from the Parks and Recreation office.

Section 7 No space in the Recreation Center shall be reserved for private use when said space is needed for the Recreation Center's regular program.

Section 8 The Board delegates to the ~~Superintendent~~Director the authority to allow private groups or organizations to reserve the Recreation Center, during hours the Recreation Center is normally closed to

the public, by the payment of the regular reservation fee plus the hourly rate of the employees. Copies of current employee hourly rates may be obtained from the Parks and Recreation office.

- Section 9 The Board may deny any individual or resident access to Recreation Centers if such access would have a negative impact on a youth sports program or would otherwise be detrimental to any program or league operated pursuant to or through the Parks and Recreation Department or the Board.

POLICIES PECULIAR TO WALD PARK SWIMMING POOL

Article VIII

- Section 1 The Board has administrative authority for the public swimming pool located in Wald Park.

- Section 2 The Board delegates the authority of the ~~Superintendent~~Director to operate and maintain said swimming facility and to carry out a program of aquatic activities, within budget limitations.

- Section 3 The purposes of the aquatic or swimming program are as follows:
- A. To teach as many individuals as possible how to swim.
 - B. To increase at the various levels of skill the individual's ability in water safety.
 - C. To provide a program of competitive swimming.
 - D. To allow a period for purely recreational swimming.

- Section 4 The Board shall establish opening hours for its swimming facility and the number of hours allotted each aquatic program. Copies of current opening hours and program hours may be obtained from the Parks and Recreation office.

- Section 5 The Board may establish certain age restrictions for the use of certain areas of its swimming facility and programs. Copies of current age restrictions may be obtained from the Parks and Recreation office.

- Section 6 The Board may establish certain fees or admission charges for the use of its swimming facility and various programs. Copies of current fees and charges may be obtained from Parks and Recreation office.

- Section 7 The Board may lease concession rights, food, drink and the like, to

a concessionaire or concessionaires, who shall pay the Board for this privilege. Copies of current concession leases may be obtained from the Parks and Recreation office.

Section 8 The Board shall establish safety rules and regulations for the operation of its swimming facility. Copies of current safety rules and regulations may be obtained from the Parks and Recreation office.

Section 9 The Board instructs the Superintendent~~Director~~ to be especially cognizant of the health and sanitation requirements for swimming facilities, and authorizes the Superintendent~~Director~~ to close its swimming facility until said requirements are met.

POLICIES PECULIAR TO YOUTH SPORTS

Article IX

Section 1 The Board has administrative authority for the various youth sports leagues offered in the City of Vestavia Hills.

Section 2 The Board delegates the authority to the executive boards of the various youth sports provided their by-laws are approved by the Board.

Section 3 The Board reserves the right to override any decisions that a youth sport executive board makes. The Board realizes that the youth sport executive board decisions are not to be overridden unless the decisions negatively affect a majority of the citizens of Vestavia Hills.

Section 4 The various executive boards shall have a representative present at all regular Parks and Recreation Board meetings, and if requested at special called meetings.

Section 5 The Board shall assign one or more Board members as liaisons to each executive board. The Board instructs the Superintendent~~Director~~ to assign one or more park employees as liaisons to each sport.

Section 6 The Board instructs the various executive boards to present a financial report to the Board at least once annually, or as requested.

Section 7 The purposes of the youth sports programs are as follows:

- A. To teach the standards of good sportsmanship.
- B. To increase the individual's various levels of basic sports skills.
- C. To promote athletic activities in as wholesome an atmosphere and as attractive surrounding as may be afforded.

Note: A generic set of youth sport by-laws shall be given to any new sport that forms and falls under the direction of the Department of Parks and Recreation. These by-laws are a guideline for the new sport to follow until such time that sport specific by-laws can be created, presented to the Board and ratified by the Board.

MISCELLANEOUS POLICIES

Article X

- | Section 1 The Board instructs the Superintendent~~Director~~ to perform no work, materials or equipment, on private property.

- Section 2 With the approval of the Board, private property may be leased for Board purposes. In that event, with the approval of the Board, work may be performed commensurate with the terms and length of the lease.

- | Section 3 The Board authorizes the Superintendent~~Director~~ to perform work on other City property to a reasonable extent and not unreasonably interfering with regular duties and work schedule. When work requests on other City property are of such magnitude, the Superintendent~~Director~~ shall bring the requests to the Board for consideration.

- Section 4 The Board recognizes the value of the park system's trees and grounds. For conservation purposes, the Board instructs the Superintendent~~Director~~ to cause to be planted yearly, as many trees as may be practical.

- | Section 5 The Board authorizes the Superintendent~~Director~~ to remove trees which are damaged beyond repair or which may obstruct activities or construction. No tree shall be removed except for due cause and after thoughtful consideration by the Superintendent~~Director~~.

- | Section 6 The Board instructs the Superintendent~~Director~~ to attempt to repair and salvage damaged trees whenever practical.

- | Section 7 The Board instructs the Superintendent~~Director~~ to follow a program of planting, at least, two trees for every one removed.

- | Section 8 The Board instructs the Superintendent~~Director~~ to promote and encourage good environmental and ecological practices both of human and physical resources.
- | Section 9 Having considered the recommendation of the Superintendent~~Director~~, the Board shall recommend to the City's governing body a name for each newly acquired unnamed park.
- Section 10 While not a hard and fast policy, the Board is, generally, opposed to naming portions of parks, or facilities within certain parks, any name other than the official name of the park.
- Section 11 The Board may design or name certain rooms within a certain building.
- Section 12 The Board prohibits the use of parks and park facilities for organized religious and political meeting and activities, except when said meeting and activities are in the wide-spread public interest.
- Section 13 The Board prohibits the use of parks and park facilities for purely commercial activities, except those commercial activities under lease to the Board.
- Section 14 All Board facilities are open to the public, except during certain hours when closed to the public. Places closed to the public are those marked "employees only" or those places held by permit or lease. Persons who may enter park facilities in places or during hours when closed to the public are trespassers.
- Section 15 The Board may establish curfew hours at certain parks or park facilities. Persons who may violate said curfew hours are trespassers.
- | Section 16 The Board instructs the Superintendent~~Director~~ to attempt to have apprehended and prosecuted trespassers and those abusing or using park facilities for a purpose for which the park facilities were not intended.
- Section 17 The Board acknowledges that it has no police power. The Board depends on the law enforcement agencies for police service. However, the Board authorizes all employees to detain suspects as referred to in Section 16 until the proper police authorities arrive.

- Section 18 The Ordinance does not grant the Board the power of subpoena.
- Section 19 The Board has no power or authority to buy or sell real estate property without the concurring resolution of the City's governing body.
- | Section 20 The Board delegates the authority to the SuperintendentDirector to suspend the public use of various parks, portions of parks, or park facilities for major repairs or renovations or for various tournaments considered in the best interest of the Board and the City. The SuperintendentDirector shall make such public use suspension only after due consideration and for the minimum time required.
- Section 21 The Board exempts from all policies and rules and regulations pertaining to pets, the use of "seeing-eye dogs" for persons who are legally blind.
- | Section 22 The Board instructs the SuperintendentDirector to display both the United States of America and the State of Alabama flags, according to the proper flag etiquette, at all Board facilities whenever practical. When it is practical to display only one flag, it shall be the United States of America flag.
- Section 23 Petty cash funds at various Board facilities shall be handled according to City policy. The Board prohibits anyone from borrowing from petty cash.
- | Section 24 The Board instructs the SuperintendentDirector to cooperate with the appropriate agencies assigned overall responsibility in the event of an emergency, calamity or catastrophe. If the SuperintendentDirector has doubt as to the extent of cooperation, the Board shall make the determination and instruct the SuperintendentDirector accordingly.
- Section 25 The Board recognizes the authority of the Mayor in situations of grave emergency, calamity or catastrophe to commandeer all Board property, facilities, equipment and personnel.
- | Section 26 The Board instructs the SuperintendentDirector to keep accurate and up-to-date inventories of all equipment and supplies.
- | Section 27 The Board instructs the SuperintendentDirector to keep an accurate and up-to-date ledger of the properties of the Board, detailing each property, the facilities and equipment located thereon, a map of the property, identifying photographs and other information as may be

useful.

- | Section 28 The Board instructs the Superintendent~~Director~~ to encourage and assist, to a reasonable extent, within legalities, funds and the policies of the Board, the formation and participation of lesser known recreational and athletic activities, Example: Lacrosse, Wrestling, Rugby and others, as well as Handicrafts, etc.
- Section 29 The Board prohibits playing and practicing golf at any parks other than golf courses.
- Section 30 The Board prohibits such sports as archery, javelin throwing, discus throwing and other activities involving dangerous missiles on all park property, except in those park areas particularly designed for such activities.
- Section 31 The Board prohibits permanent advertising signs at its various parks and facilities, except advertising specifically approved by the Board. This advertising prohibition applies to private organizations as well as commercial concerns.
- | Section 32 The Board delegates to the Superintendent~~Director~~ the authority and the discretion to turn off outdoor lighting at park facilities during periods and seasons of inclement weather.
- | Section 33 The Board instructs the Superintendent~~Director~~ to promote and encourage to the fullest extent possible and practical the services of volunteers (non-paid workers) in all phases of the Board's operations. The Board is aware of the extensive use of volunteer services, presently, and the fundamental need for volunteers for a successful park and recreation program.

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CITY OF
VESTAVIA HILLS
978-0166
Rec. Center Office

2016 WALD PARK POOL

Vestavia Hills Parks and Recreation Summer Swimming Program



978-0172
Pool Office Hours
10:00AM – 7:00PM



MEMBERSHIP REQUIREMENTS



BADGES SALES BEGIN MAY 2 @ CIVIC CENTER

2 FORMS OF PROOF OF RESIDENCY
(such as a current utility bill)

- VESTAVIA RESIDENTS
- NEW IN 2016 - \$300 RESIDENT FAMILY CAP RATE
- \$70 CHILDREN 12 and UNDER
- \$85 13 YEARS AND UP TO 54 YEARS OF AGE
- \$35 SENIORS 55 YEARS AND UP
- NON-RESIDENTS MEMBERSHIP DOUBLED
- \$5 DAY GUEST - PASS ACCOMPANIED BY MEMBER
- \$5 REPLACEMENT BADGES



DATES TO REMEMBER



May 30th Memorial Day Pool Opens @ 11:00a.m.

June 30th I ♥ America – Free Swim 6-7:30PM
Rain date July 7th

July 4th Open 11:00AM - 3:00PM

August 15th Revised Hours - Open @ 3PM M-F

September 5th Labor Day Pool Closes @ 5PM

BACK TO SCHOOL REVISED HOURS

AUGUST 15TH MONDAY REVISED HOURS BEGIN
POOL OPENS @ 3PM CLOSES @ 6:50

AUGUST 22, 23, 29, 30 M/T POOL CLOSED

Wednesday-Friday 3:00pm - 6:50 pm

Saturday 11:00 am - 6:50 pm

Sunday 2:00 pm - 6:50 pm



MEMBERSHIP REGULATIONS



- Badges **MUST** be displayed for each admission and member must sign in under their assigned badge number.
- Badges are issued in the name of the individual and are **NOT** transferable. Persons allowing their badges to be used by others will forfeit their membership without refund.
- **By purchasing a badge** you understand and will conform to all property, safety, and sanitation rules. The City reserves the right to delay entrance when the pool is overcrowded. The Park and Recreation Board and the City of Vestavia Hills are not responsible for accidents, lost or stolen items.
- **Guests** will only be admitted with **\$5 fee if they are accompanied by a pool member (one guest per member)**.
- **Swim Diapers and a bathing suit are both required** for all children who need them. Regular diapers are **NOT** allowed in any pools. Please be considerate of others and monitor your child. If there is a fecal accident, the pool will close as we will not jeopardize the health and safety of our patrons.
- **Wading and Training Pools:** These pools are reserved for small children accompanied by parent. The parent needs to be at pool side/inside gated area while the child swims in these areas.
- **Toys and floats** are **ONLY** allowed in the small pools. Small toys and water guns are prohibited.
- **Children under the age of 10** years old must be accompanied by an adult **WITHIN** the gated area.

See **POOL RULES** for more detailed policies



REGULAR POOL HOURS



MONDAY- SATURDAY 11:00AM – 6:50PM

SUNDAY 2:00PM – 6:50 PM



May 30 – September 5



THURSDAY 7:00PM – 8:50PM FAMILY SWIM

Lifeguard Wacky Competition for the Kids
2016 Activity Theme: “County Fair”



Diving Board * Relay Races * 3rd Annual Ninja Warrior



Vestavia Hills DAY CARES **ONLY ON M,W,R,F** between 1 AND 4



CITY OF
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978-0166

Rec. Center Office

2016

WALD PARK POOL

Vestavia Hills Parks and Recreation
Summer Swimming Program



978-0172

Pool Office Hours
10:00AM – 7:00PM



SWIM LESSONS - PRIVATE, SEMI-PRIVATE & GROUP



Starting May 30... Return registration forms between 11:00-6:00 to Pool Office
Registration Forms Available at VH Park & Rec Counter and Pool Office

PRIVATE = 1	SEMI PRIVATE = 2	CHILDREN'S GROUP = 5+
<ul style="list-style-type: none"> Available for adults and children Rate \$25 per child 30 minute lesson TBA directly with swim instructor 	<ul style="list-style-type: none"> Available for adults and children with similar skill levels Rate \$40 for 2 (\$20 per person) 30 minute lesson TBA directly w/instructor 	<ul style="list-style-type: none"> \$60 V-Hill Resident week rate \$80 Non Resident week rate 50 minute lessons Mon. - Thurs. 10AM or 6PM 7 weekly sessions listed below
Payment is due the first day of lessons (correct cash amount or checks made out to the instructor)		
Instructors are WSI certified - Water Safety Instructor's course through the American Red Cross		

SESSIONS	REGISTRATION DATES	SESSION DATES	SESSIONS	REGISTRATION DATES	SESSION DATES
Session 1	May 15 - June 1	June 6 -9	July 4 th week No Group Lessons		
Session 2	June 6 - 10	June 13 - 16	Session 5	June 27-July 1	July 11-14
Session 3	June 13 - 17	June 20 - 23	Session 6	July 11-15	*July 18,20,21,22*
Session 4	June 20 - 24	*June 27,29, (30*) July 1	Session 7	July 18-22	*July 25,27,28
All Sessions meet Monday - Thursday for one week. Session times 10AM and 6PM Lessons 50 minutes					
No lessons on Swim Meet dates. Pool closes @ 3:50 No lessons. Lesson will be held on Friday					
*June 30, 6PM is I Love America Day 6PM lessons will not meet. Session rate will be adjusted for 3 lessons.					

Group Swim Lesson Course Information



Swim sessions: There will be 7 sessions of swimming lessons. **Most** classes will meet Monday through Thursday for 45 minutes each day. Friday will be used for classes that have been cancelled due to inclement weather.*

Swim lesson coordinator: Madelyn Keith. To register or questions call the pool office 978-1072. Registration forms available at the pool office. Candi Cole, pool supervisor.

Ability Levels: Please view explanations of levels below which explain what will be covered in each level in order to appropriately register your child. Any questions about the swim lessons call the pool office **205-978-0172**

Registration: Begins 1 week before the scheduled session. See dates listed above in Course Information.

Class minimum requirements: If the required minimum of 5 participants is not met, the class will be cancelled and an attempt will be made to notify the parents on the Thursday before the class is to begin.



Group Swim Lesson Courses Offered each Session



Preschool Level 1	Entering/Exiting water safely, submerging, blowing bubbles, gliding floating, leg arm action all supported by instructor
Level 2	Fundamental Aquatic Skills - combining arm/leg action/front & back float - roll
Level 3	Stroke Development - Jump into deep water, front crawl, Elementary back stroke, breast stroke, Flip Turn
Level 4	Stroke Development - Swim Front back crawl, Elementary back stroke, breast stroke, flip turn
All Levels are instructed in water and pool safety	


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WALD PARK POOL
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978-0172
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10:00AM – 7:00PM



VSA – VESTAVIA SWIM ASSOCIATION



May 1st on line **REGISTRATION** begins 

 May 21st 1:30-3:30 **NEW SWIMMER EVALUATIONS** time TBA 

May 23 **AFTER SCHOOL PRACTICE** begins for
 **Turtles**,  **Dolphins** and  **Sharks**

May 27, 8:00 a.m. **SPIRIT DAY**– Team Picture 



May 31 **MORNING PRACTICE** begins for ALL groups



GUPPIES 7:55-8:30

TURTLES 8:30-9:30

DOLPHINS 7:45-8:45/9

SHARKS 9-10:15



**Only swimmers on deck during practice. Pool is closed to the public.
Parents please remain outside the pool gates.**

SWIM MEET CLOSING DATES/TIMES

June 28 * July 19 * July 26

The pool closes at 3:50PM these TUESDAYS

Swim Meets open to the Public, come out and support VSA, Meets begin at 6PM

Changes will be posted on office window & at Sign-in

V★S★A FAMILY FUN NIGHT

Tuesday, August 9th, 5-7PM



VSA Contact Information

www.eteamz.com/vestaviaswim

vestaviaswim@gmail.com

Nick Lambert, Coach



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2016

WALD PARK POOL

Vestavia Hills Parks and Recreation
Summer Swimming Program



978-0172
Pool Office Hours
10:00AM – 7:00PM

POOL RULES

1. **BADGES and REGISTER:** ALL PATRONS MUST SHOW BADGE AND SIGN-IN BEFORE ENTERING.
2. **AGE LIMITATIONS:** ALL CHILDREN UNDER 10 YEARS OF AGE MUST BE ACCOMPANIED BY AN INDIVIDUAL 12 YEARS OR OLDER WITHIN THE POOL FENCED IN AREA.
3. **FOOD and DRINK:** EATING IS PROHIBITED IN THE POOL FENCED AREA. GLASS CONTAINERS ARE PROHIBITED WITHIN THE POOL FENCED AREA. CANNED AND PLASTIC CONTAINERS ONLY. THIS IS A JEFFERSON COUNTY HEALTH ORDINANCE.
4. **WALK PLEASE:** THERE IS ABSOLUTELY NO RUNNING INSIDE THE POOL AREA.
5. **NO SMOKING:** SMOKING IS PROHIBITED IN THE POOL AREAS, PATIO, LOCKER AND RESTROOM AREAS. THE PARK IS A SMOKE FREE ZONE.
6. **LIFEJACKETS and FLOTATION DEVICES:** FLOATS, WATER WINGS, ARTIFICIAL SWIMMING AIDS AND HARD TOYS ARE NOT PERMITTED IN THE 50 METER POOL. LIFE JACKETS LABELED "COAST GUARD APPROVED" ONLY FOR 50 METER POOL.
7. **SWIMMING ATTIRE:** ALL PATRONS MUST WEAR A BATHING SUIT. STREET CLOTHES AND CUT-OFFS ARE NOT PERMITTED IN ANY POOL. **SWIM DIAPERS** AND A BATHING SUIT ARE BOTH REQUIRED FOR ALL CHILDREN WHO NEED THEM. REGULAR DIAPERS ARE NOT ALLOWED IN ANY POOLS. PLEASE BE CONSIDERATE OF OTHERS AND MONITOR YOUR CHILD. IF THERE IS A FECAL ACCIDENT, THE POOL WILL CLOSE AS WE WILL NOT JEOPARDIZE THE HEALTH AND SAFETY OF OUR PATRONS. **CHANGING DIAPERS** ON THE POOL DECK IS PROHIBITED. PLEASE CHANGE AND DISPOSE OF SOILED DIAPERS IN THE RESTROOMS. CHANGING TABLE PROVIDED IN BOTH WOMEN'S AND MEN'S ROOMS.
8. **DISCIPLINE:** DISCIPLINE PROBLEMS WILL BE HANDLED AS FOLLOWS: **FIRST** OFFENSE- WARNING, **SECOND** OFFENSE- TIME OUT OF THE POOL, **THIRD** OFFENSE- INDIVIDUAL MUST LEAVE POOL.
9. **FAMILY ENVIRONMENT:** PROFANITY, IMPROPER BEHAVIOR, IMPROPER ATTIRE AND VULGAR REMARKS ARE PROHIBITED. *See rule #8*
10. **PLAY:** CHICKEN FIGHTS, DUNKING, EXCESSIVE SPLASHING, AS WELL AS OTHER ACTS OF HORSE PLAY ARE PROHIBITED. *See rule #8*
11. **DEEP WATER - 12FT - WELL:** ONLY CHILDREN WHO HAVE PASSED THE SWIM TEST (25 YDS) ARE PERMITTED TO USE THE DIVING BOARD AND SWIM IN THE WELL.
12. **DIVING and DIVING BOARD REQUIREMENTS:** ONLY ONE PERSON IS PERMITTED ON THE DIVING BOARD AT A TIME. ALL OTHERS ARE TO WAIT ON THE DECK. A DIVER IS ONLY ALLOWED ONE BOUNCE ON THE BOARD BEFORE ENTERING THE WATER. **DIVING** IS ONLY PERMITTED IN THE 12 FEET WELL AREA. *See rules posted at WELL area.*
13. **ENTERING the POOL - JUMPING:** ONLY JUMP FEET FIRST OR USE THE LADDERS OR STAIRS. JUMPING CORNER TO CORNER OF THE POOL IS PROHIBITED.
14. **LADDERS, HAND RAILS and CHAIR LIFT:** SWINGING AND PLAYING ON THE LADDER, HANDRAILS and ASSISTED CHAIR LIFT IS PROHIBITED. *Lifeguards are available to assist with the chair lift*
15. **LIFE LINE and LANE ROPES:** PATRONS ARE NOT TO HANG ON THE LIFE LINE OR LANE ROPES.
16. **BALLS:** ONLY THE BALLS PROVIDED FOR THE VOLLEYBALL AND BASKETBALL AREAS ARE ALLOWED IN THE 50 METER POOL. NO HARD BALLS SUCH AS TENNIS BALLS PLEASE. SPONGE BALLS ARE ALLOWED IN DESIGNATED AREAS. PLEASE DO NOT BOUNCE THE BALLS ON POOL DECK.
17. **RADIOS:** RADIOS ARE ALLOWED, PLEASE PLAY AT A REASONABLE VOLUME. *Battery operated only*
18. **SKIN RASHES:** PATRONS WITH OPEN SORES OR ANY INFECTIOUS DISEASE SUCH AS ATHLETES FOOT ARE NOT PERMITTED IN THE POOL.
19. **TOYS:** NO WATER GUNS OR SHARP POINTED TOYS. TOYS AND FLOATS ARE ONLY ALLOWED IN THE SMALL POOLS. SMALL RUBBER PLASTIC FIGURES ARE NOT ALLOWED AS THEY ARE SUCKED IN EASILY TO THE DRAINS.
20. **WADING AND TRAINING POOLS:** RESERVED FOR SMALL CHILDREN ACCOMPANIED BY PARENT. THE PARENT NEEDS TO BE AT POOL SIDE WHILE CHILD IS IN THE POOL.
21. **UMBRELLAS:** PLEASE DO NOT MOVE OR ADJUST THE UMBRELLAS FROM ASSIGNED SPOT. ASK LIFEGUARDS FOR ASSISTANCE WITH RAISING AND LOWERING. DUE TO THE LIMITED NUMBERS WE ASK THAT YOU SHARE THE UMBRELLAS WITH OTHER PATRONS.
22. **LOUNGE CHAIRS:** ARE LIMITED. PLEASE BE RESPECTFUL OF OTHERS WHEN RESERVING CHAIRS FOR YOUR CHILDREN THAT ARE SWIMMING AND NOT LAYING OUT. LOUNGE CHAIRS AND CHARIS ARE TO REMAIN 4 FEET FROM THE EDGE OF THE POOL. POOL EDGE NEEDS TO REMAIN CLEAR FOR SAFETY AND LIFEGUARD ACCESS.

**THE RULES AND GUIDELINES ARE FOR YOUR SAFETY AND SAFETY OF OTHERS
FOLLOWING THE RULES WILL MAKE FOR A FUN AND SAFE TIME WHILE YOU VISIT THE POOL**

Vestavia Hills Parks and Recreation
POOL Report May 30 – July 7, 2016

Candia Cole, Pool Supervisor

	2014	2015 (52 days)	2106 (37 days)
Total Pool Badges Sold May 1, 2016 to July 7, 2016	1448	1442	997
Total Attendance Members & Guest M= 4264 Guest = 631 Total=4895	6515	9809	4895
Average Daily Attendance May 30 - July 7 = by 37 days	180.9	194	132
Largest Daily Attendance June 29 = 272 (June 30 = 382 I Heart Am)	417	338	272
Guest Admissions May 30 – July 7 = 671	\$3623.00	\$4895.00	\$3,715.00
Family Swim Average June 2 , 9, 16, and 23 total 274	43	84	68.5
Pool Parties Rentals 3 to date and 2 new on schedule	3	2/5 on sched	3
Swim Lessons – Session 1 and 2 = 9 students Session 3 = 0 (4 sessions left)	48	40 students	9
Private and Semi Private Lessons P = 9 SP = 1	25	19	10
Pool Inspection - May 27, 2016 = 100 and June 30, 2016 = 100	None Yet	Not Yet ?	2 – 100 scores

Items of Interest:

Total # days pool is open – Holiday to holiday (Memorial Day to Labor day), May 30 – September 5th:

99 days of summer, open 11:00 to 7:00 = 8 hours

\$85 divided by 99 = .858585...

.85 divided by 8 = 10. 73 cents per hour

BEST DEAL IN TOWN ☺

Day Cares: Vestavia United Methodist Church Day Care/Camp is the only day care participating this summer during the “Day Care” hours. Their #'s change weekly, anywhere from 50 to 70 children. The lack of day care participation accounts for 200 less badge sold this year since the Vestavia Extended Day Care program is not participating this summer.

I Love America Day June 30: 256 signed in between 6pm and 7:30...more that refused to sign in running past the sign in... more like 300 plus. Over 100 in the pool and over 200 on the deck during the 1.5 hour allotted time.

July 4th: Opened revised hours 11:00 to 3:00 – 4 hours 106 attended

Swim Teams: VSA – Vestavia Swim Association first meet June 28th was successful with a winning score.

Family Fun Night – Thursday evening events: All events have been successful, well attended and appreciated. A variety of fun activities. This summer’s theme is “Old Fashion County Fair”. All activities are similar to what you would find at a county fair. Watermelon race, Shoot the duck, Ring toss, Tug of war, and Ninja Warrior. July 21^t will be the 3rd Ninja Warrior Competition and we look to have records numbers for this event. The grand prize for the winner is a free rental for a pool party.

25 Yard Swim Test: Safety first is must. We require all young swimmers to take the 25 yard swim test before they are allowed to go off the diving board and swim in the deep area. **200 plus** children have passed the test and the summer is not over. Many more still working towards their goal. ☺

Cahaba Heights

Cahaba Heights is the park that needs the most work. Mike Hill is talking with a field architect about a possible complete gutting and overhaul of Cahaba or to see if the current layout can be updated. In its present condition, this park is not suitable for hosting tournaments. Here is a list of items that has been gathered for the park in general and for each individual field.

Overall

1. There needs to be safety nets over the spectator areas. Families bring younger children with them to the games and even if the kids are sitting close to them it is difficult to be aware of all the foul balls hit in the stands.
2. Patio structure next to the concession stand is about to collapse and someone will get hurt if it is not addressed.
3. The sewage situation needs to be addressed, even if it means tearing the current restrooms down, pinpointing the problem and rebuilding.
4. Remove batting Cage and build retaining wall with drainage below Moss and next to Kelly. Currently it washes out Kelly and is an accident waiting to happen as all the kids play on that hill.
5. Air conditioning in press boxes.
6. Parking needs to be addressed. I doubt an emergency vehicle could get to the fields during a game with how all the cars are parked.
7. All Dugouts and Press boxes painted similar to what was done at LP (Red and VH Blue) No battleship grey.
8. Tear down the tall office and make a wider walkway to Moss.
9. Shade over the stands. This could be in conjunction with safety nets.
10. Better irrigation on all fields.
11. Upgrade all bathrooms and concession stand.
12. Inside of all press boxes need to be upgraded.
13. Look at field layout and see if we can utilize our available space better.
14. Redo infields like Liberty Park.
15. Concrete ledge below press box needs to be removed.
16. Cahaba Heights should be the only park where cleats are allowed in the batting cages. The boys aren't heavy enough to affect the carpet.

Reese

1. Batting cages need new poles.
2. Fences need to be fixed as there is a hole under RF and LF.
3. Fence between 1st base dugout and the stands needs to be permanently fixed, the Temp fix that was done is coming apart.
4. New Microphone for Reese and wiring work as there are exposed wires in the press box. Press box needs a clean out.
5. Better high pressure spigot to replace current one (similar to Wald) or an in ground irrigation system.
6. The infield needs to be redone. Take all the dirt out and the lips then replace with all new fresh dirt.

Patrick Osborne
Vestavia Hills Youth Girls Basketball Board

Little Rebel Cheerleading Board Meeting: 2

June 26, 2016

Meeting was called to order at 6:35 pm

Vestavia Hills Service Building @ Rocky Ridge Fire Station

Attendees:

Mindy Tarrant, President

Nicole Zabriskie, Vice President

Andrea Traylor, Treasurer

Allison Herr, Secretary

Heather Mitchell

Lindsay Jernigan

Ashley Goetz

Casondra Hoskins

Jennifer Gagliano

Monica Spray

Kristen Leonard

Heather Chavers

Melanie Martin

Teria Agee

Beth Martin

Gloria Merriman

Reports:

Allison Herr reviewed the minutes from the first Board Meeting. The minutes were approved.

Andrea Traylor gave the treasurer's report.

Business/Agenda:

~Uniforms

All uniforms have been ordered.

Uniforms will arrive in approximately 4 weeks and will be delivered to the squad mom to distribute to their team.

Confirm with your squad that ALL orders have been made!

~Cheer camp

UCA Cheer Camp will be August 1 & 2 @ Vestavia civic center.

Monday, August 1st will be for first and second grade squads.

Tuesday, August 2nd will be for third, fourth, fifth and sixth grade

squads.

Squad moms need to contact their squads to find out camp attendance/head count. These numbers should be sent to Nicole by July 10th.

Camp form will be emailed to all of the squad moms for distribution to their teams. Forms must be filled out completely with insurance information/number included before the child will be able to participate! This is VERY important, especially for children who may carpool to cheer camp.

Remind all squad parents: Campers cannot participate without completed form!

Lunch will not be provided at camp this year. All campers need to bring a sack lunch and afternoon snack with plenty of water for camp.

Camp hours:

Camp check in will begin at 8:45. Squad moms should report at 8:30.

Parent show off will be tentatively at 2:30 in the Civic Center gym. Camp t-shirts will be handed out by the squad mom before camp starts. Red "Sophie" shorts will match well with the camp shirts, if you would like to coordinate your squad. Matching shorts are not a requirement! Nicole will be sending out additional information regarding camp.

~Practice

Practice time and locations have been sent out...practice will start in July.

ALL Tumbling and Parental consent forms must be completed before the cheerleader is allowed to begin practice.

ALL squad moms must complete the following items before practice can begin. The due date is July 10. Once completed, send all forms to Mindy Tarrant.

1. Squad mom application- on LRC website under "forms" tab (annual requirement)
2. Background check- bulletscreening.com (every 2 years)
3. Concussion Course- <http://www.cdc.gov/headsup/youthsports/training/index.html> (every two years)

~Game Schedules

Game schedules are not going to be available until the first week of August (typically). Please communicate this with your squad parents, so they will know what to expect. We will forward out the squad/game schedules as soon as they are completed!

Additionally, please let your parents know that they should come to you with questions, and you can come to the Exec. Board if you are not able to answer. This will certainly help with preventing miscommunication, and help establish a good chain of command.

~Cheer

A sample of Little Rebel Cheers and chants are on the Little Rebel Cheerleading website. This is a good resource to begin learning some of our material. Squads will have various cheer and chant lists, and each squad mom is welcome to come up with a list at her discretion. Middle School and High School cheerleaders are also a good resource to teach/learn additional material.

Camp dance, camp cheers and chants, and other helpful videos will be posted soon. Please see our website navigation tab "cheers and chants" for more information, or contact one of our Executive Board members.

~Halftime

Contact with Jeannie Faherty by July 15, to discuss halftime music needs. Her email is: jeanmariefaherty@aol.com, home phone is 823-2814

Complete list of cheerleader names and sponsors are needed for the announcement.

Cheer Camp Dance Music..."Feel It" by Toby Mac

***Next Board Meeting is scheduled for Sunday, July 31 @ 6:30. Location will remain at the Vestavia Fire Station, community service building. Final camp plans will be discussed. Each squad will need at least one squad mom in attendance at the meeting.



VESTAVIA HILLS SOCCER CLUB

*HOME OF THE ATTACK
HOME OF THE STEAMERS*

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Soccer Club Report for Parks and Recreation Board July 2016

We are on vacation!

We had a solid spring state cup, with two out of a four possible state champs, with the other two teams losing on the finals.

After that we had tryouts for the 2016-17 season, and had record numbers. We will field 50 competitive teams next year, a new record for us, and up four from last year.

We returned from the Southern Regionals (Greenville SC) last week, where we sent 5 teams. Two advanced out of group play (a rarity for an Alabama team), but both the u17 girls and u13 boys lost in the quarterfinals. We start back up with team camp on July 18th.

Let me know if you have any questions or concerns.

**Respectfully submitted by:
Rocky Harmon
Executive Director**

Let's Play Vestavia Report for the Parks and Recreation Board July 2016

We have had a solid start of the summer, with Youth Football Camps, Men's Adult LAX Leagues, and the Birmingham Hammers soccer team.

The Hammers season went off without a hitch, as we hosted seven matches. Alcohol was served in two different VIP sections, and there were no issues. Attendance averaged around 600 per game, with the high being 1600 vs Chattanooga.

Income for this year is already over \$8000 (last year it was \$7100), and we have some dates already booked for this fall, including a return of the Howard University's Women's Soccer team.

Let me know if you have any questions or comments.

Respectfully submitted,
Rocky Harmon
VestaviaEvents LLC

Marked up Copy

Section 2: The management of the baseball league shall be vested in the Executive Committee consisting of a President, First Vice President (in charge of ages ~~13-18~~ 15-18), Second Vice President (in charge of ages ~~9-12~~ 12-14), Third Vice President (in charge of ages ~~4-8~~ 9-11), Fourth Vice President (in charge of ages 4-8) Secretary, Treasurer, Director of Marketing, and one At-Large Vice President member for each league, ages five (5) through fourteen (14), elected by the baseball parents.

Clean Copy:

Section 2: The management of the baseball league shall be vested in the Executive Committee consisting of a President, First Vice President (in charge of ages 15-18), Second Vice President (in charge of ages 12-14), Third Vice President (in charge of ages 9-11), Fourth Vice President (in charge of ages 4-8) Secretary, Treasurer, Director of Marketing, and one At-Large Vice President member for each league, ages five (5) through fourteen (14), elected by the baseball parents.

VSA Park Board Report

07/06/16

Summer swim season with the Vestavia Swim Association (VSA) is going great! We are in the final stages of the season with a 3-1 record. We have 140 kids registered (which is slightly more than last year). And parents and kids seem to be enjoying the experience.

We started the season with a majority of our swimmers being guppies, which is the lowest swimming level on the team. Most of them have moved to the point that they are no longer guppies or they are swimming the strokes well enough to compete in the meets!

We hosted our first meet on June 28 and have 2 more home meets (July 19 and July 26). The first meet went very well. Lots of parents stepped up to help at the meet, and it looked like everyone was having fun. We want to give a special thanks to Marlin with Public Works and all the Wald Park Pool staff. They were all extremely helpful and a big reason why the meet ran so smoothly was because of all of them.

The new board has worked great together. We are currently identifying people who will be willing to serve on the board next year.

Our season will come to a close on Aug. 9 with our family fun night, which is a pool party where everyone's accomplishments are acknowledged.