



**CITY OF VESTAVIA HILLS
PARKS AND RECREATION DEPARTMENT**

ASHLEY C. CURRY
MAYOR

BRIAN C. DAVIS
DIRECTOR

CHRISTOPHER BRADY
ASSISTANT DIRECTOR

**PARKS AND RECREATION BOARD
MINUTES**

March 20th, 2018

CALL TO ORDER

On Tuesday, March 20th, President Earl Lawson called the Vestavia Park Board meeting to order at 7:00 a.m.

Park Board Members present were:	Earl Lawson, President Kirk McCulley, Vice President David Myers Mitch Bevill
Park Board Members absent were:	Anne Smyth
Mayor Ashley Curry	Absent
Council Representative Paul Head	Present
Parks and Recreation Staff Members:	Jason Burnett, Superintendent Brian C. Davis, Director of Public Services B. J. Dubose, Office Supervisor

INVOCATION & PLEDGE OF ALLEGIANCE Earl Lawson

APPROVAL OF JANUARY 16TH REGULAR MEETING MINUTES

President Lawson asked for a motion to approve the January 16th regular meeting minutes. Kirk McCulley made a motion to approve. David Myers seconded the motion. The minutes were approved by unanimous vote.

APPROVAL OF FEBRUARY 20TH WORK SESSION MEETING MINUTES

President Lawson asked for a motion to approve the February 20th work session minutes. David Myers made a motion to approve. Kirk McCulley seconded the motion. The minutes were approved by unanimous vote.

SUPERINTENDENTS REPORT

- New Merkel senior center is hosting students from Cahaba Heights on Wednesdays at lunch to spend time with our seniors.
- Beginning April 2, Julie Harper will be taking over the senior transportation program as we transition from it being run by a volunteer.
- May 4-5 we will be hosting an Art Show in the gym by the former Vestavia Hills Art Association now called the Central Alabama Artist Guild. Free to the public (Friday 9-5, Saturday 9-4).
- Local girls scout group in partnership with KVHB, did a cleanup day at Boulder Canyon Trail behind Central field.

- VHHS Relay for Life team did a movie in the park at McCallum Park Friday.
- Julie and I are meeting with the mayor tomorrow to discuss a city wide event for Veteran's Day.
- Last year we had the Russian delegation at city hall and Mayor presented the ambassadors a key to the city. This year it will be a UK delegation at Dogwood room and Lodge on April 16.

MAYORS REPORT

In the mayor's absence, the city council representative Paul Head stated the community spaces meeting was last night. There will be a town hall meeting on April 3rd at 6 pm in the council chambers. It will be up for vote on April 9th. Then Phase II will be next.

PUBLIC SERVICES REPORT

Brian Davis informed the board that the mine reclamation group who helped fund SHAC Phase II came to the city with an option for additional funding for Phase III of SHAC.

OLD BUSINESS

No old business.

NEW BUSINESS

Financial Control Policy-

President Lawson asked for a motion to formally approve the financial control policy that we have been operating under since 2017, labeled City of Vestavia Hills Parks and Recreation Financial Control Policy-June 2017. Kirk McCulley made a motion to approve the City of Vestavia Hills Parks and Recreation Financial Control Policy-June 2017. Mitch Bevill seconded the motion. The motion carried unanimously.

Field Use Policy Variance (VHGSA)-

This item was tabled due to request from the sports league so that requested information can be obtained by the sports league.

VHYB Fundraising Tournament Request-

This item was tabled until the next regular park board meeting.

Background Check Policy Revisions-

Proposed revisions to the Background Check Policy include the following:

- Inserted "Director of Officials".

President Lawson asked for a motion to approve the Background Check Policy revisions which are contained in the park board packet. David Myers made a motion to approve the Background Check Policy revisions. Kirk McCulley seconded the motion. The motion carried unanimously.

Tournament Contract Revisions-

The proposed revisions to the Tournament Contract as a result of the work session are as follows:

- Addition of refundable deposit of \$500.
- Remit proof of a business license with the City of Vestavia.
- Remittance of sales tax to the City of Vestavia for any merchandise sold.
- Addition of proof of general liability coverage.

The Tournament Contract if a requirement for entities outside of Vestavia Hills youth sports programs. President Lawson asked for a motion to approve the proposed revisions to the Tournament Contract. Kirk McCulley made a motion to approve the proposed Tournament Contract revisions. Mitch Bevill seconded the motion. The motion carried unanimously.

PARK FOUNDATION REPORT

No representative, no report.

POOL REPORT

No representative, no report.

CONCESSIONS REPORT

Concessionaire, Trent Turner, turned in the Concession Agreement Rebate report for February 2018. (Included in packet). Per Trent, sales have had a slow start due to the weather.

LEAGUE REPORTS

Baseball

No representative, no report.

Boys' Basketball

No representative, no report.

Girls Basketball

No representative, no report.

Cheerleading

No representative, no report.

Flag Football

No representative, no report. Mitch reported that he had met with the new flag football board president, Terry Sparks. He will begin March 1st. Registration opens May 1st.

OTM Football

Per Mark Sasser, registration opens May 1st.

JSYFL

No representative, no report.

Lacrosse

Rachel Harwell reported that their season is going good. The rain hasn't been a problem. They had a tournament in January that was a success and have put in a bid for the Jamboree Tournament the beginning of May but have not had a response as of yet.

Seniors

No representative, no report.

Soccer

Rocky Harmon reported soccer is going along smoothly. Rec soccer closed at 694 kids.

Let's Play Vestavia

Per Rocky, nothing new. It's been busy.

Softball

Per Sam Yother, registration is up almost 20% from last year. He thanked the park board for use of Exchange Field. They have 15 rec teams and two tournament teams.

Swimming

No representative, no report.

Wrestling

Scott Nailen reported they just finished the season. They hosted the state tournament again this year at the high school. It was a great event. There were over 400 kids wrestling. They had 3 state champs, 14 state placers. They are sending 14 kids to the NHSCA Nationals in Virginia Beach.

COMMENTS

President Lawson informed the leagues that the Financial Control Policy needs to be returned by June 1st.

ANNOUNCEMENTS

The next work session will be on Monday, April 16th, 11:30 a.m. in the city hall Executive Conference room.

The next regular meeting will be Tuesday, May 15th, 7:00 a.m. in the city hall Executive Conference room.

ADJOURNMENT

Motion to adjourn by Kirk McCulley. David Myers seconded the motion. The meeting adjourned at 7:40 a.m.

GUESTS IN ATTENDANCE

Trenton Turner/Turner Food Service
Dave Johnston/Vestavia Wrestling Club
Rocky Harmon/Vestavia Soccer
Rachel Harwell/VLO
Mark Sasser/OTM
Sam Yother/VHSA