

**CITY OF VESTAVIA HILLS
DESIGN REVIEW BOARD
AGENDA
JUNE 6, 2019
6:00 P.M.**

Roll Call.

Approval of minutes – May 2, 2019

- (1)) **D-0918-15** The City of Vestavia Hills is requesting approval of a **Park Plan** for the property located at **1280 Montgomery Hwy.** The purpose of this request is to re-site the park. The property is owned by The City of Vestavia Hills and is zoned Vestavia Hills Inst-1.
- (2) **D-0918-15** The City of Vestavia Hills is requesting approval of a **Park Plan** for the property located at **4403 Dolly Ridge Rd.** The purpose of this request is to re-site the park. The property is owned by The City of Vestavia Hills and is zoned Vestavia Hills Inst-1.

Time of Adjournment.

CITY OF VESTAVIA HILLS

DESIGN REVIEW BOARD

MINUTES

MAY 2, 2019

The Vestavia Hills Landscape and Architectural Control Board met in a regular session on this date at 6:00 PM. The roll was called with the following:

MEMBERS PRESENT: Robert Thompson, Chairman
Rip Weaver
Mae Coshatt
David Giddens
Chris Pugh

MEMBERS ABSENT: Jeff Slaton
Joe Ellis

OTHER OFFICIALS PRESENT: Conrad Garrison, City Planner

APPROVAL OF MINUTES

The minutes for April 4, 2019 were presented for approval.

MOTION Motion to dispense with the reading of the minutes for April 4, 2019 was made by Mrs. Coshatt and 2nd was by Mr. Weaver. Motion as carried on a voice vote as follows:

Mrs. Coshatt – yes	Mr. Pugh – yes
Mr. Giddens – yes	Mr. Weaver – yes
Mr. Thompson – yes	Motion carries.

Architectural Review, Landscape Review, and Final Review of Materials

D-0419-06 City of Vestavia Hills is requesting **Architectural Review and Final Review of Materials** for the property located at **Wald Park**. The purpose of this request is for a new pedestrian bridge. The property is owned by the City of Vestavia Hills and is zoned Vestavia Hills Inst.

Mr. Garrison described the background of the request and stated it was the new pedestrian bridge.

Kent Marshall was present to explain the plan.

The Board agreed with the plan

MOTION Motion to approve Architectural Review and Final Review of Materials for the property located at Wald Park was made by Mr. Weaver. Second was made by Mr. Pugh. Voice vote as follows:

Mrs. Coshatt – yes	Mr. Pugh – yes
Mr. Giddens – yes	Mr. Weaver – yes
Mr. Thompson – yes	Motion carries.

Architectural Review, Landscape Review, & Final Review of Materials

D-0519-07 Unless U is requesting **Architectural Review, Landscape Review, & Final Review of Materials** for the property located at **737 Chestnut St.** The purpose of this request is for a new building. The property is owned Unless U and is zoned Vestavia Hills R-9.

Mr. Garrison described the background of the request.

Robert Thompson recused himself from the Board and presented the plan.

The Board agreed with the plan, with some changes to the landscape plan.

MOTION Motion to approve Architectural Review, Landscape Review, & Final Review of Materials for the property located at 737 Chestnut St. was made by Mrs. Coshatt. Second was made by Mr. Pugh. Voice vote as follows:

Mrs. Coshatt – yes	Mr. Pugh – yes
Mr. Weaver – yes	Mr. Giddens – yes
Motion carries.	

Final Review of Materials

D-0519-08 The Estate of James D. Oliver is requesting **Final Review of Materials** for the property located at **3232 Cahaba Heights Rd.** The purpose of this request is for a new paint scheme. The property is owned by The Estate of James D. Oliver and is zoned Vestavia Hills B-1.

Mr. Garrison described the background of the request and stated it was the new Chick-fil-a in Cahaba Heights.

Vikki Oliver was present to explain the plan.

The Board agreed with the plan

MOTION Motion to approve Final Review of Materials for the property located at 3232 Cahaba Heights Rd. was made by Mrs. Coshatt. Second was made by Mr. Weaver. Voice vote as follows:

Mrs. Coshatt– yes
Mr. Giddens – yes
Mr. Thompson – yes

Mr. Pugh – yes
Mr. Weaver – yes
Motion carries.

Conrad Garrison
City Planner

CITY OF VESTAVIA HILLS DESIGN REVIEW BOARD APPLICATION

I. APPLICANT INFORMATION:

Owner of Property (This Section Must Be Completed)

Name: City of Vestavia Hills

Address: 1032 Montgomery HWY
Vestavia Hills, AL 35216

Phone #: 256-497-5444 Other #: 256-497-5444

E-Mail: Raynor@TCUCONSULTING.COM

Representing Attorney/Other Agent

Name: Pat Boone

Address: _____

Phone #: _____ Other #: _____

E-Mail: _____

II. DESCRIPTION OF PROPERTY:

LOCATION: Wald Park Behind School
Street Address

Wald Park Ballfields
Subdivision name, Lot #, Block #, etc.

III. REASONS FOR REQUEST:

1. () Preliminary Review
2. () Landscape Review
3. () Architectural Review
5. (✓) Final Review of Materials
6. () Other - Explain

IV. PROCESS:

1. () New Building
2. (✓) Renovation of Existing Building
3. () New Landscape Plan
4. (✓) Renovation to Existing Landscaping Plan
7. () Other - Explain

V. ZONING

Vestavia Hills Zoning for the subject property is _____.

VI. OWNER AFFIDAVIT:

I do hereby declare the above statements are true and that I, the owner, and/or my duly appointed representative will be at the scheduled hearing.

Owner Signature/Date

Representing Agent (if any)/date

Given under my hand and seal
this _____ day of _____, 20 _____.

Notary Public

My commission expires _____
day of _____, 20 _____.

Review Requirements

The following information and exhibits shall be provided and presented on your proposed project for review. The Board will review the three project components at the meeting. The Board must approve all three components before any permit is issued. A design professional, owner, or owner representative with knowledge of design elements and project provisions should represent the project to the committee.

- General: Provide fifteen copies plus one 8½” by 11” copy of all drawings or plans required below for review. Drawings must be to scale. These drawings should be turned in with the application.
1. Architectural Review
 - a. Site plan showing roadways, entrances, exits and parking.
 - b. Building elevations showing construction material, material colors, context, and protrusions. Color rendering is preferred. Roof design must be detailed.
 - c. Presentation by architect or owner with knowledge of compatibility with adjacent structures, city context, etc.
 2. Landscape Review
 - a. Site plan showing contours, drainage containment areas, parking spaces, sidewalks, buffers, site lighting and details, etc.
 - b. Landscape plan showing planting materials, designations, size, potted planting, window boxes, vines, etc. Trees will be identified by botanical name, quantity, and caliper. Shrubs will be identified by botanical name, quantity, and container size. Differentiate between existing and new landscaping.
 - c. Parking lots: Provide calculations of total square footage and square footage designated for landscaping. Indicate handicapped spaces. Indicate size of parking spaces.
 - d. Irrigation plan for all landscaped areas.
 - e. Statement of maintenance policy and provisions.

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DESIGN REVIEW BOARD
APPLICATION**

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Owner of Property (This Section Must Be Completed)

Name: City of Vestavia Hills

Address: 1032 Montgomery Hwy

Vestavia Hills, AL 35216

Phone #: 256-497-5444 Other #: ←

E-Mail: Raynor@rcuconsulting.com

Representing Attorney/Other Agent

Name: ↑

Address: _____

Phone #: _____ Other #: _____

E-Mail: _____

II. DESCRIPTION OF PROPERTY:

LOCATION: 4403 Dolly Ridge Rd
Street Address

Cahaba Heights
Subdivision name, Lot #, Block #, etc.

III. REASONS FOR REQUEST:

1. () Preliminary Review
2. (✓) Landscape Review
3. (✓) Architectural Review
5. (✓) Final Review of Materials
6. () Other - Explain _____

IV. PROCESS:

1. (✓) New Building
2. () Renovation of Existing Building
3. (✓) New Landscape Plan
4. () Renovation to Existing Landscaping Plan
7. () Other - Explain _____

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