

**City of Vestavia Hills Parks & Recreation  
1973 Merryvale Road  
Vestavia Hills, AL 35216  
205.978.0166**

## **Memorandum**

September 3, 2020

TO: Park Board Members

FROM: Jason Burnett  
Superintendent

RE: Park Board Meeting

Please find the packet for the Park Board Meeting scheduled for Tuesday, September 15, 2020 at 7:00 a.m. at the Vestavia Hills City Hall council chamber (1032 Montgomery Hwy).

The packet includes the following:

- Agenda for regular meeting on 9/15/2020
- Minutes from regular meeting on 7/21/2020
- Minutes from work sessions on 8/21/2020.
- Miscellaneous Reports

Please let Sandi Wilson know if you won't be in attendance.

CC: Parks and Recreation Staff Members



CITY OF VESTAVIA HILLS  
PARKS AND RECREATION BOARD MEETING  
September 15, 2020

ASHLEY CURRY  
MAYOR

JASON BURNETT  
SUPERINTENDENT

1. Call to order
2. Invocation & Pledge of Allegiance
3. Approval of July 21, 2020 regular meeting minutes
4. Approval of August 21, 2020 work session minutes
5. Recreation Superintendent's Report - Jason Burnett
6. Program Superintendent's Report - Sandi Wilson
7. Pool Report - Jeff Corley
8. Mayor's Report - Ashley Curry
9. Public Services Director's Report - Brian Davis
10. Old Business - None
11. New Business - VHPR Youth Sports Fees  
Facility Scheduling  
Rec Center Gym fees  
Brooks Souders field request
12. VHPR Foundation Report - Leigh Belcher
13. Concession Report - Frank Hernandez

14. League Reports

Baseball - Efrain Horta	Lacrosse - Kirk Abernathy
Basketball (Boys) - Neil Gilbert	Soccer - Rocky Harmon
Basketball (Girls) - Ben Smith	Softball - Clayton McKinnon
Cheerleading - Elise Hollinhead	Swimming - Rebecca Hartsough
Football (Flag) - Terry Sparks	Volleyball - Aarin Mitchell
Football (Tackle) - Keith Williams	

15. Citizen Comments

16. Upcoming meetings -

a. Next work session will be on \_\_\_\_\_ @ 11:30 a.m. at \_\_\_\_\_.

b. Next regular meeting will be Tuesday, November 17, 2020 at 7:00 a.m.

17. Motion for Adjournment

Ashley C. Curry  
Mayor



Brian C. Davis  
Public Services Director

## City of Vestavia Hills

### Parks and Recreation Board Meeting Minutes

July 21, 2020

Meeting was called to order at 7:04 am by President Mitch Bevill. Members present in person were: Mitch Bevill, Kirk McCulley, Earl Lawson and Councilman Paul Head. Members present via Zoom: Danny Marshall. Mayor Curry was unable to attend the meeting. Park and Recreation staff members present were: Jason Burnett, Jeff Corley, Brian Davis, Jim Treest and Sandi Wilson.

Invocation was given and pledge was led by Mitch Bevill.

Kirk McCulley made a motion to approve the May 19, 2020 meeting minutes, Earl Lawson seconded the motion. Motion passed unanimously.

Kirk McCulley made a motion and Earl Lawson seconded to approve the June 12, 2020 work session minutes. Motion passes unanimously.

Kirk McCulley made a motion and Earl Lawson seconded to approve the minutes from the July 7, 2020 work session minutes. Motion passed unanimously.

#### **Superintendent's Report:**

Jason Burnett:

- The 8U baseball tournament at Cahaba Heights was a success. Many people from VH and other communities were amazed at the new fields. The playground is almost done, and the landscape starts this week and should be done in 2-3 months.
- We still plan on having a ribbon cutting for the park on August 14 at 6pm. We will start football practices that following Monday on August 17.
- The Futsal/Pickleball courts are near completion out at SHAC. It consists of 2 Futsal courts and 6 Pickleball courts. I will let you know when the ribbon cutting will be.
- Volleyball has postponed their season to next spring due to COVID-19.
- We won the bid for the ARPA state softball tournament for next summer. GBCVB will pay a portion of the bid fee for us.

- I have several Eagle Scout projects in the planning stages: bike repair station at McCallum, mile markers at SHAC trail and Boulder Canyon trail, and new benches at BC Trail.
- We hosted an ARC blood drive last month and had a great turnout from both general public and city employees.

Sandi Wilson:

- Jazzercise has resumed classes; We have been working with them to move to an alternate location due to West using the gym at the Recreation center for PE classes due to the COVID guidelines.
- We are working on starting a Zumba class on Mondays 5:30pm – 6:30pm.
- We will be partnering with the Governor’s Commission for Physical Fitness to host the 2020 AL Senior Olympics Cornhole Tournament, September 14, 2020.
- The mayor is in the process of planning the Veteran’s celebration. We met yesterday to look at different avenues and possibilities to move forward with this event.
- We are looking to have a Health and Wellness Fair in October. Possibly partnering with the American Red Cross and having a blood drive at the same time.
- Brains and Beauty are having their summer camps. They are using several of the classrooms downstairs at the Recreation Center in order to keep children spaced out and in smaller groups.
- Melanie and I are continuing to give out frozen meals every Wednesday.

Brian Davis:

- With the addition of facilities, SHAC courts and new programs we are planning a Staff Strategic Planning and Customer Service workshop in August. Pete Blank will lead the morning session on Customer Service. Pete is currently with the Jefferson County Personnel Board and was an employee of Disney for 13 years.
- Construction is moving quickly. The pool deck has been poured. Plastering in the small pool started this week. There is approximately 5 weeks of work left at the Aquatic Complex. We are still hopeful to open for a few weekends this fall. Discussing various ways to open with donations, food drive, fill the backpack, etc.
- Fields at Wald park are coming along. We got behind with the weather and then with COVID but are focusing on moving forward.

**OLD BUSINESS: NONE**

**NEW BUSINESS:**

Spring Fee Credits – Kirk McCulley made a motion, Earl Lawson seconded to credit:

Baseball - \$20.00 per player

Rec Soccer - \$35.00 per player

Competitive Soccer - \$25.00 per player

Motion passed.

Fall Sports Refund Policy - Kirk McCulley made a motion, Earl Lawson seconded to accept the Fall Sports Refund Policy as it is stated in the Park and Recreation Board packet. Kirk asked what the expectation of upcoming funds would be. Brian stated Basketball beginning October 1, 2020 would be the first of the fall sports that would be collecting. Kirk mentioned that in a separate discussion they need to put a fee schedule in writing. Motion to accept Fall Sports Refund Policy passed.

**VHPR Foundation Report:** There will be a meeting on July 27, 2020.

**Concession Report:** Frank Reported that at the end of June revenues were \$2117.00 for 6 games. In July there were several games and tournaments for a total of \$8000.00; \$4000.00 was at CH only. They are following all guidelines, plus they have minimal contact with food.

**Baseball:** Chad Long reported on the tournaments that they have run in conjunction with the city. They had 19 teams at Liberty Park and next week will have a 7-year old tournament at Cahaba Heights. There are 13 teams already signed up. Fall registration will start on August 1, 2020.

**Basketball – Girls & Boys:** Neil Gilbert reported that there were a lot of renters using the gym and he would like to put in a request for gym space. Any open gym times would be appreciated.

**Cheerleading:** N.A.

**Flag Football:** Registration is ongoing.

**Tackle Football:** Season is up in the air. AHSAA is meeting and then JYSFL will plan to meet this week to discuss the outcome of that meeting and how they need to move forward.

**LaCrosse:** Moving forward with registration.

**Soccer:** N.A.

**Softball:** Chad Gay via ZOOM. Fall registration starts August 1, 2020. Clayton McKinnon is the new incoming Softball Association President and he will be attending meetings in the future. They are hosting a USSSA tourney at LP 1-4 this weekend. USSSA gives a portion of the tournament monies back to the association. They are using this as a fundraiser.

**Swimming / Rebecca:** N.A.

**Volleyball:** Jason reported that they have moved their season to Spring 2021.

**Wrestling:** N.A.

Next work session will be August 21, 2020, 11:30am in the ECR – Jason will confirm.

Next regular meeting will be September 15, 2020, 7:00am in Council Chambers.

Kirk McCulley made a motion to adjourn, Earl Lawson seconded the motion. Meeting adjourned at 7:22am.

Respectfully submitted,

Sandi Wilson

Vestavia Hills Parks and Recreation Board

Work Session Agenda

8-21-20, 11:30am, City Hall Council Chamber (1032 Montgomery Hwy)

Attendance: Mitch Bevill, Lyles Box, Danny Marshall, Earl Lawson, Kirk McCulley, Paul Head, Jason Burnett, Brian Davis, Sandi Wilson, Jeff Corley, Jim Treest

1. Brian Demarco
2. Foot Golf
3. VHYF team field space request
4. P & R Youth Sport Fees for Spring 2021
5. Fall 2020 Sports COVID-19
6. VHPR Facility Rental Fees
7. Pool Fees and Grand Opening

**Park & Rec Fees  
Spring 2021**

# Proposed

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**Camps / Tournaments**

25% of registration or \$200 per field  
per day

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**Recreation Players**

Residents	\$ 35.00
non residents	\$ 65.00

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**Competitive Players**

Residents	\$ 70.00
non residents	\$ 130.00

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**Recreation Players**

Use of the facilities for up to 3 times per week with 90 minute sessions

**Competitive Players:**

Use of facilities up to 5 times per week for with 120 minute sessions

**Seasons**

All seasons are considered 4 months or less



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## **Memorandum**

September 4, 2020

TO: Park Board Members

FROM: Mitch Bevill  
Park Board President

RE: Facility Scheduling

As a part of our September Park Board meeting we will be voting on the following:

Effective January 1, 2021 all Vestavia Hills Park and Recreation Facilities will be scheduled through the Vestavia Hills Park and Recreation Department.

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## **Memorandum**

September 4, 2020

TO: Park Board Members

FROM: Jason Burnett  
P & R Superintendent

RE: Gym Rental Fees

From our generated discussion at our previous work session of 8-21-20, it is recommended that the following be considered for Gym Rental Fees.

Resident Hourly Rate (Renter is a resident and 75% of team roster are residents)

\$25/hour – ½ court

\$40/hour – full court

Non-Resident Hourly Rate

\$35/hour – ½ court

\$60/hour – full court

It was also discussed on not allowing non-residents to rent the gym at all. This is for your consideration as well.

# VESTAVIA HILLS YOUTH FLAG FOOTBALL

## Vestavia Hills Youth Flag Football

- Registration was completed in mid-August – current year participation is 351 players (up from 342 last year)
- Practices for the fall season have begun at Cahaba Heights Elementary, Sicard Hollow Athletic Complex and Pizitz football field
- Fall season games will begin on Saturday – September 12<sup>th</sup> and regular season games will continue through October 31<sup>st</sup>
- Playoffs for the VHYFF fall season will take place the week of November 2<sup>nd</sup> – 5<sup>th</sup> – with championship games taking place on November 7<sup>th</sup>
- Additional league information can be found at: [www.vhff.net](http://www.vhff.net)



# **VESTAVIA HILLS SOCCER CLUB**

*HOME OF THE ATTACK  
HOME OF THE STEAMERS*

1973 Merryvale Road  
Vestavia Hills, AL 35216  
[www.vestaviasoccer.com](http://www.vestaviasoccer.com)

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## **Soccer Club Report for Parks and Recreation Board September 2020**

Fall soccer is in full swing. Our competitive teams started back August 2<sup>nd</sup>, while our recreational teams started this week. Fall recreational numbers are off by about 150 players, and we gave 296 players free soccer this fall as credit from last spring.

We were able to hold two weekends of Liberty Cup, where we banned tents and benches (a current norm in youth soccer), and required masks at entry. Things went smoothly.

Unfortunately, many things like Rec Skills Training, Top Soccer, and Reading Buddies with the Kindergartens are currently on hold due to covid mitigation polices.

Let me know if you have any questions or concerns.

Respectfully submitted by:  
**Rocky Harmon**  
Executive Director

## VHGSA Softball:

- New board in place and up and running.
- Registration is complete and we have just over 120 girls registered which is great for fall ball.
- helping those numbers is that we've allowed Mountain Brook to combine with us and play in our league while their fields are being renovated. This is a win win for both leagues because it gives us more opportunities with numbers and it also allows MB girls to get to play too. All MB registrants did have to pay a \$10 non-resident fee.
- We will finalize teams this week but it's looking like: 4ea - 6U teams, 4ea - 8U teams, 3ea - 10U teams, and 3ea - 12U teams
- The plan right now is for all 6U practices & games to be at the Pizitz field and for 8U, 10U, and 12U to play on LP Fields 2, 3 & 4 unless playing away games.
- schedules are still being finalized right now.
- Teams will be selected on Wednesday 9/2
- Practices will be on Sunday afternoons prior to games beginning on Sunday, 9/20. No rec practices once games start. Games will run through Sunday, 10/25.
- So far we are scheduling out of park games with Hoover and Oak Mountain but we may need others to finalize the schedule.
- Also practicing at LP or Pizitz are 8U all star team, 10U travel team, 12U travel team, and 14U travel team. All of which are majority VH residents.

# Vestavia Hills Girls Volleyball

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## August 2020 Report

- Fall Season
  - Postponed season until the spring
  - Refunded money to players that already registered
  - Will re-evaluate Covid situation in January