
Vestavia Hills Parks and Recreation

March 15, 2021

Attention: Park Board Members
From: Sandi Wilson
RE: Park Board Meeting


Attached is the packet for the Park Board meeting on March 16, 2021 at 7:00am at the Vestavia Hills City Hall ECR.

This packet includes:

- Agenda for the meeting on March 16, 2021
- Minutes from the January 19, 2021 meeting
- Notes from the February 5, 2021 work session
- Minutes from the Special Called February 5, 2021 meeting

If any of you are unable to attend, please let me know.

Thanks!

 sandi



**CITY OF VESTAVIA HILLS
PARKS AND RECREATION BOARD MEETING
March 16, 2021**

ASHLEY CURRY
MAYOR

BRIAN DAVIS
PUBLIC SERVICES
DIRECTOR

1. Call to order
2. Invocation & Pledge of Allegiance
3. Approval of February 5, 2021 work session notes
4. Approval of February 5, 2021 called meeting minutes
5. Approval of January 19, 2020 regular meeting minutes
6. Recreation Superintendent's Report – Jeff Corley
7. Program Superintendent's Report – Sandi Wilson
8. Mayor's Report – Ashley Curry
9. Public Services Director's Report – Brian Davis
10. Vestavia Hills Chamber of Commerce Update
11. Old Business –
12. New Business –
 - a. Proposed use of LP for Adult Softball League on Tuesday nights
 - b. Proposed use of McCallum Park for Gross Out Camp
 - c. Proposed change to Field Use Policy
 - d. Authorization for Parks and Recreation staff to host one day, 11 year old baseball tournament on April 17, 2021
 - e. Authorization for Parks and Recreation staff to host ARPA Youth Softball State Tournament on July 9 – 11, 2021

13. VHPR Foundation Report – Leigh Belcher

14. Concession Report – Frank Hernandez

15. League Reports

Baseball – Efrain Horta	Lacrosse – Kirk Abernathy
Basketball (Boys) – Neil Gilbert	Soccer – Rocky Harmon
Basketball (Girls) – Ben Smith	Softball – Clayton McKinnon
Cheerleading – Elise Hollinhead	Swimming – Rebecca Hartsough
Football (Flag) – Terry Sparks	Volleyball – Aarin Mitchell
Football (Tackle) – Keith Williams	

16. Citizen Comments

17. Upcoming meetings –

a. Next work session will be on _____ @ 11:30 a.m. at _____.

b. Next regular meeting will be _____.

18. Motion for Adjournment

Ashley C. Curry

Mayor



Brian C. Davis

Public Services Director

City of Vestavia Hills

Parks and Recreation Board Meeting Minutes

January 19, 2021

Meeting was called to order at 7:00 am by President Mitch Bevill. Members present were: Mitch Bevill, Kirk McCulley, Liles Box, Danny Marshall, Shelley Gentle and Councilman Paul Head. Mayor Ashley Curry was unable to attend the meeting. Park and Recreation staff members present were: Jason Burnett, Jeff Corley, Brian Davis (via phone), Jim Treest and Sandi Wilson. Guests in attendance were: Oliver Aaron (VHHS Swim), Rebecca Hartsough (VH Swim) Rocky Harmon (VHSC) and Frank Hernandez (VHPR Concessions).

Invocation was given by Mitch Bevill and pledge was led by Kirk McCulley.

Paul Head made a motion to nominated Kirk McCulley to be the 2021 Park Board President and Liles Box the 2021 Park Board Vice-President. Danny Marshall seconded the motion. Motion passed unanimously.

Paul Head introduced Shelley Gentle and welcomed her as the newest member to the Park Board. Shelley has 4 children ages 4-11 and they attend Dolly Ridge Elementary.

Paul Head made a motion and Liles Box seconded to approve the November 17, 2020 meeting minutes. Motion passes unanimously.

Superintendent's Report:

Jason Burnett:

- As most of you know, I will be leaving for a new job with Auburn Parks & recreation. I have enjoyed my nearly 17 years with Vestavia Hills and look forward to the next chapter in my family's life. Thank you all for your commitment to the city and our wonderful residents!
- With that being said, we are transitioning staff so we won't miss a beat with things that are going on. The city is in good hands with all of our Parks and Rec staff.

Paul asked about the parking at Wald Park and Jason reported that there would be multiple parking lots.

Kirk congratulated Jason on his new position with Auburn parks and Recreation and Thanked him on behalf of the Park Board for his years of service to Vestavia Hills Parks and Recreation. Paul Head also thanked him and wished him the Best of Luck!

Sandi Wilson:

- Senior Softball will be coming back for the 2021 season. We are working with the RASSA organization to have a full season from March through November (as long as weather permits). They will have enough teams / players to play on Tuesday and Thursday mornings and Tuesday nights.
- New Merkel has not been able to open for seniors. We are still serving (drive through) one time a week. They receive 5 to 7 frozen meals per week. The new facility should be ready to open soon. We will be planning a Ribbon Cutting once we have a better timeline. More information to come. We are hopeful that we can open for seniors soon as well.

Aquatic's Report: Jeff Corley:

- Completing items on the initial construction "punch list" at the Aquatic Complex.
- Pickleball going well inside courts as well as the outside courts at SHAC.
- There is a LaCrosse tournament scheduled for this weekend.
- Membership sales at the Aquatic Complex will be completed through Sportsman.

Kirk asked about additional furniture for the Aquatic Complex. Jeff reported that he is working on adding furniture and then it will go before the city council for approval.

Public Services Director Report: Brian Davis

- Welcomed Shelley. We will get her our staff's contact information.
- Construction projects are all moving well. Next weekend, all the power for the "Gold's" project will be converting to the new power source. Then they can get the building regulated in order to start with sheetrock and working on the inside of the building.
- Brian sent an email last week highlighting his goals and objectives towards the opening of the new facilities and celebrations. Play should start at Wald next week. Once the playground is complete we will plan a big celebration this summer, possibly around "I Love America" day. The "Gold's" project should be complete late fall 2021. Paul asked about playgrounds at Wald; Yes, there will be multiple playgrounds. Phase 3 of Wald park is in the process of getting ready to go out for bid. Paul asked about the Grand Lawn at Wald and will it be open late March, will they be able to open it in phases during baseball season? Brian stated that the main issue is that the construction traffic has to enter and exit that way. Everything is also weather dependent. Paul asked about landscaping on the backside of the Aquatic Complex wall that faces the school parking. Brian stated that there were landscaping plans for that area.
- SHAC turf – the preparation work was completed this week and the new turf should start going down next week, weather permitting we will be moving ahead smoothly.
- Brian mentioned Councilor Pierce had called about some Facebook posts concerning dogs being off their leashes. Mitch commented that a lot of people saw that post and were commenting.

OLD BUSINESS: NONE

NEW BUSINESS:

- Pool Fees? Last years rates were \$75.00 per person, Guest fees were \$5.00 per person. Some feel that \$10.00 guest fee is too much. Seniors are set for \$35.00 per person, there is a question as to what age is a senior? Rentals? Need to set membership fees now and come back to workshop with rental fees. Kirk stated that we need to discuss more in the workshop. Paul stated that we could not vote on this at this time. Kirk stated that we need to bring all the numbers to the workshop and we will discuss. Brian asked about the Guest pass fee, he stated that is the one area that there had been questions.

VHPR Foundation Report: Next meeting will be January 25, 2021 at 11:30am in the ECR.

Concession Report: Frank Reported that sales at the end of 2020 were \$86,000.00. He reported that Buffalo Rock has increased his fees. This year will be ok but he wanted to give us a “heads up” for next year. They are still working on Wald Park, getting close. They will start using the concessions app at the Icebreaker LaCrosse tourney this weekend. He is working with the Chamber to promote the app. He has been working during the break cleaning and doing inventory. Marking what belongs to who. They did a survey and the main thing that came up was they don’t have ice cream. Looking forward to a good year. Jeff said – “Kudos to Frank”! *summary of year-end report included at the end*

Baseball: Chad reported that there are 1015 players currently and late registration ends tomorrow with the exception of OTM YMBA.

Basketball – Girls & Boys: Liles stated that they are allowing extra time between games to lesson the amount of people in the gym at once. There have been no issues. Coaches, Refs, etc. have been wearing masks. Paul reported the same and that communication has been great. There are not as people at the games. Jeff reported that he met with the schools and a company to talk about offering “live stream” at the gyms. Some of the gyms are currently equipped to do this.

Boys – No Report. Girls – Paul reported that OTM Girls playing in Vestavia Hills is great!

Cheerleading: N.A.

Flag Football: N.A.

Tackle Football: N.A. Paul reported that he met the new coach for the High School and he asked Paul how he could get involved with our programs.

Lacrosse: Ice Breaker Tournament this weekend.

- Soccer:** Report Included. Rocky stated that the Fall Season ends Saturday. They have sent out surveys to parents. He also stated that Jason has done a Great Job and he always stays equal.
- Softball:** Opening Day is March 13, 2021. They have 80 signed up so far. There is one week left to register.
- Swimming:** Rebecca reported that the summer season will start mid-April. Practice times should go back to normal. They want to look at adding in the diving component.
- Volleyball:** They are having a Spring Season. They will be using the Pizitz upper gym and Cahaba Heights gym.
- Wrestling:** N.A.

Next work session will be February 26, 2021, 11:30am in the ECR – Sandi will confirm.

Next regular meeting will be March 16, 2021, 7:00am at City Hall.

Liles Box made a motion to adjourn, Paul Head seconded the motion. Meeting adjourned at 7:52am.

Respectfully submitted,

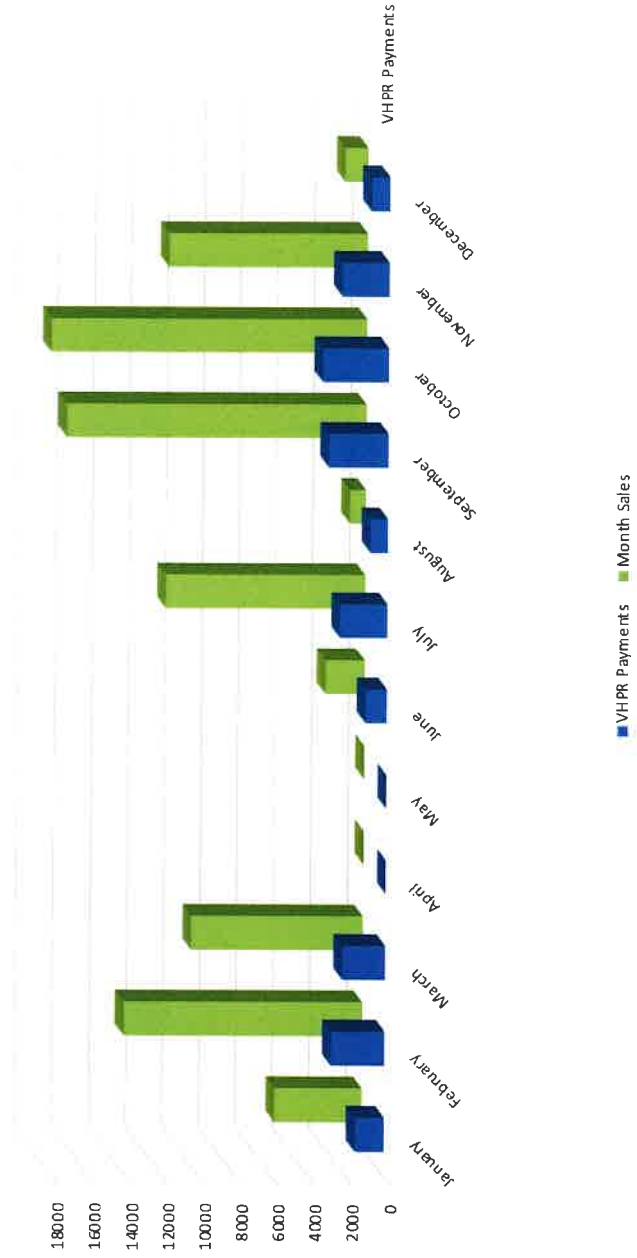
Sandi Wilson

VHPR - Concessions

2020 Summary



2020 Performance



Concessions – 1st Year of Operations

Sales - \$86,367.27

VHPR - \$21,619.06 (25%)

Locations in order of sales

- SHAC
- LP Baseball
- Cahaba Heights
- LP Softball
- Aquatic Center
- Soccer

Closed 2 months – COVID19

Top Sales: October

Lower Sales: August

General Information

Top Items

- Candy
- CFA Sandwiches
- Water
- CFA Nuggets
- Blue Gatorade

Items Sold

- 42,680 items sold

Payment Distribution

- 41% Credit card
- 59% Cash

Notes from 2020

- Full Operations and Support to all events during COVID 19
- New concessions: Cahaba Heights and Aquatic Center
- Wald Park – is almost ready for operations
- All equipment is working and in good conditions
- Concession kept clean
- Great support from maintenance staff
- Removal of all (old/not in use) equipment from premises
- Monthly reports and payments on time
- Online ordering App completed – going production 2021



VESTAVIA HILLS SOCCER CLUB

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HOME OF THE STEAMERS*

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Soccer Club Report for Parks and Recreation Board January 2021

This is usually a pretty quiet time for youth soccer, but this year we have started back on Jan 5th as our high school-aged teams still have games this month.

Covid has shuttered the Boys and Girls Disney College Showcases, so we will have to work extra-hard to match last years total of 17 college signees.

As for Spring soccer, recreational registration is on-going through mid-February, and this year we added radio adds to our marketing plan.

Let me know if you have any questions or concerns.

**Respectfully submitted by:
Rocky Harmon
Executive Director**



ASHLEY CURRY
MAYOR

CITY OF VESTAVIA HILLS
PARKS AND RECREATION BOARD
Work Session Notes

BRIAN DAVIS
PUBLIC SERVICES
DIRECTOR

February 5, 2021
Vestavia Hills City Hall – Executive Conference Room

Work session started at 11:31am.

There was discussion of creating Vestavia Hills / Cahaba Heights Park Dog Park Rules and Regulations. Several of the board members had visited other sites and had suggestions toward the rules.

Aquatic Complex fees for the upcoming 2021 swim season were discussed.

Upcoming meetings –

Next regular meeting will be Tuesday, March 16, 2021 at 7:00 a.m.

Work session ended at 12:23pm.



ASHLEY CURRY
MAYOR

CITY OF VESTAVIA HILLS
PARKS AND RECREATION BOARD
SPECIAL CALLED BOARD MEETING MINUTES

BRIAN DAVIS
PUBLIC SERVICES
DIRECTOR

February 5, 2021

Vestavia Hills City Hall – Executive Conference Room

Meeting was called to order at 12:31pm by President McCulley. Members present were Kirk McCulley, Shelley Gentle, Mitch Bevill, Liles Box, Paul Head and Danny Marshall. Park and Recreation staff present were Brian Davis, Jeff Corley and Sandi Wilson.

New Business

Kirk asked if there was any discussion concerning the Vestavia Hills / Cahaba Heights Park Dog Park Rules and Regulations that had been discussed at the work session. Paul Head made a motion to approve the Vestavia Hills / Cahaba Heights Park Dog Park Rules and Regulations as follows:

Hours 7:00 AM – One hour past sunset

- All children under the age of 13 must be accompanied by an adult
- Use at your own risk - Owners are legally responsible for the actions and behavior of their dog(s) at all times.
- Owners must be within the dog park and supervise their dog(s) at all times with leash readily available.
- Dogs must enter and exit on leash.
- Dogs in heat and puppies under 4 months of age are not allowed
- All dogs must have current vaccinations.
- Aggressive, disruptive and sick dogs are prohibited and must be removed immediately.
- Dog must be well behaved and under control at all times, whether by voice or leash.
- Owners must clean up after their dogs immediately, including properly removing waste and filling in holes.
- Prohibited items: Pet treats, food, glass containers.

Liles Box seconded the motion. Motion passed unanimously. The proposed Rules will go to the City Council for final approval.

The Next regular meeting will be Tuesday, March 16, 2021 at 7:00 a.m.

Liles Box made a motion for Adjournment seconded by Paul Head. Meeting adjourned at 12:34pm.

Respectfully Submitted, *Sandi Wilson*