

**CITY OF VESTAVIA HILLS  
DESIGN REVIEW BOARD  
AGENDA  
MARCH 3, 2022  
6:00 P.M.**

Roll Call.

Approval of minutes – February 3, 2022

- (1) D-0322-04** Vestavia Church of Christ is requesting **Lighting Review** for the property located at **2325 Old Columbiana Rd.** The purpose of this request is for new parking lot lights. The property is owned by Vestavia Church of Christ and is zoned Vestavia Hills Inst-1.

Time of Adjournment.

**CITY OF VESTAVIA HILLS**  
**DESIGN REVIEW BOARD**  
**MINUTES**

**JANUARY 6, 2022**

The Vestavia Hills Landscape and Architectural Control Board met in a regular session on this date at 6:00 PM. The roll was called with the following:

**MEMBERS PRESENT:** Robert Thompson, Chairman  
David Giddens  
Mae Coshatt  
Rip Weaver  
Jeff Slaton  
Chris Pugh

**MEMBERS ABSENT:** Joe Ellis

**OTHER OFFICIALS PRESENT:** Conrad Garrison, City Planner

**APPROVAL OF MINUTES**

The minutes for January 6, 2022 were presented for approval.

**MOTION** Motion to dispense with the reading of the minutes for January 6, 2022 was made by Mrs. Coshatt and 2<sup>nd</sup> was by Mr. Weaver. Motion as carried on a voice vote as follows:

Mrs. Coshatt – yes	Mr. Pugh – yes
Mr. Weaver – yes	Mr. Giddens – yes
Mr. Slaton – yes	Mr. Thompson – yes
Motion carries.	

**ARCHITECTURAL REVIEW, LANDSCAPING REVIEW, & FINAL REVIEW OF MATERIALS**

**D-0222-01** Chick-Fil-A is requesting **Architectural Review, Lighting Review, and Final Review of Materials** for the property located at **513 Montgomery Hwy**. The purpose of this request is for renovation of an existing building. The property is owned by Rodney Jackson and is zoned Vestavia Hills B-2.

Mr. Garrison described the background of the request for a drive-thru awning.

The Board agreed.

**MOTION** Motion to approve Architectural Review, Lighting Review, and Final Review of Materials for the property located at 513 Montgomery Hwy was made by Mr. Giddens. Second was made by Mr. Weaver. Voice vote as follows:

Mrs. Coshatt– yes	Mr. Pugh – yes
Mr. Weaver– yes	Mr. Giddens – yes
Mr. Slaton – yes	Mr. Thompson – yes
Motion carries.	

**ARCHITECTURAL REVIEW & FINAL REVIEW OF MATERIALS**

**D-0222-02** Cahaba Heights DQ is requesting **Architectural Review and Final Review of Materials** for the property located at **3134 Cahaba Heights Rd.** The purpose of this request is for renovation of an existing building. The property is owned by Cahaba Heights DQ and is zoned Vestavia Hills B-2.

Adams Architecture was present to explain the changes from a Dairy Queen to Local Roots.

The Board agreed.

**MOTION** Motion to approve Architectural Review and Final Review of Materials for the property located at 3134 Cahaba Heights Rd. was made by Mrs. Coshatt. Second was made by Mr. Pugh. Voice vote as follows:

Mrs. Coshatt– yes	Mr. Pugh – yes
Mr. Weaver– yes	Mr. Giddens – yes
Mr. Slaton – yes	Mr. Thompson – yes
Motion carries.	

**ARCHITECTURAL REVIEW, LANDSCAPING REVIEW, & FINAL REVIEW OF MATERIALS**

**D-0222-03** Jones-C, LLC is requesting **Architectural Review, Landscape Review, and Final Review of Materials** for the property located at **3952 Crosshaven Dr.** The purpose of this request is for a new building. The property is owned by Jones-C, LLC and is zoned Vestavia Hills B-2.

John Davis was present to explain the expansion of Express Oil.

The Board agreed.

**MOTION** Motion to approve Architectural Review, Landscape Review, and Final Review of Materials for the property located at 3952 Crosshaven Dr. was made by Mr. Slaton. Second was made by Mr. Giddens. Voice vote as follows:

Mrs. Coshatt– yes  
Mr. Weaver– yes  
Mr. Slaton – yes  
Motion carries.

Mr. Pugh – yes  
Mr. Giddens – yes  
Mr. Thompson – yes

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Conrad Garrison  
City Planner

**CITY OF VESTAVIA HILLS  
DESIGN REVIEW BOARD  
APPLICATION**

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**I. APPLICANT INFORMATION:**

**Owner of Property (This Section Must Be Completed)**

Name: Vestavia Church of Christ - Alan English

Address: 2325 Old Columbiana Road

Vestavia Hills, AL 35216

Phone #: 205-822-0018 Other #: \_\_\_\_\_

E-Mail: aenglish@johnsonkreis.com

**Billing/Responsible Party (This Section Must Be Completed)**

Name: Vestavia Church of Christ - Alan English

Address: 2325 Old Columbiana Road

Vestavia Hills, AL 35216

Phone #: 205-822-0018 Other #: 205-296-7872

E-Mail: aenglish@johnsonkreis.com

**Representing Attorney/Other Agent**

Name: Marathon Electrical - Rob Sandlin

Address: 2830 Commerce Blvd.

Irondale, AL 35210

Phone #: 205-281-7529 Other #: \_\_\_\_\_

E-Mail: rsandlin@marathonelectrical.com

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**II. DESCRIPTION OF PROPERTY:**

LOCATION: 2325 Old Columbiana Road

*Street Address*

\_\_\_\_\_  
*Subdivision name, Lot #, Block #, etc.*

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**III. REASONS FOR REQUEST:**

- |    |                                     |  |
|----|-------------------------------------|--|
| 1. | <input type="checkbox"/>            | Preliminary Review                                   |
| 2. | <input type="checkbox"/>            | Landscape Review                                     |
| 3. | <input type="checkbox"/>            | Architectural Review                                 |
| 5. | <input type="checkbox"/>            | Final Review of Materials                            |
| 6. | <input checked="" type="checkbox"/> | Other - Explain <u>Parking Lot Lighting Addition</u> |
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**IV. PROCESS:**

- 1.  New Building
- 2.  Renovation of Existing Building
- 3.  New Landscape Plan
- 4.  Renovation to Existing Landscaping Plan
- 7.  Other - Explain Parking Lot Lighting Addition

**V. ZONING**

**Vestavia Hills Zoning for the subject property is \_\_\_\_\_.**

**VI. OWNER AFFIDAVIT:**

I do hereby declare the above statements are true and that I, the owner, and/or my duly appointed representative will be at the scheduled hearing. **\*This application must be signed by the property owner before a Notary and the original application shall be submitted (no copies allowed).\***

Alan English  
Owner Signature/Date

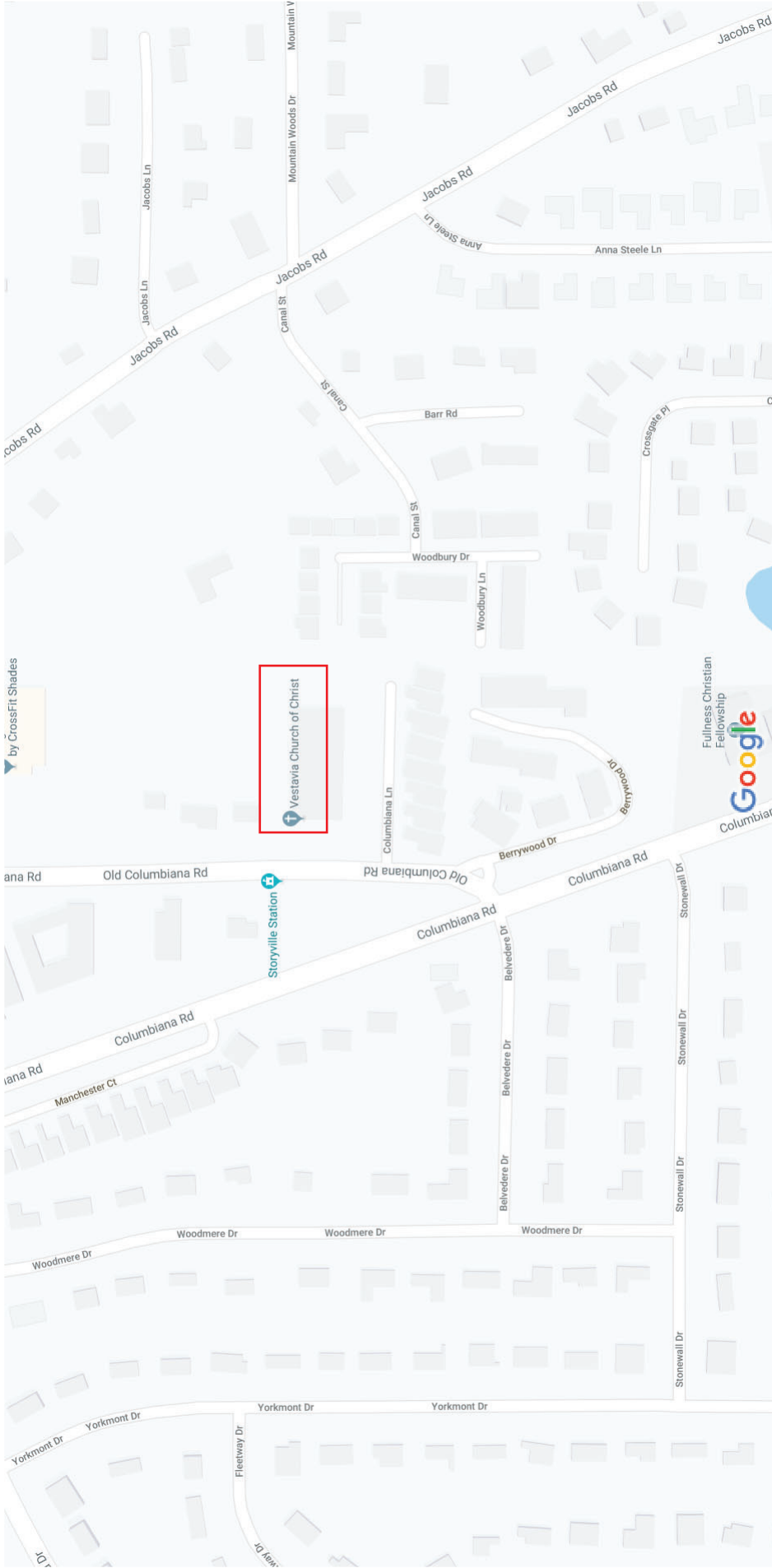
\_\_\_\_\_  
Representing Agent (if any)/date

Given under my hand and seal  
this 7<sup>th</sup> day of DECEMBER, 20 21.

[Signature]  
Notary Public

My commission expires 1.10.23  
day of \_\_\_\_\_, 2022.





Map data ©2019

100 ft







January 19, 2022

Reference: Vestavia Church of Christ Parking Lot Lighting

Attention: Conrad Garrison

Please find below a detailed scope of work for the proposed parking lot lighting addition at Vestavia Church of Christ.

- Adding (9) 30' pole lights at the perimeter of the parking lot for security purpose
- All circuitry will come from the existing source inside the building
- Lighting will be controlled by time clock with hours of operation being Sunday evenings from 5:00 pm to 9:00 pm and Wednesday evenings from 6:00 pm to 9:00 pm.
- The only other times of operation will be during special events
- Attached is a drawing showing locations for each pole with photometric readings inside of our property boundaries and the areas directly behind the boundaries

If you have any questions, please contact me and I will be glad to discuss.

Sincerely,

Rob Sandlin  
Project Manager



**Marathon**  
Electrical  
Contractors

O: 205.705.1150 | C: 205.281.7529  
2830 Commerce Blvd, Irondale, AL 35210  
[www.marathonelectrical.com](http://www.marathonelectrical.com)