

ORDINANCE NUMBER 3194

**A RESOLUTION ACCEPTING A BID FOR “INSIDE THE FENCE”
RECREATIONAL FIELD MAINTENANCE FOR THE CITY OF
VESTAVIA HILLS**

WHEREAS, on August 23, 2023 at 10:00 a.m. the City of Vestavia Hills publicly read aloud bids submitted for “inside the fence” recreational field maintenance for the City of Vestavia Hills for a 3-year period with only one bid submitted; and

WHEREAS, the Parks and Leisure Services Director has reviewed the bid, detailed it in an Interoffice Memorandum to the City Manager dated August 30, 2023 and recommended acceptance of the bid submitted by Specialty Turf Supply. A copy of said Interoffice Memorandum is marked as Exhibit A attached to and incorporated into this Ordinance Number 3194 as if written fully therein; and

WHEREAS, the Mayor and City Council feel it is in the best public interest to accept the recommendation of the Parks and Leisure Services Director and accept said bid as detailed in Exhibit A.


**NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL
OF THE CITY OF VESTAVIA HILLS, ALABAMA, AS FOLLOWS:**

1. The bid submitted by Specialty Turf Supply as detailed in attached Exhibit A and recommended by the Parks and Leisure Services Director, is hereby accepted; and
2. The Mayor and City Manager are hereby authorized to execute and deliver any and all documents necessary to secure said agreement; and
3. This Ordinance Number 3194 shall become effective immediately upon adoption and approval.

DONE, ORDERED, ADOPTED and APPROVED this the 11th day of September, 2023.


Ashley C. Curry
Mayor

ATTESTED BY:


Rebecca Leavings
City Clerk

Submission of Bids:

Submission of a bid for this service shall include the following:

- Original Invitation for Bid complete with notary (one original and one duplicate copy);
- Equipment List; (2 copies)
- References (2 copies)
- Bid Sheet (2 copies)
- Acknowledge of Addendum #1

INVITATION TO BID

CITY OF VESTAVIA HILLS
1032 MONTGOMERY HIGHWAY
VESTAVIA HILLS AL 35216

BIDS TO BE OPENED AT THE CITY OF
VESTAVIA HILLS ON August 16, 2023
AT 10:00 AM. BIDS TO BE TURNED IN NO
LATER THAN 10:00 AM ON THIS DATE.

DATE: July 20, 2023
BID: Athletic Field Maintenance

Ladies and Gentlemen:

Sealed bids will be received by the City of Vestavia Hills, Alabama, in the Office of the City Clerk at the Municipal Center until the above time and date, and opened as soon thereafter as practical. Please return in a sealed envelope marked with the bid name as listed above. Bids must be returned by 10:00 AM by the date listed above. Bids received in the Office of the City Clerk either by hand delivery or mail after the specified date and hour will not be considered.

NAME OF COMPANY: Specialty Turf Supply Inc
PRICE*: \$ 346,900.⁰⁰ / year WARRANTY: _____
DELIVERY DATE: Oct.
BIDS GOOD THROUGH**: 60 Days

*See Specifications Enclosed.

**All bids must be good for a minimum of 60 days.

I hereby affirm that I have not been in any agreement or collusion among bidders or prospective bidders in restraint of freedom of competition, by agreement to bid at a fixed price or to refrain from bidding or otherwise.

This form must be notarized.

FIRM Specialty Turf Supply
BY Michael Hill
ADDRESS 1449 Panorama Drive
Bham AL 35216
PHONE 205 337-8248
DATE 8/23/23

Sworn and Subscribed before me
this the 23rd day of August,
2023.

Audrey Thomas
AUDREY THOMAS
NOTARY PUBLIC
COMMISSION EXPIRES
AUGUST 30, 2026

ALL BIDDERS MUST USE OUR BID FORMS. COMPLETE IN INK OR TYPE. THE CITY RESERVES THE RIGHT TO REJECT OR WAIVE ANY AND ALL BIDS OR PORTIONS THEREOF. QUESTIONS SHOULD BE ADDRESSED TO THE CITY CLERK, PHONE (205) 978-0131.

Rebecca Leavings
Rebecca Leavings, Purchasing Agent

ADDENDUM NUMBER 1

Field Maintenance Bid

- 1) The work described in the Field Maintenance Bid is a "public works project" pursuant to Title 39-2-1(6), *Code of Alabama, 1975*. Alabama law at Title 39-1-1, *Code of Alabama, 1975*, requires that the Contractor provide a Performance Bond in the amount of 100 percent of the Contract price and the Payment Bond in the amount of 50 percent of the contract price. As such, the successful bidder will be required to submit a Performance Bond in the amount of 100% of the yearly bid, and a Payment Bond in the amount of 50% of the yearly bid with the execution of the contract.
- 2) The Bid Opening Date has been rescheduled to Wednesday, August 23, 2023 at 10 AM in the Executive Conference Room, 1st Floor, City Hall; 1032 Montgomery Highway, Vestavia Hills AL 35216

End of Addendum #1

***Addendum Acknowledgement: I, Michael Hill
hereby acknowledge this Addendum #1 and the addition of this requirement for the successful bidder.

Signed: A.H.P.

**to be submitted with the bid.*

Bid Sheet

Wald Park

3 synthetic turf diamonds of various sizes

Annual Cost \$ 15,000

Cahaba Heights

4 synthetic turf diamonds of various sizes

Annual Cost \$ 15,900.

Liberty Park

9 natural turf diamonds of various sizes

5 natural turf rectangular fields of various sizes

Annual Cost \$ 258,000

Central Elementary School Field

Rectangular Field with natural turf

Annual Cost \$ 24,500.

SHAC

11 acres of synthetic turf primarily used for soccer, lacrosse and football

Annual Cost \$ 25,000

Bonds \$ 8500.

References

Name	Birmingham United Soccer Ass.
Address	
Address	Andree
Address	
Phone	
Email	andree@birminghamunited.com

Name	Trussville United Soccer Ass.
Address	
Address	John Pate 205 617 6416
Address	
Phone	
Email	jpate@trussvilleunitedsoccer.com

Name	Briarwood Christian School
Address	
Address	Joy Matthews
Address	
Phone	
Email	jmathews@bcsk12.org



**CITY OF VESTAVIA HILLS
PARKS & RECREATION
INTER-DEPARTMENT MEMO**

September 11, 2023

To: Jeff Downes, City Manager

Cc:

From: Jamie Lee

RE: Ordinance Number 3194 - An Ordinance accepting a bid for "inside the fences" athletic field maintenance and authorizing the Mayor and City Manager to execute and deliver any documents needed to secure said services

Background:

Invitations for bid for "inside the fence" athletic field maintenance were sent and public read on August 23, 2023. One bid was received by Specialty Turf Supply, Inc., at a cost of \$346,900 per year. The contract is for a period of three years.

Recommendation:

Recommendation to award the contract to Speciality Turf Supply, Inc.

Fiscal Impact:

Funded as a general fund maintenance contract expense.

Attachments:

1. Ordinance 3194
2. Specialty Turf