



ASHLEY CURRY
MAYOR

CITY OF VESTAVIA HILLS
PARKS AND RECREATION BOARD
SPECIAL CALLED BOARD MEETING MINUTES

Jamie Lee
PARK AND LEISURE
DIRECTOR

Thursday, October 5, 2023

Meeting was called to order by Lyles Box at 7:30am.

Meeting was called to discuss changes in the City's Insurance carrier.

Paul Head gave an overview of the New Insurance and why it is necessary to make the change.

Jamie Lee explained what has been done by his department to get all of the "pre-requisites" together in order to assure coverage. We have sent policies to the insurance company and they have approved documents. The Park Board needs to review these policies and approve them as well.

Mayor Curry asked that Captain Ware join the Park Board to review and give input if needed. He stated that the only thing he would suggest would be to add a bullet point to the child molestation piece of the documents to state that information would immediately be turned over and reported to the police if there were any suspected abuse.

In order to ensure "outside" sports boards adhere, the documents can and will be added to Sportsman and they will electronically sign. We will put together a document that each coach will have to have "signed off" by a staff member that they have checked all their boxes.

Jamie will check with the insurance company and ask what we will need from the OTM teams.

Jamie asked if we could put together a contract agreement with the classes, sports, etc. and the Park Board approved.

Paul Head made a motion, Kirk McCulley 2nd to approve the policies presented with the addition of the statement; Regarding abuse of any kind being reported immediately to law enforcement.

Motion carried.

Kirk McCulley made a motion to adjourn, Lyles Box 2nd; Meeting adjourned at 8:00am.



ASHLEY CURRY
MAYOR

CITY OF VESTAVIA HILLS
PARKS AND RECREATION
Work Session Topics
October 17, 2023

JAMIE LEE
PARKS AND LEISURE
DIRECTOR

1. Parks & Leisure Update – Jamie Lee
 - Wald Park Phase 3
 - Altadena Valley Phase 1
 - Light Repairs
 - TULIP change update
 - Grand Slam – 10/1 tournament
 - Basketball Update
2. Discussion Items:
 - Partnership Agreement
 - i. Individual sport boards
 - ii. Building Tenants
 - VHCC
 - i. Rental Rate Change Request
 - ii. Linen Use Rates
3. Upcoming Dates:
4. League Reports – PLEASE SUBMIT IN WRITING
5. Citizen Comments – Must sign in prior to start of the meeting
6. Next Meeting –
 - Next regular scheduled meeting will be September 19, 2023 at 7:30 am in the Cahaba Room.
 - Next work session will be October 17, 2023 at 7:30 am in the Cahaba Room.

CITY OF VESTAVIA HILLS
PARKS AND RECREATION BOARD MEETING -Work Session

October 17, 2023 7:30 AM

PARK BOARD ATTENDEES

Lyles Box
Paul Head
Kirk McCulley
Chad Gay

Staff Attendees:

Jamie Lee
Bevia Robinson

Community Attendees:

Wes Caudell-OTM Basketball
Chad Pilcher- Softball

Meeting was called to order at 7:31 AM by Lyles Box.

Jamie Lee's Report:

- Wald Park Phase 3 – Asphalt has been poured. Tennis courts are ready to go and pickle ball courts are about 2 weeks out.
- Altadena Valley Phase 1 – Project is nearing completion. Parking lot has been poured and landscaping going in.
- Light Repairs --We have several lights out across the city. East football lights have been fixed. Turf field lights are out. Issue with getting a lift to access the lights on the turf fields.
- TULIP change update – We have worked to make some simple changes to the policy to make sure the City is covered in all cases.
- Grand Slam – 10/1 Tournament – Baseball Director refusing to move fields to accommodate rec baseball after being notified in advance about rec games. Jamie Lee made the decision to no longer allow Grand Slam baseball tournaments during rec season. They will be allowed to use during June & July months only.
- Basketball Update –Girls basketball 278 participants. Practices will begin October 30th. Boys basketball 765 participants. Practices will begin November 6th.

Discussion Items:

- Partnership agreement – Jamie Lee requesting the Park Board to come up with a partnership agreement between the individual sport boards that are not currently being administrated by P&R.
- VHCC – Rental rate change request for the event spaces in the building. Jamie Lee is requesting to up the rental prices for residents. Asking to raise the Ballroom prices from \$600 to \$800 for residents. Park Board will discuss at the next board meeting.
- Linens – Jamie asked to purchase rate on liens. Kirk McCulley suggested a setup and take down fee.

Citizen Comments: Open to the citizens at 7:55am.

- Wes Caudle who serves as the OTM (Over the Mountain) representative for Vestavia Hills asked the park board to reconsider gym space for grades 4 and below. Wes Caudle asked to pay a higher price for the practice space. Wes Caudle also asked for space during the basketball season if space is available. Kirk McCulley stated that the policies need to stay the same across the board. Kirk McCulley suggested keeping the policies the same for now and the Park Board would consider a change in the future. Kirk McCulley would allow after the rec basketball season is completed. The rec season is recognized from November 1st-February 1st.

Upcoming Meetings:

Regular Meeting: November 16, 2023 at 7:30am in the Civic Center.

Work Session: December 19, 2023 at 7:30am in the Civic Center.

Motion to adjourn: Kirk McCulley, 2nd: Lyles Box

Meeting Adjourned at 8:35AM.