

# Sibyl Temple General Guidelines

- To book an event at the Sibyl Temple we require a 50% non-refundable deposit, signed contract, and signed Hold Harmless Agreement. We accept credit, check or cash.
- The remainder of the payment is due 30 days prior to the date of the event.
- Rental Rates:
  - \$400 for 3 hours
  - Each additional hour is \$100
- Sibyl Temple is open for events from 10 a.m. to 10 p.m. Due to limited space and parking, we have a strict 75 person limit for attendance at any event at the Temple.
- **If serving alcohol or if more than 25 people will be in attendance, the presence of a Vestavia Hills police officer is required.** We will handle the hiring of the officer and you will pay the police officer directly via check, cash or online payment link.
  - \$125 for first 2 hours (minimum)
  - \$40 for each additional hour of security
- We will need a credit card to keep on file in case of any damages incurred during your event.
- Decorations (tape, nails, etc.) are NOT ALLOWED UNDER ANY CIRCUMSTANCES anywhere on the temple structure, including temple columns. NO FLOWER PETALS (REAL OR ARTIFICIAL) MAY BE SCATTERED ON THE PROPERTY.
- Prior to your event, a Sibyl Temple Foundation volunteer will meet you to address any questions or concerns, check the restroom facilities and install signs at the park entrance stating "Sibyl Temple Closed for a Private Event".
- The picnic area (with five picnic tables), lower gardens, patio area and restrooms are wheelchair accessible; however, the temple level can only be reached by stairs.
- In the event of inclement weather your rental fee is refundable with 48-hour notice of cancellation, after which a \$200 cancellation fee may apply.
- Sibyl Temple is not closed to the public unless it has been rented for an event.
- City of Vestavia municipal employees are eligible for a \$100 discount on Sibyl Temple rental fees.

- We do not provide tables and chairs. If you bring or rent tables and chairs from a vendor, they will need to be taken down/removed after your event.
  - Rob's Party Rentals - You can contact Christi Fondren at (205)255-4034 or [robpartyrentals@gmail.com](mailto:robpartyrentals@gmail.com)
- **Following the event all trash will be placed in provided trash receptacles or removed from the premises.** In the event that you leave trash anywhere other than the trash receptacles, you will be charged a \$200 clean up fee.
- Per city ordinance, smoking/vaping is not permitted at any time on the grounds of the Sibyl Temple park.

**I HAVE READ AND UNDERSTAND THE RULES AND GUIDELINES FOR USE OF VESTAVIA HILLS SIBYL TEMPLE PROPERTY SET OUT ABOVE AND AGREE TO ABIDE BY THEM.**

**Responsible Party**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_

Date of Event: \_\_\_\_\_

Time of Event: \_\_\_\_\_

Please mail signed copy of the General Guidelines along with signed copy of the Hold Harmless Agreement, and your 50% non-refundable deposit to:

Sibyl Temple Foundation  
P.O. Box 660645  
Vestavia Hills, AL 35266