



**City of Vestavia Hills, Alabama
Department of Building Safety**

TEMPORARY SIGN PERMIT APPLICATION

PERMIT # _____

BUSINESS NAME _____ PHONE # _____

ADDRESS _____ E-MAIL ADDRESS _____

DATES SIGNS DISPLAYED FROM _____ TO _____

NUMBER OF DAYS _____

DESCRIBE SIGN COPY - ATTACH ADDITIONAL INFORMATION AS NECESSARY

SIGN LOCATION	TYPE OF SIGN	SIZE

ORDINANCE NUMBER 2331 - Article 11 SIGN REGULATIONS - RULES FOR TEMPORARY SIGNS IN NONRESIDENTIAL DISTRICTS

Type and Height: The sign shall not exceed 24 square feet in area and, if detached, shall not exceed six feet in height.

Duration of Display: There shall be no more than one temporary sign per address at any one time. Temporary signs shall not be displayed for more than 30 days in a one-year period. Temporary signs may be permitted intermittently for shorter time increments until the 30 days total is reached. A permit is required for each sign. No less than thirty days shall pass before the second permit can be issued.

Temporary Sign Where Permanent Sign not Installed: For any premises which is occupied or for which a building permit has been issued, and for which a permanent sign is allowed but has not been installed, one temporary sign shall be allowed from the date of occupancy or the date of issuance of the building permit, whichever comes first, until the date of installation of the permanent sign not to exceed sixty (60) days. The temporary sign shall not exceed the size allowed for the permanent sign or thirty-two (32) sq. ft., whichever is smaller, and, if freestanding, shall not exceed eight (8) feet in height.

Grand Opening Banners: Each new non-residential use may have one (1) banner per frontage announcing the opening of the establishment. Such banners shall be limited to an aggregate area of thirty-two (32) sq. ft. per establishment and, if freestanding, shall not exceed eight (8) ft. in height. Newly established integrated business centers shall be permitted an aggregate area of (40) sq. ft. but shall be limited to one (1) banner per frontage of such center regardless of the number of new uses.

Content: The sign may contain any noncommercial message, a commercial message pertaining to goods, services, or other commercial transactions available on the premises. Temporary signs are not allowed in the public right-of-way or on public property. Temporary signs can not be attached to fences, guard rails, waste receptacles, trees, light or utility poles or other objects.

Signature DATE _____

Representative of Organization - Please Print

FOR OFFICE USE ONLY

DENIED/REASON _____ DATE _____

APPROVED _____ DATE _____