

**City of Vestavia Hills Parks & Recreation**  
**1973 Merryvale Road**  
**Vestavia Hills, AL 35216**  
**205.978.0166**

## **Memorandum**

September 7, 2018

TO: Park Board Members

FROM: Jason Burnett  
P & R Superintendent

RE: Park Board Meeting

Please find the packet for the Park Board Meeting scheduled for Tuesday, September 18, 2018, at 7:00 a.m. at the Vestavia Hills City Hall executive conference room (1032 Montgomery Hwy).

The packet includes the following:

- Agenda for regular meeting on 9/18/2018
- Minutes from regular meeting on 7/17/2018
- Minutes from work session on 8/17/2018
- Miscellaneous Reports

Please let BJ know if you won't be in attendance.

CC: Parks and Recreation Staff Members



CITY OF VESTAVIA HILLS  
PARKS AND RECREATION BOARD MEETING  
September 18, 2018

ASHLEY CURRY  
MAYOR

JASON BURNETT  
SUPERINTENDENT

1. Call to order
2. Invocation & Pledge of Allegiance
3. Approval of July 17, 2018 minutes
4. Approval of August 17, 2018 work session minutes
5. Parks & Recreation Superintendent's Report – Jason Burnett
6. Mayor's Report – Ashley Curry
7. Public Services Director's Report – Brian Davis
8. Old Business – None
9. New Business – Scheduling Issues
10. VHPR Foundation Report – Leigh Belcher
11. Concession Report – Trent Turner

12. League Reports

|   |                              |
|---|------------------------------|
| Baseball – Efrain Horta                                     | Seniors – Julie Harper       |
| Basketball – Wade Kaiser (boys),<br>David Stricklin (girls) | Soccer – Rocky Harmon        |
| Cheerleading – Allison Herr                                 | Softball – Beth Rose         |
| Football – Terry Sparks (Flag),<br>Steve Taylor (JSYFL)     | Swimming – Rebecca Hartsough |
| Lacrosse – Rachel Harwell                                   | Wrestling – Dave Johnston    |

13. Citizen Comments

14. Upcoming meetings –

- a. Next work session will be on \_\_\_\_\_ @ 11:30 a.m. at \_\_\_\_\_.
- b. Next regular meeting will be Tuesday, November 20, 2018 at 7:00 a.m.

15. Motion for Adjournment



**CITY OF VESTAVIA HILLS  
PARKS AND RECREATION DEPARTMENT**

ASHLEY C. CURRY  
MAYOR

BRIAN C. DAVIS  
DIRECTOR

**PARKS AND RECREATION BOARD  
MINUTES**

CHRISTOPHER BRADY  
ASSISTANT DIRECTOR

**July 17<sup>th</sup>, 2018**

**CALL TO ORDER**

On Tuesday, July 17<sup>th</sup>, President Earl Lawson called the Vestavia Park Board meeting to order at 7:00 a.m.

|                                     |   |
|-------------------------------------|---|
| Park Board Members present were:    | Earl Lawson, President<br>Kirk McCulley, Vice President<br>David Myers<br>Anne Smyth  |
| Park Board Members absent were:     | Mitch Bevill  |
| Mayor Ashley Curry                  | Present   |
| Council Representative Paul Head    | Present   |
| Parks and Recreation Staff Members: | Jason Burnett, Superintendent<br>Brian C. Davis, Director of Public Services<br>B. J. Dubose, Office Supervisor<br>Candia Cole, Pool Supervisor |

**INVOCATION & PLEDGE OF ALLEGIANCE** Earl Lawson

**APPROVAL OF MAY 15<sup>TH</sup> MEETING MINUTES**

President Lawson asked for a motion to approve the May 15<sup>th</sup> regular meeting minutes. David Myers made a motion to approve. Anne Smyth seconded the motion. The minutes were approved by unanimous vote.

**APPROVAL OF JUNE 8<sup>TH</sup> WORK SESSION MEETING MINUTES**

President Lawson asked for a motion to approve the June 8<sup>th</sup> work session minutes. Kirk McCulley made a motion to approve. David Myers seconded the motion. The minutes were approved by unanimous vote.

**SUPERINTENDENTS REPORT**

- I Love America at Wald Park was postponed on June 28 to July 2 at VHUMC.
- Our staff is working on some upcoming events. Jim – series of food truck nights at the pool. Julie – a city employee health initiative. Jason – Touch-A-Truck event this fall. Melanie – Volunteer appreciation event next spring.
- Working on getting VHFD to inspect Gold's to make sure everything is good from a safety perspective before we allow the public in there during the interim period before renovation/construction begins. I met

with pool staff there to look at the pool and how we can utilize it. Also met with Jazzercise and how we can utilize the aerobics room.

- This past Friday night, there were leaks in the portable filtration unit that we have rented. During that period, the unit had to be shut off so no filtration was occurring late Friday night until gaskets were replaced early Saturday morning.
- So once that it was discovered Friday night, our staff made a call to the rental company, and they brought us the replacement gaskets the next morning and our city maintenance staff installed them and we turned the filtration unit back on. With no filtration for that overnight period, it takes a while for it to catch up for the lost time, which is why it was closed Saturday and Sunday.
- As far as being closed this summer due to filtration issues, we were closed for a portion of the day on June 13, June 27, and June 28. We had to close all day on Saturday and Sunday this past weekend. This makes for a total of 23 hours down for the filtration.
- I am very appreciative to Candi and her pool staff for working so hard on these issues as well as the rental company for being so responsive to our needs.

### **MAYORS REPORT**

- The mayor commended the parks staff for getting the pool up and running in an expedient manner in light of two crippling mechanical issues. He said they went above and beyond.
- The mayor wants the board and parks and recreation staff to make sure the public understand that the use of Gold's gym is temporary. Anne said she would get with Cinnamon McCulley regarding updating the media.
- He has written a letter to the local churches thanking them for their hand in making the chamber of commerce, "I Love America Day" event an indoor success.
- Crimes Against the Elderly Informal Seminar at Vestavia Hills United Methodist Church, Tuesday, August 7<sup>th</sup> at 1:30-3:00p.m.

### **PUBLIC SERVICES REPORT**

- Per Brian, there will be a Veteran's Day program for the city held at Vestavia Methodist Church. This program is in addition to the program held every year at the New Merkel House for our seniors.
- Grant money is being lined up for the connector from the Gold's gym building to Wald Park.
- In August, TCU Consulting Services plans to make their presentation for the community spaces project to the city council. The plans for renovations and improvements may call for certain areas of parks and recreation to shut down temporarily. He is looking at working with local entities to fill in the gap to keep things flowing.
- Bob Baumhower's has purchased the old public works property on Highway 31.
- The Wald pool will be permanently closed after Labor Day to make room for the new, modern and state-of-the-art swimming pool which will be designed by TCU or other professionals. Jason and Brian will work with the Board in regards to opportunities for people and VSA next year.
- McCallum Park received an award for Best Outdoor space from the Vestavia Magazine.

### **POOL DISCUSSION AND COMMENTS**

President Lawson and the Board thanked Jason and Candi for their help keeping a Band-Aid on the pool. He commended their efforts in the face of an old and decrepit facility, as stated in recent contracts. The old filtration system became completely inoperable a mere two weeks before the pool was scheduled to open this year. This was unforeseen. However, because of the collective creativity and innovative thinking of the Park Board and Park and Rec Staff, we were able to identify the portable filtration system as a viable option, secure the portable filtration system and have it designed and delivered from Atlanta, installed, approved by the City

engineers and the Jefferson County Department of Health and opened on time for the season. That was due to countless hours spent by the Park Board, City Council, Jason and Candi.

Rebecca Hartsough, VSA, stated although they missed the first week of VSA practice and this past Monday, (although VSA may not have practiced on Monday due to the recent Jefferson/Shelby County Swim Championship, they are extremely happy and grateful to the Board for having the pool ready to have a productive and winning season. She thanked them and shared that VSA won the Jefferson/Shelby County Swim Championship this past weekend and is bringing the championship trophy to Vestavia for the first time in 10 years. Also, they will have a pizza banquet tonight and everyone can see it there.

Derrell Winter, past VSA board member, stated that he appreciates all that the Board, Candi and Jason have done. President Lawson thanked the mayor and city council for approval of the \$20,000 needed to rent the filtration system for this season.

## **OLD BUSINESS**

No old business.

## **NEW BUSINESS**

### **Park Board By-Laws Revisions**

President Lawson asked for a motion to approve the park board by-laws revisions. David made a motion to approve the revisions. Anne seconded the motion. The vote passed by unanimous consent.

### **VSA By-Laws Revisions**

President Lawson asked for a motion to approve the VSA by-laws revisions. Kirk made a motion to approve the revisions. Anne seconded the motion. The vote passed by unanimous consent.

### **Building Security Policy**

Jason met with the police department regarding building security due to the various points of ingress and egress. They inspected the building and made the following recommendation in an effort to control access to the building:

All patrons are to enter through the main entrance of the building. The other exterior doors will remain locked throughout the day, with exceptions made only through city staff. If any of the rear portions of the building are being used, the designated group member of the class/or program may be stationed at the exterior door and let their fellow members in through the locked/secured doors. This will allow especially our senior citizen population the ability to park and walk a close distance to their classroom.

President Lawson asked for a motion to approve the new civic center building security policy. Kirk McCulley made a motion to approve the policy. David Myer seconded the motion. The vote passed by unanimous consent.

## **PARK FOUNDATION REPORT**

No representative, no report.

## **POOL REPORT**

Candi Cool, pool supervisor, reported the following:

- 756 pool badges have been sold to date even though the season started with pool filtration issues.
- Family fun night participation is down and there have been no pool parties.
- August 2<sup>nd</sup> will be the last family fun night and there will be food trucks there.
- 173 kids passed the swim test.
- The pool received two scores of 100 from the health department.
- The staff had active shooter training.

## **CONCESSIONS REPORT**

Concessionaire, Trent Turner, stated with the lack of tournaments, sales are down. He hopes he can make up some ground during the fall sports season.

## **LEAGUE REPORTS**

### **Baseball**

Chad Long reported that fall ball registration starts on Monday. They have a meeting on Sunday to come up firm dates for the season which starts the weekend after Labor Day. The new president, Efrain Horta, will attend the park board meetings in the future.

### **Boys' Basketball**

No representative, no report. Kirk McCulley commented that they are doing their summer skills and Wade is still looking for basketball board members.

### **Girls Basketball**

No representative, no report.

### **Cheerleading**

Per Jason Burnett, first official day of practice starts this Sunday, July 22<sup>nd</sup>.

### **Flag Football**

Terry Sparks reported that registration was extended through Sunday, July 22<sup>nd</sup> with evaluations on August 11<sup>th</sup>. The season starts the weekend after Labor Day.

### **OTM Football**

President Lawson commented that OTM Football will not be having a season this year due to lack of participation. Flag football has offered to let those interested sign up with them.

### **JSYFL**

No representative, no report.

### **Lacrosse**

No representative, no report.

### **Seniors**

Jason Burnett read Julie Harper's report which stated the following:

Everyone is invited to Nation Senior Citizen's Day on August 21<sup>st</sup> at City Hall, 4 p.m.

They are finishing Olli summer courses.

### **Soccer**

Per Rocky Harmon, this should be their down time for soccer. They just got back from regionals and had 6 out of the possible 14 teams that were from Alabama. One team reached the quarter finals. And their boys 04 Black team was the first to win the regional championship in 21 years.

### **Let's Play Vestavia**

Just finished the 2<sup>nd</sup> quarter at about the same place they were last year. The summer has been quiet.

### **Softball**

Per Kirk McCulley, they are in their off season.

### **Swimming**

Rebecca Hartsough, VSA reported they had 169 kids register. They are working on their 501(C)(3).

Per President Lawson, BSL has made a request to secure possession of the pool heater and would like it back whenever the pool goes offline. Brian and Jason agreed the pool heater was purchased by BSL many years ago and it is BSL's heater. It was agreed to allow BSL retain possession of pool heater once it goes offline. BSL will coordinate the removal of the heater with Jason.

Derrell Winter said he would get an asset list together for Jason to identify what belongs to the city and what belongs to BSL.

### **Wrestling**

David Myers stated they are having summer programs, camps and clinics. They have over 85 kids participating.

### **COMMENTS**

Laura Woodruff, a resident, asked the board to consider the walkers and runners in the planning of the community spaces project. She said kids are throwing balls on the track, stray baseballs are being hit or thrown, and have been a constant safety issue. She also asked if they would consider enclosing the fields with higher gates or fences to protect those walking or running from stray balls. President Lawson advised her to let parks staff know if there is a problem. If she can't get anyone with maintenance or the office, she is welcome to contact Jason on his cell phone. Chad Long said he would be sure the coaches are aware.

### **ANNOUNCEMENTS**

The next work session will be on Friday, August 17<sup>th</sup>, noon in the city hall Executive Conference room.

The next regular meeting will be Tuesday, September 18<sup>th</sup>, 7:00 a.m. in the city hall Executive Conference room.

### **ADJOURNMENT**

Motion to adjourn by Anne Smyth. Kirk McCulley seconded the motion. The meeting adjourned at 8:10 a.m.

### **GUESTS IN ATTENDANCE**

Trenton Turner/Turner Food Service

Rocky Harmon/Soccer

Derrell Winter/VSA

Rebecca Hartsough/VSA

Terry Sparks/VHFF

Hudson Winter/VSA

Vestavia Hills Parks and Recreation Board

Work Session Agenda

8-17-18, 12:00pm, City Hall (1032 Montgomery Hwy)

Attendance: Kirk McCulley, Mitch Bevill, Anne Smyth, David Myers, Paul Head, Jason Burnett, Brian Davis

1. Matt Hottle
2. Financial Control Policy deadline (switch from uniform date for submission to 30 days after election of each year's sports board)
3. Sports Survey
4. Gold's Gym

Motion for Adjournment: Anne Smyth, 2<sup>nd</sup> by Mitch Bevill (1:13PM)



## Boys Basketball

September 2018

Registration for Boys Basketball opened on Sept. 1st. We will finalize registration a couple of weeks earlier this year to allow the teams to practice a little more prior to the first game and to avoid the chaos that came with doing registration so late last year. One big change for this season is that we are going to 3 on 3 in the 1st grade league. 3 on 3 will give the kids a good introduction to team basketball and it should be much more productive than 5 on 5 at that age. The kids will get to touch the ball more and have more room to operate offensively. It will also be easier to teach basic man to man defense when there are only 3 kids on each team.



## **Vestavia Hills Youth Girls Basketball**

### **Parks and Rec September 2018 Update**

Registration for the season opens Sep. 1<sup>st</sup> through October 19<sup>th</sup>. Parents can register their daughters at [vhygbasketball.com](http://vhygbasketball.com). Registration cost is \$140, uniform is additional if needed. \$10 discount applies for early registration through September 30<sup>th</sup>.

Player evaluations will be held on October 21<sup>st</sup> at the Rec Center Gym.

Season begins November 17<sup>th</sup> to February 10<sup>th</sup>.

Free Fall Skill Sessions for girls, Kindergarten to 6<sup>th</sup> grade will take place at Cahaba Heights Elementary on September 18<sup>th</sup> and 25<sup>th</sup> and October 2<sup>nd</sup> and 9<sup>th</sup> from 6-8pm. No registration required.

Summer Skills Session attendance averaged 45 girls per session in June and July.

David Stricklin  
Board President



# VESTAVIA HILLS SOCCER CLUB

*HOME OF THE ATTACK  
HOME OF THE STEAMERS*

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## **Soccer Club Report for Parks and Recreation Board September 2018**

**Fall soccer is in full swing. We have a solid 680 recreational registrations, and all programs are on wait-list except our Mini Kickers program for 3-4-year olds.**

**Our competitive program stayed at its current size- 53 teams. Based on staffing and facilities, we feel we have reached our maximum capacity.**

**Our 04 boys team won regionals in Greensboro, NC this summer and advanced to the National Championships in Texas this summer. This is the first team from Alabama in 21 years to win Regionals (the last team was also from Vestavia).**

**The grass fields at Liberty Park have never looked better, hats off to Mike Hill and his crew. Central Field is struggling, and we are hoping to see improvement there.**

**Our community-based initiatives like our Reading Buddies and free ACT Prep Classes are in full swing, and our special needs TopSoccer Program returns this fall for its fifth season on October 7th.**

**Let me know if you have any questions or concerns.**

**Respectfully submitted by:  
Rocky Harmon  
Executive Director**