

**City of Vestavia Hills Parks & Recreation**  
**1973 Merryvale Road**  
**Vestavia Hills, AL 35216**  
**205.978.0166**

## **Memorandum**

November 13, 2017

TO: Park Board Members

FROM: Jason Burnett  
P & R Superintendent

RE: September Board Meeting

Please find the packet for the Park Board Meeting scheduled for Tuesday, November 21, 2017, at 7:00 a.m. at the Vestavia Hills City Hall executive conference room (1032 Montgomery Hwy).

The packet includes the following:

- Agenda for regular meeting on 11/21/2017
- Minutes from regular meeting on 9/19/2017
- Minutes from work session on 10/5/2017
- Miscellaneous Reports

Please let BJ know if you won't be in attendance.

CC: Parks and Recreation Staff Members



CITY OF VESTAVIA HILLS  
 PARKS AND RECREATION BOARD MEETING  
 November 21, 2017

ASHLEY CURRY  
 MAYOR

JASON BURNETT  
 SUPERINTENDENT

1. Call to order
2. Invocation & Pledge of Allegiance
3. Special Recognition outgoing member Tommy Coggin
4. Approval of September 19, 2017 minutes.
5. Approval of October 5, 2017 work session minutes.
6. Parks & Recreation Superintendent’s Report – Jason Burnett
7. Mayor’s Report – Ashley Curry
8. Public Services Director’s Report – Brian Davis
9. Old Business – None
10. New Business – Review of Park Board By-Laws Revisions
11. VHPR Foundation Report – Leigh Belcher
12. Pool Report – Phillip Wood
13. Concession Report – Trent Turner

14. League Reports

Baseball – Bill Morrison	Seniors – Julie Harper
Basketball – Wade Kaiser (boys), Patrick Osborne (girls)	Soccer – Rocky Harmon Let’s Play Vestavia – Rocky Harmon
Cheerleading – Mindy Tarrant	Softball – Sam Yother
Football – Mitch Bevill (Flag), Mark Sasser (OTM), Dan McMurray (JSYFL)	Swimming – Rebecca Hartsough
Lacrosse – Rachel Harwell	Wrestling – Scott Nailen

15. Upcoming meetings –

- a. Next work session will be on \_\_\_\_\_ @ 11:30 a.m. at \_\_\_\_\_.
- b. Next regular meeting will be Tuesday, January 16, 2018 at 7:00 a.m.

16. Adjournment



CITY OF VESTAVIA HILLS  
PARKS AND RECREATION DEPARTMENT

ASHLEY C. CURRY  
MAYOR

BRIAN C. DAVIS  
DIRECTOR

PARKS AND RECREATION BOARD  
MINUTES

CHRISTOPHER BRADY  
ASSISTANT DIRECTOR

September 19<sup>th</sup>, 2017

**CALL TO ORDER**

On Tuesday, September 19<sup>th</sup>, President David Myers called the Vestavia Park Board meeting to order at 7:00 a.m.

Park Board Members present were:	David Myers, President Tommy Coggin Kirk McCulley Anne Smyth
Park Board Members absent were:	Earl Lawson, Vice-President
Mayor Ashley Curry	Absent
Council Representative Paul Head	Present
Parks and Recreation Staff Members:	Jason Burnett, Superintendent Brian C. Davis, Director of Public Services B. J. Dubose, Office Supervisor Julie Harper, Activities Coordinator
Invocation & Pledge of Allegiance	Tommy Coggin

**APPROVAL OF JULY 18<sup>th</sup> REGULAR MEETING MINUTES**

President Myers asked for a motion to approve the July 18<sup>th</sup> regular meeting minutes. Anne Smyth made a motion to approve. Kirk McCulley seconded the motion. The vote was unanimous.

**APPROVAL OF JULY 20<sup>TH</sup> WORK SESSION MINUTES**

President Myers asked for a motion to approve the July 20<sup>th</sup> work session minutes. Tommy Coggin made a motion to approve. Anne Smyth seconded the motion. The vote was unanimous.

**SUPERINTENDENTS REPORT**

- Julie is organizing a “Thank You” luncheon for our senior leadership that were a part of our event with the governor. It is on September 28 in the Dogwood Room.
- Sicard Hollow Splash Pad’s last day before winter break will be Sept 30. The pad reopens on May 1.
- The Back 2 School Bash was Aug 18 as a rain date. This year it was at the C.H ball fields. Had a lot of positive feedback for having there and how great the fields look.
- The lending library stand at Meadowlawn is up and looks good. Stocked with books.

- Road at Wald Park will be closed for school construction through Nov 2<sup>nd</sup>.

President Myers asked about the feedback on the splash pad. Per Jason, adjustments have been made to alleviate some pressure ring issues

### **MAYORS REPORT**

No representative, no report.

### **PUBLIC SERVICES REPORT**

Brian Davis also stated that people need to come to the meetings. He is presently working through budgets.

### **OLD BUSINESS**

None.

### **NEW BUSINESS**

#### **Boys' Basketball By-Laws-**

Anne explained that boys' basketball has a new board. With that, the by-laws are being created and are a thorough set of by-laws. David asked for a motion to approve the new boys' basketball by-laws. Kirk made a motion to approve the new by-laws. Tommy Coggin seconded the motion. The motion carried.

### **PARK FOUNDATION REPORT**

No representative, no report. Jason stated that he and Brian had met with Leigh and Susan regarding signage at SHAC Phase II.

### **POOL REPORT**

No representative, no report.

### **CONCESSIONS REPORT**

No representative. Report included in packet.

### **LEAGUE REPORTS**

#### **Wrestling**

Per Dave Johnston, they are starting the youth season. The construction on the old Birmingham Dance Studio is going well. They are planning a ribbon cutting event for the grand opening.

#### **Baseball**

No representative, no report.

#### **Boys' Basketball**

No representative, no report. Per Jason, they have started registration.

#### **Girls Basketball**

Per Patrick Osbourne, they have almost completed selecting teams.

#### **Cheerleading**

No representative, no report.

#### **Flag Football**

No representative, no report.

**OTM Football**

Mark Sasser reported that things are going well.

**JSYFL**

No representative, no report.

**Lacrosse**

Per Rachel, registration starts in November. They are working on increasing their numbers.

**Seniors**

Julie Harper announced Ollie is having an Estate Planning course.

**Soccer**

Per Rocky Harmon, things are going fine. No issues.

**Let's Play Vestavia**

Everything is fine. The Birmingham Hammers are no more which will affect the bottom line by approximately 25%.

**Softball**

Sam Yother reported that they just finished registration. They will have 95 players this fall which is 20% more than last year. They have 36 players participating in the Vortex team. They are hosting a player development league tournament at Liberty Park this weekend. He also wanted to inform the board of the wasp nest problem. Jason will have it checked this week.

**Swimming**

No representative, no report.

**COMMENTS**

None.

**ANNOUNCEMENTS**

The next regular meeting will be Tuesday, November 21<sup>st</sup>, 7:00 a.m. in the city hall conference room.

The next work session is this Thursday, October 5<sup>th</sup>, 11:30 a.m. at city hall.

**ADJOURNMENT**

Motion to adjourn by Kirk McCulley, Anne Smyth seconded the motion.

The meeting adjourned at 7:25 a.m.

**GUESTS IN ATTENDANCE**

Dave Johnston/Vestavia Wrestling Club

Patrick Osborne/Girls Basketball

Rocky Harmon/Soccer

Sam Yother/Vestavia Girls' Softball

Rachel Harwell/VCO

Mark Sasser/OTM Football

Vestavia Hills Parks and Recreation Board  
Work Session  
10-5-17, 11:30am, City Hall (1032 Montgomery Hwy)

Attendance: David Myers, Jason Burnett, Brian Davis, Earl Lawson, Tommy Coggin, Kirk McCulley, Anne Smyth, Paul Head

Official Agenda:

1. VHYB 2018 Season
2. Post 501c3 status update
3. Liberty Park Sports Complex parking
4. Master Field Scheduling

BY LAWS AND POLICIES  
OF THE  
VESTAVIA HILLS PARKS AND RECREATION BOARD

CITY OF VESTAVIA HILLS ADMINISTRATIVE OFFICE  
1032 Montgomery Highway Vestavia Hills, Alabama 35216

VESTAVIA HILLS PARK BOARD OFFICE  
1032 Montgomery Highway  
Vestavia Hills, Alabama 35216

Telephone 205-978-0166

AS REVISED AND ADOPTED ON: \*\*\*\*\*

## ESTABLISHMENT

### Article I.

Section 1 The Vestavia Hills Parks and Recreation Board (Hereafter referred to as the Board), was established by City Ordinance 597, Pursuant to the provisions of Chapter 22, Title 12, of the Code of Alabama, Recompiled 1958. It is not necessary to go into all the provisions of Ordinance 319, except where it serves to clarify and define policy actions of the Board. Copies of the Ordinance may be obtained from the office. (Ordinance 597 is hereafter referred to as the Ordinance).

The Vestavia Hills Parks and Recreation Board, (hereinafter referred to as the "Board"), was established by City Ordinance 2258, enacted on May 27, 2009, pursuant to the provisions of Sections 11-86-1 et seq., Ala. Code (1975).

Section 2 The Board is an agency of the City of Vestavia Hills, Alabama, (hereafter referred to as the "City") and official acts of the Board are acts of the City by and through its Park and Recreation Board.

Section 3 The board owns no property, buildings or Equipment. All property" buildings and equipment are vested in the City. However, in accordance with the Ordinance, the Board retains administrative responsibility and authority over all park property, park buildings, park equipment and park personnel. The Board may delegate certain authority to its employees but appointive authority is vested in the Board.

The Board owns no property, buildings or Equipment. All property buildings and equipment are vested in the City. However, in accordance with the Ordinance, the Board retains administrative responsibility and authority over all park property, park buildings, park equipment and park personnel.

Section 4 The Ordinance grants certain powers and authority to the Board. The Board shall take no action expressly forbidden by the Ordinance. Where the Ordinance does not authorize Board action, the Board shall seek the opinion of the City attorney, and, if deemed necessary, a State of Alabama Attorney General's opinion and /or a court case to determine the validity of such proposed action.



- Section 5 The Board is subject to all Federal and State of Alabama laws which may supersede or render null and void the Ordinance or any portion thereof.
- Section 6 The Board is subject to all city ordinances.
- Section 7 The Board shall be governed by general City policy and instructions issued by the Mayor, except where said policy and said instructions may be in conflict with established policies of the Board.

The Board shall be governed by general City policy and instructions issued by the City Manager.

- Section 8 The Board calls attention to that certain injunction issued under date of November 8, 1961, by United States District Judge H. H. Grooms, in Civil Action No. 9505, F. L. *Shuttlesworth, et al., Plaintiff, vs Dan Galled, et al., Defendants*, in the United States District Court for the Northern District of Alabama, Southern Division, and instructs its employees to conform to same. The injunction prohibits discrimination against any person on the basis of race, color, creed or national origin.
- Section 9 All Board members are subject to the provisions of the State Ethics Act. All employees who are paid over \$50,000.00 annually are subject to the provisions of the State Ethics Act. Copies of the State Ethics Act may be obtained from the Parks and Recreation office.

All Board members are subject to the provisions of The Code of Ethics for Public Officials in Alabama as set forth in Sections 36-25-1 et seq., *Ala. Code (1975)*. A copy of The Code of Ethics for Public Officials in Alabama may be obtained from the Parks and Recreation Board.

## BYLAWS

### Article II

- Section 1 In accordance with the ordinance, the Board shall consist of seven members. Five members shall not be members of the City's governing body and two members shall be a member of the City's governing body. These two Board members of the City's governing body shall be the Mayor and a councilmember.

In accordance with Ordinance 2258, the Board shall consist of seven members as follows: (1) the Mayor of the City of Vestavia Hills, Alabama as an ex officio member; (2) one member of the City Council appointed by the City Council as an ex officio member and; (3) five residents of the City of Vestavia Hills who have a recognized interest in recreational activities and who shall be selected and appointed by the City Council.

Section 2 Board members are nominated by the City's governing body to the Board. The Board may elect or reject the nomination.

Board members will be appointed by the City Council.

Section 3 Board members terms are for five years with one member's term expiring annually, December 31<sup>st</sup>. A Board member may continue to serve past the expiration date and until the successor is selected. The Board member who is a member of the City's governing body shall serve at the pleasure of the Mayor.

Board members terms are for five years with one member's term expiring annually on December 31<sup>st</sup>. A Board member may continue to serve past the expiration date and until the successor is selected. The Board member who is also a member of the City Council shall serve on the Board at the pleasure of the City Council.

Section 4 The five Board members who are not members of the City's governing body are nominated and elected purely on the basis of their character and fitness for the position.

The five members of the Board who are not members of the City Council shall be other residents of the City of Vestavia Hills who have a recognized interest in recreational activities and who are of sound mind and possess excellent traits of character and fitness.

Section 5 All Board members shall be a resident of the City and shall serve without compensation.

All Board members shall be residents of the City of Vestavia Hills and shall serve without compensation.

Section 6 Impeachment or removal of Board members is the same as for members of the City's governing body.

Board members may be removed or impeached by the City Council in accordance with Section 11-43-160(a) (2) Ala. Code (1975).

Section 7 The Board adopts Roberts Rules of Order for parliamentary procedures for Board meetings.

Section 8 Annually, in January, the Board shall elect, by majority vote, its officers as follows:

- A. President
- B. Vice President

The President and Vice-President shall be elected from the five Board members.

In January of each year the Board shall elect, by majority vote and from its non-ex officio membership, a President, Vice President and Secretary as well as any such other officers as it deems necessary to serve at its pleasure in accordance with Section 11-86-2 Ala. Code (1975).

Section 9 The duties of the office of the Board are as follows:

- A. The President shall preside at Board meetings and is authorized to sign official documents of the Board. The President may call special (unscheduled) meetings of the Board provided proper notification is given pursuant to the Alabama Open Meeting Law. For emergency circumstances requiring immediate Board action to avoid physical injury to persons or damage to property, Board meeting notification will be provided as soon as practicable, but at least one hour before the start of an emergency Board meeting as set forth in the Alabama Open Meeting Law. All Board votes will be in open. The Vice President shall assume the duties of the President in the absence of the President.
- B. The Superintendent shall be present at all Board meetings unless excused by the President or by the Board for valid reasons. The Superintendent is the Board's executive officer and shall present to the Board proposals for Board consideration. The Board shall call for the Superintendent's recommendation on all proposals and take same under consideration.

C. The Secretary of Board shall be an employee of Parks and Recreation, named by the Superintendent, and shall be present at all Board meetings to keep minutes and records of all proceedings. The Secretary is responsible for communicating with the web master of the City's web site and keeping all records current online.

The Board designates to the Superintendent the responsibility to name an employee of the Parks and Recreation Department to be present at all Board meetings and to keep accurate minutes and records of all proceedings. This employee, so designated, is also responsible for communicating with the web master of the City's web site and keeping all records current online.

The Board shall issue instructions and policy actions only through the Superintendent. The other duties and responsibilities of the Superintendent are outlined in the Civil Service job specifications of the position. In the event the Superintendent must be absent from and Board meeting for valid reasons, the Superintendent may request the meeting be postponed until the Superintendent can be present. The Board shall take this request under consideration. In the event the Superintendent has an excused absence from Board meeting, the Superintendent may designate another Board employee to represent the Superintendent and present the Superintendent's proposals.

- Section 10 The Board shall schedule meetings on the third Tuesday of every other month at 7:00 a.m. The regular meeting place shall be at the Vestavia Hills City Hall's Executive Conference Room but may be moved to other venues at the request of the Board. If the time or venue is changed it should be announced at the regular meeting the month prior to the change.
- Section 11 The next scheduled Board meeting will be announced at each Board meeting.
- Section 12 The Board may, by a majority vote, cancel or postpone a scheduled meeting.
- Section 13 The Board may, as conditions warrant, call special or emergency Board meetings at any time, provided Board members receive proper notification. The business to be conducted at special called meetings of the Board shall be stated in advance and no other business shall be conducted, except by three of five appointed members concurring, the Board may consider any business at hand

at special Board meeting. Public notification of any special or emergency Board meeting will be provided pursuant to Alabama's Open Meeting Law.

Section 14 All meetings of the Board shall be open to the public, except the Board reserves the right, when the character or personality of an individual is to be discussed, to hold its meetings closed to the public.

All meetings of the Board shall be open to the public. The Board may hold an executive session as permitted by the Alabama Open Meetings Act, Sections 36-25A-7 et seq., Ala. Code (1975).

Section 15 The procedure for proper notification to Board members of Board meetings shall be as follows:

**Meeting Agenda and Procedure:**

- A. An agenda for each regular meeting of the Board shall be prepared by the Superintendent after consulting with the President of the Board. The agenda shall be sent to the board via email not less than five (5) days prior to the scheduled meeting. The agenda shall be posted on the Civic Center bulletin board five (5) days prior to the regular monthly meeting. The posted agenda shall be the order of business at the meeting, unless amended by a majority vote, as first order of business of the meeting. The agenda shall at a minimum consist of the following:
  - a. Roll Call
  - b. Superintendent's Report
  - c. Mayor's Report
  - d. New Business
  - e. Old Business
  - f. Board Liaison's Reports
  - g. League Representative Report
  - h. Announcement of next scheduled meeting

A preliminary agenda for each regular meeting of the Board shall be prepared by the Superintendent after consulting with the President of the Board. The preliminary agenda shall be sent to the Board via email not less than seven (7) days prior to the scheduled meeting. The preliminary agenda shall be posted on the Civic Center bulletin board seven (7) days prior to the regular monthly meeting. The posted agenda shall be the order of business at the meeting unless amended by a majority vote as first order of business of the meeting. The

agenda shall, at a minimum, consist of the following:

- a. Roll Call
- b. Superintendent's Report
- c. Mayor's Report
- d. New Business
- e. Old Business
- f. Board Liaison's Reports
- g. League Representative Report
- h. Announcement of next scheduled meeting

~~B. For special called meetings, Board members shall be contacted, personally by telephone, email, fax, registered mail or telegram, at least twenty-four hours prior to the proposed meeting, except with a three-fourths majority concurring, this time limit may be waived. The Board shall not hold a special called meeting if any two members of the Board cast dissenting votes against holding the called meeting. The failure to contact any Board member for a special called meeting shall be tantamount to that member's dissenting vote, except Board members who know in advance they will be unable to attend meetings over a certain period may inform the Secretary or Superintendent accordingly and waive their rights dissent.~~

(Sub-section B above should be deleted in its entirety in that it is contrary to law and repetitive)

Section 16 Board members shall keep the Superintendent, or some other designated responsible person, up to date with their proper contact information (cell phone number, email, etc.).

Section 17 A quorum at Board meetings shall exist as follows:

- A. Three of the five appointed members shall constitute a quorum at any Board meeting.
- B. Except to take under consideration any other business than that for which the meeting was specifically called, four of the five appointed Board members shall be present and concurring.

In accordance with Ordinance 2258, a quorum for Board shall be four (4) members.

Section 18 The Board shall take no action or pass any resolution without a quorum present. Proposals may be heard but no action shall be taken. When Board members leave a Board meeting in progress, out of hearing of the proceedings, the Secretary shall duly note their absence in the minutes. If such absence(s) causes a lack of a quorum to exist, the Secretary shall inform the President accordingly and the Board meeting shall adjourn. If the President and Vice-President absent themselves, the Secretary shall inform the Board that the Board must elect a President Pro-Tem before proceeding with the meeting.

The Board shall take no action or pass any resolution without a quorum present. Proposals may be heard and public discussions may occur, but no action shall be taken and no voting shall be allowed. When Board members leave a Board meeting in progress, the designated Park and Recreation Employee shall note their absence in the minutes. If such absence(s) cause(s) a lack of a quorum to exist, the designated Park and Recreation Employee shall inform the President accordingly and the no further action or votes shall be had. If the President and Vice-President absent themselves, the Secretary shall inform the Board that the Board must elect a President Pro-Tem before proceeding with the meeting.

Section 19 A simple majority, four of seven Board members present and concurring or two of three Board members present and concurring, shall be sufficient to pass any resolution of the Board, except where duly noted. There shall be no proxy voting by Board members.

Once a quorum is established, a simple majority vote in favor of the resolution or motion shall be sufficient to pass any resolution or motion of the Board. There shall be no proxy voting by Board members.

Section 20 Amendments, additions or deletions to the bylaws and policies of the Board including programs shall be submitted in writing at a regular meeting of the Board. The question will be considered at the following regular meeting. A majority vote of the Board concurring shall be necessary to amend, add or delete the bylaws and policies of the Board.

Section 21 The President of the Board or any other two members of the Board may notify the Superintendent that they desire a special called meeting of the Board. In that event the Board members shall be polled according to the procedure in Article II, Section 15-B.

The President of the Board or any other two members of the Board may notify the Superintendent that they desire a specially called meeting of the Board.

- Section 22 The Board may appoint certain standing committees from time to time dealing with the Board's property, program, personnel, facilities and equipment, or any other phase of the Board's operation. Standing committees shall consist of the Board member or members appointed, the Superintendent, and any other Board employee the Board may deem helpful to serve on the standing committee. Standing committees shall have no authority to act: they are for investigative purposes only, and shall report their findings and recommendations to the Board when Board action is desired. The Superintendent shall be authorized to consult and convene standing committees.
- Section 23 Under the same procedure and membership as above the Board may appoint certain special committees from time to time. Once special committees have reported their findings and recommendations to the Board, the committees are dissolved.
- Section 24 By majority vote concurring, the Board may alter the order of business at any time during a Board meeting. The Board shall retain the right to adjourn at any time during a Board meeting by majority vote concurring.
- Section 25 The Board recognizes that it is not a Board, merely a group of individuals, until such time as the Board has been properly notified, called into session, and sitting with its Superintendent and Secretary present (unless excused for valid reasons). Outside of Board meetings, Board members shall refrain from commitments, individually or collectively, which may influence precipitant actions from employees of the Board or the general public.

## PERSONNEL POLICIES

### Article III

- Section 1 All personnel policy is determined by either the Jefferson County Personnel Board as established by State law or general city policy. Copies of these policies can be viewed at City Hall.

All personnel policies are determined by the Personnel Board of Jefferson County, Alabama; the Rules and Regulations of the City



of Vestavia Hills and state and federal law.

Section 2 The Board shall not enter into a concession lease with an employee of the Board or allow an employee to promote events involving a personal profit motive on park property. The purpose of this policy is to avoid conflict of interest situations with' employees.

#### AWARDS, DONATIONS FEES AND CHARGES

#### Article IV

Section 1 From time to time the Board is offered awards or donations which may consist of money, property, animals or equipment and other materials. All awards and donations to which conditions, restrictions or stipulations are attached shall be referred to the Board for consideration. The Board reserves the right to accept or reject any such awards or donations, taking into consideration the best interest of the Board and the City. The Board authorizes the Superintendent to accept donations of unrestricted amounts of money. The Board authorizes the Superintendent to accept or reject any other unrestricted offers based on his judgment of its value to the Board. When in doubt of the value, the Superintendent shall present the offer to the Board for consideration. All unrestricted awards or donations accepted by the Board shall become the property of the City and shall not be disposed of without Board approval, unless expended through usage.

Section 2 The Board may institute reasonable fees and charges at its various park facilities. The Board's philosophy, or the conditions, under which fees and charges may be instituted are as follows:

- A. When a clearly defined "User" of a particular facility or service can be identified (as opposed to a casual observer).
- B. When the expense of operating a particular facility or service is comparably high and a portion or all of the operating expense may be defrayed by fees or charges paid by the "User".
- C. The likelihood that the fees and charges will produce a reasonable, amount of revenue over the cost of collecting same (cashier's salaries, etc).
- D. When the facility or service proposed for fees and charges can be controlled, either by an enclosure and/or by personnel, to provide for efficient collection.
- E. To hold a reservation for a group or an individual
- F. The need for fees and charges to serve as something of a regulatory agent at a particular park facility

G. The need for additional funds to bolster the Board's revenue

The Board reserves the right to institute, increase, decrease or abolish fees and charges at any or all of its facilities. The Board recognizes that fees and charges may vary from time to time, depending on economic conditions and other relevant factors. Copies of current fees and charges at various facilities may be obtained from the Parks and Recreation office

CONFERENCES, SEMINARS, CONVENTIONS AND  
OTHER MEETINGS AND INSPECTION TOURS

Article V

- Section 1 The Board recognizes the value, from the standpoint of information, public relations and in-service training, attendance and participation at various meetings, conferences, seminars, conventions and tours of inspections, both local and out-of-town, for Board members and employees, provided funds are available and such personnel can be conveniently excused from their regular duties.
- Section 2 Out-of town attendance for employees shall be recommended by the Superintendent and referred to the Board for consideration, except the President may authorize an emergency trip as detailed in Article II-9-A.
- Section 3 Out-of-town trips by Board members shall be authorized, only, by the Board by majority vote.
- Section 4 Out-of-town trips authorized by the Board shall be at the expense of the department of parks and recreation, except when previously agreed by the Board that the Board member or employee shall bear a certain portion or all the expense.
- Section 5 Expenses for Board members and employees for out-of -town trips shall be kept reasonable and accounted for according to City policy.
- Section 6 Board members and employees using air travel shall use tourist accommodations when available.
- Section 7 Board members and employees using automobile travel for out-of-town trips shall, when practical, travel in the same vehicle.
- Section 8 Board members and employees shall not be furnished expenses for travel, meals, and lodging for in-town meetings. Registration fees

for authorized in-town meetings shall be considered legitimate expenses.

- Section 9 Board members and employees vacationing immediately before, during or after an authorized trip shall keep careful records of the exact time and place they go on or off Board expense and on their own time and expense.

## RELATIONSHIPS WITH OTHER CITY DEPARTMENTS COUNTY, STATE AND FEDERAL AGENCIES

### Article VI

- Section 1 The Board instructs the Superintendent to establish and maintain friendly and cooperative relationships with all City, County, State and Federal departments and agencies with which the Board has dealings.
- Section 2 The Board is subject to the authority of those City and County departments and agencies with regulatory power over the operations and properties of the Board, not in conflict with the provisions of the Ordinance, and of those State and Federal departments and agencies with regulatory power over the operations and properties of the Board.
- Section 3 The Board instructs the Superintendent to admit, free of charge, parking fees, etc., to all Board facilities and functions, personnel from the above regulatory departments and agencies in the performance of their duties. Such personnel shall be required to identify themselves and state their business. Unauthorized companions shall be required to pay fees and charges. Where there is doubt concerning the authority of authenticity of such persons a report shall be made to the Superintendent, who shall forward the report to the appropriate department or agency head requesting an investigation.
- Section 4 City Police, Fire Department, Jefferson County Sheriff's Department officers and Alabama State Highway Patrolmen, in uniform, shall be admitted free of charge and without question. Such action does not include unauthorized companions. Plainclothesmen, or detectives out of uniform, shall be required to identify themselves and state their business. When there is doubt of their authority or authenticity the procedure shall be as detailed in Article VI-3. When personnel from regulatory and public safety agencies insist on free admission

for unauthorized companions, they shall be admitted, and a report made to the Superintendent as detailed in Article VI-3.

Section 5 ~~The Board may, by a three-fourths majority vote, overrule an adverse decision of the City's Planning and Zoning Commission concerning any Board property or facility.~~

(Section 5 above should be deleted in its entirety)

Section 6 ~~Employees of the City of Vestavia Hills may be allowed a reduction of \$25.00 on rental fees for all rental facilities operated by the Department of Parks and Recreation. The full deposit shall be required at the time of the rental and will be refunded after the event is complete if all policies are met satisfactorily. The fee concerning the alcohol policy at an event shall not be discounted. (Resolution 3063 passed by the Vestavia Hills City Council on June 18, 2001)~~

(Section 6 above should be deleted in its entirety)

#### POLICIES PECULIAR TO RECREATION CENTERS

#### Article VII

Section 1 A Recreation Center (sometimes referred to as, "Community Center") is operated and maintained by the Board. The Board shall make all policy for the Recreation Center.

Section 2 The Board declares that the purpose of the Recreation Center is to promote athletic, social, cultural and artistic activities in as wholesome an atmosphere and as attractive surrounding as may be afforded.

Section 3 The Board delegates to the Superintendent the authority, consistent with the policies of the Board, to staff the Recreation Center, schedule programs and events and carry out maintenance projects at the Recreation Center.

The Board delegates to the Superintendent the authority, consistent with the policies of the Board, to staff the Recreation Center, schedule programs and events and carry out maintenance projects at the Recreation Center. This section does not give the Superintendent the authority to hire employees of the City but only to make recommendations for hire to the City Manager.

Section 4 The Board shall establish opening hours for the Recreation Center, and within the limitations of available personnel, said opening hours shall be strictly observed. Copies of current Recreation Center opening hours may be obtained from the Parks and Recreation office.

Section 5 The Board may lease concessions, food and drink, at the Recreation Center. In that event the lease agreement shall set forth terms and conditions. Copies of such leases may be obtained from the Parks and Recreation office.

The Board may negotiate for leases or contracts for the sale of food, drink and other concessions at City recreational facilities. Any such lease agreement or contract must be approved by the City Council and signed by the City Manager and Mayor.

Section 6 The use of the Recreation Center by the public during opening hours shall be members and members' guests. Guest fees shall be determined by the Park Board. However, private groups or organizations desiring to reserve certain space in the Recreation Center shall pay a reservation fee. The Board shall establish such fees based on the particular space used and the particular category into which the group desiring the reservation falls. Copies of current fees according to the space used and the group categories may be obtained from the Parks and Recreation office.

Section 7 No space in the Recreation Center shall be reserved for private use when said space is needed for the Recreation Center's regular program.

Section 8 The Board delegates to the Superintendent the authority to allow private groups or organizations to reserve the Recreation Center, during hours the Recreation Center is normally closed to the public, by the payment of the regular reservation fee plus the hourly rate of the employees. Copies of current employee hourly rates may be obtained from the Parks and Recreation office.

Section 9 The Board may deny any individual or resident access to Recreation Centers if such access would have a negative impact on a youth sports program or would otherwise be detrimental to any program or league operated pursuant to or through the Parks and Recreation Department or the Board.

## POLICIES PECULIAR TO WALD PARK SWIMMING POOL

### Article VIII

- Section 1 The Board has administrative authority for the public swimming pool located in Wald Park.
- Section 2 The Board delegates the authority of the Superintendent to operate and maintain said swimming facility and to carry out a program of aquatic activities, within budget limitations.
- Section 3 The purposes of the aquatic or swimming program are as follows:
- A. To teach as many individuals as possible how to swim.
  - B. To increase at the various levels of skill the individual's ability in water safety.
  - C. To provide a program of competitive swimming.
  - D. To allow a period for purely recreational swimming.
- Section 4 The Board shall establish opening hours for its swimming facility and the number of hours allotted each aquatic program. Copies of current opening hours and program hours may be obtained from the Parks and Recreation office.
- Section 5 The Board may establish certain age restrictions for the use of certain areas of its swimming facility and programs. Copies of current age restrictions may be obtained from the Parks and Recreation office.
- Section 6 The Board may establish certain fees or admission charges for the use of its swimming facility and various programs. Copies of current fees and charges may be obtained from Parks and Recreation office.
- Section 7 ~~The Board may lease concession rights, food, drink and the like, to a concessionaire or concessionaires, who shall pay the Board for this privilege. Copies of current concession leases may be obtained from the Parks and Recreation office.~~
- (Section 7 above should be deleted in its entirety in that it is duplicative)
- Section 8 The Board shall establish safety rules and regulations for the operation of its swimming facility. Copies of current safety rules and regulations may be obtained from the Parks and Recreation office.

Section 9 The Board instructs the Superintendent to be especially cognizant of the health and sanitation requirements for swimming facilities, and authorizes the Superintendent to close its swimming facility until said requirements are met.

## POLICIES PECULIAR TO YOUTH SPORTS

### Article IX

Section 1 DEFINITION: For the purpose of Article IX, the term “Youth Sports Board” shall be defined as the group of individuals who are designated to act in an advisory, administrative or legislative capacity for any Vestavia Hills youth sports league to include each member who is allowed to vote on matters pertaining to that particular league.

Section 2 The Board has administrative authority for the various youth sports leagues offered in the City of Vestavia Hills.

Section 3 The Board delegates revocable administrative authority to the Youth Sports Boards of the various youth sports leagues provided their by-laws are approved by the Board. The Board contemplates that each Youth Sports Board shall be good stewards of its participants’ resources, assets and funds. The Board reserves the right to revoke any and all advisory, administrative or legislative authority from any Youth Sports Board when evidence is presented to the Board that any Youth Sports Board is not serving as a good steward of its participants’ resources, assets or funds.

Section 4 The Board reserves the right to override any decision that a Youth Sports Board makes. The Board understands that any decision made by a Youth Sports Board is to be given great deference. The Board further understands that Youth Sports Board decisions are not to be overridden unless the decision is not in the best interest of league participants as determined by the Board.

Section 5 The various Youth Sports Boards shall have a representative present at all regular Parks and Recreation Board meetings and, if requested, at special called meetings.

Section 6 No person can serve on more than one Youth Sports Board during any calendar year.

Section 7 The Board shall assign one or more Board members as liaisons to each Youth Sports Board. The Board instructs the Superintendent to assign one or more park employees as liaisons to each sport.

Section 8 The Board instructs the various Youth Sports Boards to present a financial report to the Board at least once annually, or as requested.

Section 9 The purposes of the youth sports programs are as follows:

- A. To teach the standards of good sportsmanship.
- B. To increase the individual's various levels of basic sports skills.
- C. To promote athletic activities in as wholesome an atmosphere and as attractive surrounding as may be afforded.

Note: A generic set of youth sport by-laws shall be given to any new sport league that forms and falls under the direction of the Department of Parks and Recreation. These by-laws are a guideline for the new sport league to follow until such time that sport specific by-laws can be created, presented to the Board and ratified by the Board.

## MISCELLANEOUS POLICIES

### Article X

Section 1 The Board instructs the Superintendent to perform no work, materials or equipment, on private property.

Section 2 With the approval of the Board, private property may be leased for Board purposes. In that event, with the approval of the Board, work may be performed commensurate with the terms and length of the lease.

With the approval of the City Council, private property may be leased for Board purposes. In that event, with the approval of the City Council, work may be performed commensurate with the terms and length of the lease. Any such lease agreement shall be signed by the City Manager and Mayor.

Section 3 The Board authorizes the Superintendent to perform work on other City property to a reasonable extent and not unreasonably interfering with regular duties and work schedule. When work requests on other City property are of such magnitude, the Superintendent shall bring the requests to the Board for



consideration.

- Section 4 The Board recognizes the value of the park system's trees and grounds. For conservation purposes, the Board instructs the Superintendent to cause to be planted yearly, as many trees as may be practical.
- Section 5 The Board authorizes the Superintendent to remove trees which are damaged beyond repair or which may obstruct activities or construction. No tree shall be removed except for due cause and after thoughtful consideration by the Superintendent.
- Section 6 The Board instructs the Superintendent to attempt to repair and salvage damaged trees whenever practical.
- Section 7 The Board instructs the Superintendent to follow a program of planting, at least, two trees for every one removed.
- Section 8 The Board instructs the Superintendent to promote and encourage good environmental and ecological practices both of human and physical resources.
- Section 9 Having considered the recommendation of the Superintendent, the Board shall recommend to the City's governing body a name for each newly acquired unnamed park.
- Section 10 While not a hard and fast policy, the Board is, generally, opposed to naming portions of parks, or facilities within certain parks, any name other than the official name of the park.
- Section 11 The Board may design or name certain rooms within a certain building.
- From time to time, the Board may recommend to the City Council the design or naming of certain rooms of City buildings.
- Section 12 The Board prohibits the use of parks and park facilities for organized religious and political meeting and activities, except when said meeting and activities are in the wide-spread public interest.
- Section 13 The Board prohibits the use of parks and park facilities for purely commercial activities, except those commercial activities under lease to the Board.

- Section 14 All Board facilities are open to the public, except during certain hours when closed to the public. Places closed to the public are those marked "employees only" or those places held by permit or lease. Persons who may enter park facilities in places or during hours when closed to the public are trespassers.
- Section 15 The Board may establish curfew hours at certain parks or park facilities. Persons who may violate said curfew hours are trespassers.
- Section 16 The Board instructs the Superintendent to attempt to have apprehended and prosecuted trespassers and those abusing or using park facilities for a purpose for which the park facilities were not intended.
- Section 17 The Board acknowledges that it has no police power. The Board depends on the law enforcement agencies for police service. However, the Board authorizes all employees to detain suspects as referred to in Section 16 until the proper police authorities arrive.
- The Board acknowledges that it has no police power. The Board depends on the law enforcement agencies for police service.
- Section 18 The Ordinance does not grant the Board the power of subpoena.
- Section 19 The Board has no power or authority to buy or sell real estate property without the concurring resolution of the City's governing body.
- Section 20 The Board delegates the authority to the Superintendent to suspend the public use of various parks, portions of parks, or park facilities for major repairs or renovations or for various tournaments considered in the best interest of the Board and the City. The Superintendent shall make such public use suspension only after due consideration and for the minimum time required.
- Section 21 The Board exempts from all policies and rules and regulations pertaining to pets, the use of "seeing-eye dogs" for persons who are legally blind.
- Section 22 The Board instructs the Superintendent to display both the United States of America and the State of Alabama flags, according to the proper flag etiquette, at all Board facilities whenever practical. When it is practical to display only one flag, it shall be the United

States of America flag.

- Section 23 Petty cash funds at various Board facilities shall be handled according to City policy. The Board prohibits anyone from borrowing from petty cash.
- Section 24 The Board instructs the Superintendent to cooperate with the appropriate agencies assigned overall responsibility in the event of an emergency, calamity or catastrophe. If the Superintendent has doubt as to the extent of cooperation, the Board shall make the determination and instruct the Superintendent accordingly.
- Section 25 The Board recognizes the authority of the Mayor in situations of grave emergency, calamity or catastrophe to commandeer all Board property, facilities, equipment and personnel.
- The Board recognizes the authority of the City Manager as the Chief Executive Officer of the City in situations of grave emergency, calamity or catastrophe to commandeer all Board property, facilities, equipment and personnel.
- Section 26 The Board instructs the Superintendent to keep accurate and up-to-date inventories of all equipment and supplies.
- Section 27 The Board instructs the Superintendent to keep an accurate and up-to-date ledger of the properties of the Board, detailing each property, the facilities and equipment located thereon, a map of the property, identifying photographs and other information as may be useful.
- Section 28 The Board instructs the Superintendent to encourage and assist, to a reasonable extent, within legalities, funds and the policies of the Board, the formation and participation of lesser known recreational and athletic activities, Example: Lacrosse, Wrestling, Rugby and others, as well as Handicrafts, etc.
- Section 29 The Board prohibits playing and practicing golf at any parks other than golf courses.
- Section 30 The Board prohibits such sports as archery, javelin throwing, discus throwing and other activities involving dangerous missiles on all park property, except in those park areas particularly designed for such activities.

- Section 31 The Board prohibits permanent advertising signs at its various parks and facilities, except advertising specifically approved by the Board. This advertising prohibition applies to private organizations as well as commercial concerns.
- Section 32 The Board delegates to the Superintendent the authority and the discretion to turn off outdoor lighting at park facilities during periods and seasons of inclement weather.
- Section 33 The Board instructs the Superintendent to promote and encourage to the fullest extent possible and practical the services of volunteers (non-paid workers) in all phases of the Board's operations. The Board is aware of the extensive use of volunteer services, presently, and the fundamental need for volunteers for a successful park and recreation program.

## INDEX

<u>ESTABLISHMENT</u>	2
The City	
Responsibility and Authority	
Authority Granted	
Subject to Other Laws	
City Ordinances	
City Policy	
Federal Injunction	
State Ethics Act	
<u>BYLAWS</u>	3
Members & Terms	
Member Requirements	
Parliamentary Procedures	
Officers of the Board	
Duties of the Officers	
Scheduled Meetings	
Called Meetings	
Open Meetings	
Notification of Meetings	
Unexcused Absences of Board Members	
No Action without Quorum	
Majority Vote	
Amendments	
Right to call Meetings	
Standing Committees	
Special Committees	
Alter Order of Business	
Propriety of Commitments Outside of Board Meeting	
<u>PERSONNEL POLICIES</u>	8
No lease with employees	
<u>AWARDS, DONATIONS FEES AND CHARGES</u>	8
<u>CONFERENCES, SEMINARS, CONVENTIONS AND OTHER MEETINGS AND INSPECTION TOURS</u>	9
Board recognizes value of attendance at meetings/seminar	
Authorization for out-of-town trips for employees	
Authorization for out-of-town trips for board members	
Expenses	
Travel	
No travel, meal, & lodging expense for in-town meetings	

Recording of expenses by employees and board members vacationing

**RELATIONSHIPS WITH OTHER CITY DEPARTMENTS  
COUNTY, STATE AND FEDERAL AGENCIES** 10

- Regulatory power of city & county department & agencies
- Free admission for Personnel of city & county department & agencies
- Free admission for employees of public safety agencies
- Overrule decision of the Planning & Zoning Commission
- Reduction in fees for City Employees

**POLICIES PECULIAR TO RECREATION CENTERS** 11

- Recreation center under Board control
- Purpose of recreation centers
- Authority of Superintendent
- Opening hours
- Concessions
- Fees and charges
- Regular program takes precedence over reservations
- Use of recreation centers during closed hours

**POLICIES PECULIAR TO WALD PARK SWIMMING POOL** 12

- Pool under Board control
- Authority
- Purposes of Aquatic program
- Opening hours
- Age restrictions
- Swimming fees and charges
- Concessions
- Safety rules and regulations
- Health and Sanitation Requirements

**POLICIES PECULIAR TO YOUTH SPORTS** 14

**MISCELLANEOUS POLICIES** 15

- No work on private property
- Leasing private property
- Work on other city property
- Forestry
- Good environmental and ecological practices
- Naming parks
- Opposed to naming portions of parks
- Naming rooms
- Prohibition against religious and political activities
- Prohibition against commercial activities

Public park facilities closed to the public at certain hours and places  
Curfews  
Trespassers and vandals subject to arrest and prosecution  
Power of arrest  
No power of subpoena  
No power to buy or sell real estate property  
Suspension of public use of parks  
Seeing-eye dogs  
Display of flags  
Petty cash  
Emergencies, calamities & catastrophes  
Authority of the Mayor in emergencies  
Inventories  
Ledger of properties of Board  
Superintendent to encourage lesser known recreational activities  
Prohibition against golf on other than golf courses  
Prohibition against sports involving dangerous missiles  
Prohibition against permanent advertising  
Authority to turn off outdoor lighting  
Board promotes & encourages services of volunteers in all phases of Board operations.



## **November 2017 Activity Report**

### **Current Activity:**

Birmingham Swim League (BSL) took over maintenance of the Wald Park pool on September 5th once the summer season ended. BSL coaching staff has worked each day to keep pool chemicals in balance and clean all three pools. Pool has recently been covered to preserve heat and chemicals each day.

BSL has replaced hoses leading to the chlorinators for the main pool and thermostats & regulators for the heater.

BSL returned to practice at Wald Park on Monday, August 22. Currently our groups practice at Wald Park from 5:00pm-7:15pm on Monday through Friday.

### **Upcoming Activity:**

Several BSL swimmers will be representing Vestavia Hills High School in the upcoming AHSA Sectional and State Championship meets. Potential State Championship swimmers include Rachel Morris, Nick Tavakoli, Grace Uldrich, Gabby Velezis, Nick Velezis and more.

BSL will turn the heater off for the pool by the end of November. Maintenance and daily pool checks will continue throughout the winter.

In January BSL will host a meet for local teams at the Birmingham Crossplex.

### **Long Range Activity:**

BSL will compete in the Southeastern Swimming LSC Championships in Hunstville, AL at the end of February, as well as the NCSA Junior National Championship in March.

We are currently accepting new swimmers on a regular basis and will continue to do so throughout the summer and fall. Registration is available by contacting [Swim4BSL@gmail.com](mailto:Swim4BSL@gmail.com) or by visiting [BirminghamSwimLeague.org](http://BirminghamSwimLeague.org)



## Boys Basketball

It looks like we will have close to 800 boys sign up to play Rec Basketball this season. Registration officially closes on Nov. 5th and the evaluations and draft will take place the week of Nov. 6th.

Coach Davis held the first of his two coaching clinics October 29th, the second clinic is scheduled for November 5th. The first session was a great success, the coaches overall were very impressed with the way Coach Davis is running the high school program and I'm sure they picked some ideas that they could use with their own teams. A lot of the drills Coach Davis showed us are now linked to the Rec League website (via Bethel University Basketball) so the coaches can go back and see in more detail some of the things Coach Davis is showing us at the clinics. These clinics and videos are a great resource for the coaches. The biggest complaint from the coaches is the limited practice time available due to the lack of gym space, so there is very little time each week to work with the kids on their skills development.

# **VESTAVIA HILLS YOUTH GIRLS BASKETBALL**

## **Youth Girls Basketball Report for Parks and Recreation Board November 2017**

**We have finished registration and have another record year! This is the first year we have broken 200 registrants with a total of 213 registered on 30 total teams.**

**Our season will begin with the Jamboree on November 18<sup>th</sup> and the regular season will be from December 2<sup>nd</sup> until February 3<sup>rd</sup>. Playoffs will start the week of February 5<sup>th</sup> and finish on February 10<sup>th</sup>.**

**We have started our Developmental League this year for K-2<sup>nd</sup> grade. This will entail a skills session instead of practice during the week and 4v4 smaller games on the weekends. We hope this will help kids improve their skills in their initial year and have them ready for the following season when they play in the 2<sup>nd</sup>-3<sup>rd</sup> Grade League.**

**Best,**

**Patrick Osborne  
Vestavia Hills Youth Girls Basketball**

## Cheer Board Minutes:

10/01/17

\*Mindy opened with prayer and continued to remind us to be good stewards towards our girls and this organization.

\*Andrea summarized financial report: allowances to be used in upcoming season will be allotted for pictures and trophies.

\*503c was reintroduced to each cheer squad mom. Mindy reported that Trailor Davis Law would now be handling our tax-exempt status. (\$30 fee) We, as an organization, will be filing this week. Megan Randolph, CPA, will set up for us as a yearly exemption. The cost will be \$500 per year, which will be added to the 2018 physical year budget. (Mindy, our president, would like her outgoing presidency to be clear to the next board and beyond when it comes to filing taxes, audits, exemptions etc)

\*Cassandra, the co-treasurer, reported our individual squad balances and stated that all balances need to be used and/or exhausted before the next cheer season.

\*All squad moms need to submit a list of cheerleaders and sponsors (who donated over \$100) to Cassandra before the end of the week ending 10/10/17. These names will be used for individual trophies and squad sponsor plaques etc.

- Squad Pictures will be delivered approximately in 2 weeks or before the end of October. Mindy has asked that they be scheduled for delivery no later than the beginning of playoffs so each squad can hand out to cheerleaders along with trophy.

\*It was presented to each squad that if you decide to leave early during any game to please let Mindy know via text or email. Always remember your squad represents VH and that, in turn, represents all of us.

\*If any squad chooses to have Homecoming, please contact the squad mom of your team for their help.

\*October is Breast cancer awareness. Pink Poms are available at the cheer closet at SHAC for each squad to use. Please be aware and put them back after each use for the other cheer squads to use during this time. (Our closet is under the announcement stand)

\*Playoffs begin at the end of October. You are asked to cheer for the team you have predominately cheered for the 2017 season. The Championship game is Nov 19<sup>th</sup>.

Please prepare your cheer moms/parents ahead of time so they can plan accordingly.

\*Squads have been asked to participate in the Christmas parade December 10<sup>th</sup>. All forms are due by November 30 if your squad wants to participate. (Allison, LRC VP, has sent each squad info on this occasion)

\*The final agenda for the meeting was addressed regarding bylaws. A discussion was held between all squad moms and board members present. This discussion involved expenditures to individual squads regarding "extra items". The budget will be discussed further and specific amendments will be added to the bylaws regarding extra spending among squads and collection of money from parents beyond the registration fee. This will be discussed at a future board meeting.



# **VESTAVIA HILLS SOCCER CLUB**

*HOME OF THE ATTACK  
HOME OF THE STEAMERS*

1973 Merryvale Road  
Vestavia Hills, AL 35216  
[www.vestaviasoccer.com](http://www.vestaviasoccer.com)

Tel: 205-978-0182  
Fax: 205-824-5018  
E-mail: [vhsoccer@bellsouth.net](mailto:vhsoccer@bellsouth.net)

---

## **Soccer Club Report for Parks and Recreation Board November, 2017**

**Fall soccer is coming down to the final months. We just finished up the older age groups State Cup in Foley....nine of our ten top teams (u15-u19, boys and girls) qualified for the semi- finals. We had a great weekend. Vestavia Hills Soccer Club is the only club to have Champions in both boys and girls, and is the only club to win more than two age groups, as we won five (three boys and two girls). Our two girl's teams had six VHSC players on each team, so these were two home grown teams that we are really proud of.**

**Recreational soccer had a great season, due partially to few rainouts and great facilities.**

**The TopSoccer Program just finished its fourth season, a big thanks to LAX for adjusting their times to let us get on field #5 at SHAC.**

**Thanks to the city for allowing us to use the SHAC meeting room for our Free ACT Prep classes- we have had about 63 students this fall, and have now taught over 150 students since the program's inception five years ago!**

**Let me know if you have any questions or concerns.**

**Respectfully submitted by:  
Rocky Harmon  
Executive Director**

## Let's Play Vestavia Report for the Parks and Recreation Board November 2017

We had the usual fall at the SHAC. With all the regularly scheduled activities and leagues, there is not much time for outside field rental during this time frame, but we were able to fill in many of the gaps.

We were able to host the same events as last year- the events held at this facility included:

Regional soccer games in September, October, and November  
Howard University Women's Varsity- two matches  
Ultimate Frisbee

Upcoming:

Regional soccer games in November and December  
All- Stars LAX tryouts and practices

Let me know if you have any questions or comments.

Respectfully submitted,  
Rocky Harmon  
VestaviaEvents LLC

Vestavia Hills Girls Softball Association

November 2017 – Monthly Report

The VHGSA closed out its Fall Rec season on Sunday October 29<sup>th</sup>. Initial feedback from players and parents has been positive. We are looking to begin registration for the spring rec season in December 2017. As we advertise for the spring rec season, we intend to promote our access to the Exchange Field as a benefit with hopes of increased participation.

Our September 23<sup>rd</sup> tournament was successful based on team participation, fan attendance, weather, and player safety. As follow up to another item from the September report, using portion of the funds previously set aside for improvements at Liberty Park, VHGSA has completed the cleaning of the rugs and replacement of the batting mats for all eight batting cages adjacent to fields 1-4. We will not turn our attention to maintenance of the fences and backstops.