

Vestavia Hills Beautification Board

STANDING RULES

- RULE 1: Expense of guests at luncheons, coffees, receptions and projects/events, held by the Beautification Board will be approved by the Executive Board.
- RULE 2: The place and time of the Beautification Board meetings shall be the discretion of the Chair. Members will be notified of the regular and/or special meetings by email or in lieu of email by telephone at least one week prior to the meeting.
- RULE 3: Memorials shall be made in honor of an active or ex-officio member and shall not exceed \$50.00.
- RULE 4: Cards will be sent to active and ex-officio members for illness/hospitalization.
- RULE 5: Memorials shall be made in honor of an active or ex-officio member's spouse or child not to exceed \$50.00.
- RULE 6: Monies for memorials will be included in the general budget.
- RULE 7: All approved expenses of active members of the Beautification Board shall be refunded upon presentation of an invoice to the Treasurer within thirty (30) days as directed by the Chair.